



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD REMOTELY BY ZOOM DIGITAL PLATFORM
ON TUESDAY 20th OCTOBER 2020 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jane Bunting; Cllr Mark Cottrel; Cllr Jacqui Downton; Cllr James Guthrie

ALSO PRESENT: Borough Cllr Stuart Allen, Essex County Cllr's Tony Ball and Malcolm Buckley
Project manager Paul Downes

255/2020 APOLOGIES FOR ABSENCE:
Cllr Jane Bunting

256/2020 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items

257/2020 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 22nd September 2020, proposed by Cllr Downton, seconded by Cllr Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

258/2020 NEIGHBOURHOOD PLAN UPDATE:
The chairman reported on the Autumn Newsletter currently being distributed which advertised the short Neighbourhood Plan 'get involved video' and a drop-in session on Saturday 21st November in the village hall. These were designed to raise resident awareness, to get them involved in the development of the plan and seek their views. It also advertised a video competition for young people aged between 12 to 17 asking 'what would make Noak Bridge a better place for young people' and offering the winning entry a £100 prize voucher

259/2020 APPOINT INTERNAL AUDITOR FOR 2020 - 2021
The Council considered the appointment of an Internal Auditor for 2020 - 2021. Cllr Guthrie proposed Mr Michael Letch, seconded by Cllr Downton - **Agreed**

260/2020 COMMUNITY PROJECTS:
Durban Lane Pond
Cllr Downton, lead Cllr for the project, would be meeting with Basildon Council once the preliminary works had taken place which would establish a plan of works going forward

Durban Lane Steps

The Chairman reported, the Essex County Council terms and conditions of the grant awarded by Cllrs' Ball and Buckley had been signed and returned.

Three contractors quoted for the works: Just Fencing; Fence Craft; H&B Ground Works. The Council were awaiting confirmation on one quote which would satisfy their favoured choice. Cllr Downton proposed that rather than delay the start of the project the Council would agree to appoint their favoured contractor on receipt of the required confirmation and if considered necessary add a small contingency to the works, seconded by Cllr Cottrell - **Agreed**

Bridgecote Lane Sign

Paul Downes reported he had retrieved the actual oak sign boards from the resident who had put them in her garden for safekeeping. The boards were in good condition and the gold paint wording was still visible. Rather than have a new sign made, it would be far better to restore the sign boards; clean, polish and repaint the letters. Paul was in the process of obtaining three quotations for; two new posts, bolted onto the sign boards and install into new bases. Quotations would be brought to the November meeting for agreement. Cllr Sargent to seek permission from Basildon Council to reinstall the restored Bridgecote Lane sign when complete

VAS Sign Bridge Street

Cllr Guthrie reported on the VAS sign in Bridge Street. Although installed many years ago, it had never worked and was failing to slow down the speeding traffic along Bridge Street which had become an issue with many residents. After a lengthy discussion, Cllrs' Buckley and Ball agreed to inform the Basildon Highways Panel at the January 2021 meeting and ask for a feasibility study to ascertain a suitable method of traffic calming to slow down the traffic in Bridge Street.

261/2020 GOVERNMENT CONSULTATION - PLANNING FOR THE FUTURE:

The Council had sent a letter to John Baron MP asking for his support regarding the future of 'Neighbourhood Planning' within the consultation. He had written to the Minister for Local Government and Housing at our request and would send us a response when received. The Council thanked John for his support.

The chairman had circulated the Council response to the planning for the future consultation, Cllr Downton proposed, seconded by Cllr Cottrell to send the response - **Agreed**

262/2020 WORKING PARTY:

Members were to hold a working party to discuss the Neighbourhood Plan drop-in session by zoom. Considering the recent Tier Two Covid measures that were now in place it could mean if the restrictions were not eased by November 21st the drop-in session would have to be cancelled until 2021

263/2020 FINANCE:

Members considered:

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet

3. Noted September payments and receipt of half yearly Precept of £22,023.89
4. To continue with the payroll scheme from April 2021
- 5.

| October Payment | Cost |
|-------------------------------|------------------------|
| Solopress Newsletter Printing | £202.38 - card payment |

Proposed by Cllr Cottrell and seconded by Cllr Guthrie - **Agreed**

264/2020

PLANNING APPLICATIONS:

20/01165/FULL Location: 5 Gatelodge Way, Noak Bridge

Extension of existing single storey rear projection

***The Parish Council object to this planning application**

Non complaint with Bas BE12 and article 4 direction

Question whether the overall extension exceeds permitted development

20/01173/FULL Location: 63 Bridgcote Lane, Noak Bridge

Replacement windows to front and side elevation

***The Parish Council have no objection**

20/01196/FULL Location: Land to West of Noak Hill Road, Watch House Farm

Change of use of Agricultural land to enclosed field for dog walking

***The Parish Council have no objection**

APPLICATIONS DECIDED:

20/00991/FULL Location: Watch House Farm, 1 Wash Road

Proposed two storey side and part single/part two storey rear extensions and insertion of side dormers - **Refused**

20/01074/TPOBAS Location: Bensons Farm, Wash Road

3m reduction in height and a 4m reduction on lateral branches in order to reshape, of oak tree (T1 of TPO/08/01). **Application permitted**

20/00673/FULL Location: 37 Fore Street, Noak Bridge

Proposed two storey side extension and loft conversion incorporating the removal of the existing chimney and new Velux windows - **Granted**

265/2020

PUBLIC QUESTIONS:

The new 20 limit sign in Coppice Lane shows the start of the speed limit area, but why is there no sign to show the end of the limit as is normal for any speed limit area?

Cllr Ball responded; the sign was installed as a '20 is plenty scheme' requested by the Parish Council to slow down the traffic in Coppice Lane a school route. The speed limit cannot be enforced but installed to encourage a 20 MPH speed limit in that area

In the discussions on the Durban Lane Pond work, does it include clearing the nearby ditch that the water flows into?

Cllr Dowton, lead Cllr for the project, would be meeting with Basildon Council once the preliminary works had taken place which would establish a plan of works going forward

266/2020

BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Allen reported on a full Council at Basildon taking place on Thursday 22nd September to include a debate on a motion to reject a planning application to Essex County Council for an Incinerator at Courtald Road Pitsea

Cllr Buckley and Ball reported on the measures taken by ECC regarding Coiv-19. The leader of ECC acting on advice from the Director of Public Health and the Resilience Forum that the Essex R rate and hospital admissions were increasing, recommended to cabinet Tier 2 intervention to stem the flow. With cabinet support the Government approved the measures and Essex was placed in Tier 2. Residents were encouraged to follow the Tier 2 guidelines. The PC to put Covid prevention notices on the website

267/2020 **TO NOTE CORRESPONDENCE RECEIVED:**
Correspondence was noted

268/2020 **DATE OF NEXT MEETING: 17th NOVEMBER 2020 at 7.30pm**

There being no further business the Chairman closed the meeting at 9.50pm

Signed

Chairman.....

Date.....