



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 17<sup>th</sup> MARCH 2020 at 7.30pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jane Bunting; Cllr Vicki Jarvis; Cllr Mark Cottrell

**ALSO PRESENT:** Borough Cllr Stuart Allen

**168/2020 APOLOGIES FOR ABSENCE:**

Apologies were received from County Cllr's Tony Ball and Malcolm Buckley

**169/2020 DECLARATIONS OF INTEREST:**

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items  
None declared

**170/2020 MINUTES OF PREVIOUS MEETINGS:**

To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 18<sup>th</sup> February 2020. Proposed by Cllr Cottrell, seconded by Cllr Jarvis that the minutes are a true and accurate record of the meeting - **Agreed**

**171/2020 NEIGHBOURHOOD PLAN:**

The chairman reported the cancellation of the Neighbourhood Plan public meeting due to take place at 17<sup>th</sup> March between 6.30 - 7.30pm because of the Coronavirus Pandemic Parish Councils await Government guidance on how they will hold meeting during the Pandemic. The chairman was pleased to inform members of the new road markings In Bridge Street and newly painted roundabout along Wash Road/Barleylands had been carried out by ECC Highways at the request of the Parish Council.  
The Parish Council in consultation with the planning consultant will agree a way forward for the Neighbourhood Plan which could possibly be done digitally/virtually

**172/2020 PARISH COUNCIL ELECTIONS:**

All local elections had been cancelled until 2021 because of the Coronavirus Pandemic  
A news story had been published on the Council website

**173/2020 PARISH COUNCIL WEBSITE:**

The new website is up and running and training will be provided to Members

**174/2020 REPORT BACK LOCAL COUNCILS LIAISON MEETING:**

This item was deferred

**175/2020 COMMUNITY PROJECTS:**  
Swan Sign, this item was deferred

**176/2020 FINANCE:**  
1) Monthly Bank Reconciliation  
2) Cheque Authorisation Sheet  
3) February Payments  
4) Payments  
The monthly bank reconciliation, cheque authorisation and payments  
Proposed by Cllr Bunting, seconded by Cllr Cottrell - **Agreed**

Payee	Amount
4 SET Printing - Newsletter	£266.00
<del>Clearview CCTV Remote Access</del> duplicated	<del>£274.80</del>
Neighbourhood Plan Expenditure	£1,766.00
Website Configuration & Construction	£600.00

**177/2020 PLANNING APPLICATIONS:**  
**20/00199/TPOBAS Location: 12 Kenilworth Place, Noak Bridge.**  
Surgery on one Lombardy Poplar tree T1 of TPO/19/00 to reduce the tree's crown and surrounding foliage by 50% - **No comment**  
**20/00263/S211 Location: Noak Bridge Village Hall**  
Section 211 Notice – Reduction in size of three oak trees which are between the hall and the Coppice Lane Road - **No comment**

**APPLICATIONS DECIDED:**  
**20/00046/FULL Location: 14 Saling Green, Noak Bridge**  
Demolish conservatory and construct single storey rear extension - **Granted**

**178/2020 BOROUGH/COUNTY COUNCILLORS' REPORT:**  
No reports

**179/2020 PUBLIC PARTICIPATION - 10 MINUTES MAXIMUM:**  
No public participation

**180/2020 TO NOTE CORRESPONDENCE RECEIVED:**  
Correspondence was noted

**181/2020 DATE OF NEXT MEETING:**  
**Awaiting Government Guidance**

There being no further business the Chairman closed the meeting at 7.50pm

Signed

Chairman.....

Date.....