



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 21st SEPTEMBER 2021 at 7.00pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jacqui Downton; Cllr James Guthrie

ALSO PRESENT: Essex County Cllrs' Malcolm Buckley; Tony Ball

392/2021 APOLOGIES FOR ABSENCE:
Cllr Mark Cottrell; Cllr Stuart Allen

393/2021 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
Cllr Sargent, non-pecuniary 395/2021 Borough Cllr

394/2021 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 20th JULY 2021, proposed by Cllr Downton, seconded by Cllr Guthrie that the minutes are a true and accurate record of the meeting - **Agreed**

395/2021 RECYCLING TRIAL - NOAK BRIDGE PARISH:
The Parish Council invited James Henry, Manager of Cleaner Neighbourhoods, Basildon Council to speak on the recycling trial taking place in parts of Noak Bridge and the need to make changes to the way waste is managed and collected in future. The first change being made is to food and garden waste; green waste will continue to be collected in the green wheelie bin, while the food waste will be collected separately in a new caddy with bin liner. The trial recycling areas are Crouch Street, Lower Street, New Waverley Road, Littlehurst Lane and Eastfield Road. The Council will work with residents of the trial area over the coming 6 weeks and will collate all the information collected and share the results with the Parish Council. James answered questions from the Parish Council and residents

396/2021 RESIGNATION COUNCILLOR JAMES GUTHRIE:
Cllr Guthrie gave his resignation to the Council as he was moving from Noak Bridge to Cornwall. He enjoyed his time on the Parish Council stating it was a pleasure to get to know the business of the Council and participate in many projects. Cllr Sargent thanked James on behalf of the Council for the contribution he had made while serving on the Council including being involved in the renovation of the Durban Lane Steps, delivering newsletters and leading on the VAS sign and Litter Pick projects

397/2021 CO-OPTION TO PARISH COUNCIL VACANCIES:
The chairman reported it was necessary to co-opt to the Parish Council vacancies and would bring a notice to the next meeting to be agreed

398/2021 SET UP PERSONNEL COMMITTEE:
A personnel committee to be set up (as per terms of reference) to interview residents responding to the co-option notice. Proposed by Cllr Dowton, seconded Cllr Guthrie - **Agreed**

399/2021 NEIGHBOURHOOD PLAN:
The chairman reported, as an outcome from the walking workshop consultation the consultants had analysed the information and produced a list of questions regarding Housing, Highways and Education They have been sent to Basildon Council, Highways and Essex County Council for response which will help inform emerging policies. The businesses within the Parish are being collated and once all the information has been reviewed it will help formulate the Neighbourhood Plan

400/2021 COMMUNITY SPECIAL CONSTABLES:
Cllr's Sargent and Dowton will be attending a briefing on the CSP scheme which will help inform the Council if they wish to participate, they will report back to the next meeting

401/2021 COMMUNITY PROJECTS:
Litter Pick. Cllr's Guthrie and Sargent reported on the recent Litter Pick. Ten residents including 2 children braved the rain and spent 2 hours picking up litter and all manner of rubbish. Basildon Council supplied the equipment and removed the rubbish
Salt Bag Scheme. The Parish Council will not be taking part in the scheme this year as the time scale was too short to complete the application
Durban Lane Pond. Cllr Dowton reported that work had begun on the final desilting of the pond. Once this has finished in March 2022 planting and will take place. It was noted the pond had recovered well from the first desilting works
Little Libraries. Cllr Sargent reported the school children were going to decorate the exterior of the Libraires and then they would be installed. The contractor and Council had agreed they could be installed at the front of the village hall between the trees
Village Green Park Surface. Cllr's Sargent and Dowton reported the Council will review making improvements to muddy areas of the play park surface. Works to make significant improvements to the park will be undertaken by Basildon Council in 2025 in line with their play strategy previously discussed by the Parish Council earlier this year
VAS Sign Cllr Buckley reported that the existing sign would be relocated

402/2021 FINANCE:

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet
- 3.

August Payments	Cheque / BACS
Bluestone Planning (Groundwork Grant) -	£2934.60
Bluestone Planning -	£1035.00
Information Commissioners Office (ICO) -	£40.00
Broadband -	£182.10
Microsoft Office Subscription -	£79.99

Proposed by Cllr Dowton, seconded by Cllr Guthrie - **Agreed**

403/2021

PLANNING APPLICATIONS:

21/01243/FULL, Location: 2 Littlehurst Lane, Noak Bridge

Proposed dwelling house on front/side of 2 Littlehurst Lane (Resubmission)

*** The Parish Council object to the application. The proposal is not in keeping with the street scene and is overbearing in proportion to existing properties**

21/01281/FULL, Location: 12 Cavendish Way Laindon

Construct a new front porch to include extending the existing downstairs WC to include a shower. Replace the first floor tiles over the front door with timber effect cladding to match the elevation on the new porch. *** The Parish Council have no objection to the application**

TO NOTE APPLICATIONS DECIDED:

21/00790/FULL, Location: 6 Bridgecote Lane, Laindon

Change of use from detached garage to an osteopath clinic, new entrance gate and Driveway – **Granted**

21/00921/FULL 19 Royston Avenue Noak Bridge

Single storey rear extension, raise ridge, rooms in roof with side dormers (revised proposal) **Granted**

21/00996/FULL, Location: Barleylands Farm, Barleylands Road

Change of use of land and storage building to E(f) children’s day nursery - **Refused**

404/2021

PUBLIC PARTICIPATION 10 MINUTES:

A resident in attendance asked; For some time now I've been asking where are the CCTV cameras located, The only one we are aware of is pointing into [REDACTED] Petanque cage, There is also one on the front of Councilor Sargents House, I assume that's personal, My other question is what did the actual annual CCTV maintenance by Clearview involve, that would cost just shy of £300

The Council replied, this is the first time they have been asked where the CCTV cameras were located, without giving exact locations they overlook the car park and surrounding area in the vicinity of the local shops. A CCTV policy is published on the Council website which outlines their management. The Parish Council has no responsibility for Cllr Sargent house. The original CCTV equipment was replaced in 2016, Clearview is the contractor appointed by the Parish Council and have an annual maintenance service with them costing £298.80

405/2021

ESSEX HIGHWAYS DEVOLUTION PILOT:

Item deferred to the next meeting when further information may be available

406/2021

BOROUGH/COUNTY COUNCILLORS' REPORT:

Call Ball reported that Essex County Council had completed it's first 100 days in office, the budget was very challenging, ECC were responsible for Afghan refugees housing and healthcare. An increase on Adult Social care service has meant an increase in National Insurance contributions

Cllr Buckley reported on the changes and challenges to the waste service over the coming years in line with the green agenda and climate change.

New VAS signs are now portable as they are battery operated and moveable

407/2021

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted

408/2021

DATE OF NEXT MEETING:

OCTOBER 19TH 2021

There being no further business the Chairman closed the meeting at 9.20pm

Signed

Chairman.....

Date.....