

# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money  
 7 Roach Vale Colchester Essex CO4 3YN  
 Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)  
 Website: <https://e-voice.org.uk/mountburespc/>



Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village Hall on **TUESDAY 8<sup>th</sup>. JULY 2025 at 7.30pm** for the purpose of transacting the following business:

*KB Money* - Kevin B. Money Parish Clerk / RFO to the Council – CiLCA – 2<sup>nd</sup>. July 2025

## AGENDA

**055/2025 Apologies for Absence**

**056/2025 Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

**057/2025 To approve the minutes of the last meetings of Mount Bures Parish Council**

To receive and agree the minutes of the last MBPC meetings held on 13<sup>th</sup>. May 2025

**058/2025 Public Open Forum (Maximum 15 minutes)**

**059/2025 Training**

**060/2025 Visitors Report**

**061/2025 Planning – including any Current Planning Applications requiring a response**

**062/2025 Planning Decision/s made by CCC affecting Mount Bures**

**250901 - Orchard Lodge Dowling Road Mount Bures CO8 5AY**

Application for a Lawful Development Certificate to formally acknowledge the long-established operation of the tree surgery business at the property. **Refuse Certificate of Lawful Use or Development**

**063/2025 Local Plan Reviews**

**064/2025 Defibrillator pledges – update the Clerk**

**065/2025 Defibrillator purchase**

**066/2025 Finance**

a) To receive the Bank balances as at 30<sup>th</sup>. June 2025

b) To receive the comparison of Actual against Budget for 2025/26

c) To approve payments for June & July '25 and to agree a transfer of funds to meet the Parish Council financial requirements

**067/2025 Information Exchange**

1. 2025-2026 Winter Salt Bag scheme – Does MBPC wish to participate this year

**068/2025 Items for next agenda**

**069/2025 To confirm date and time of next meeting. Tuesday 9<sup>th</sup>. September 2025 at 7.30pm**

**070/2025 Councillors confirmed the date meetings in 2025. 11.11.25**

**071/2025 Closure of the meeting**

To close the meeting having considered and determined all items of business

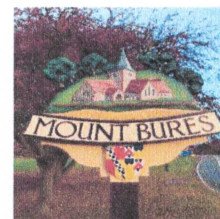
# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money

7 Roach Vale Colchester Essex CO4 3YN

Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)

Website: <https://e-voice.org.uk/mountburespc/>



**Minutes of the Annual Electors Meeting held on Tuesday 13<sup>th</sup>. May 2025 at 7.30pm in Mount Bures Village Hall.**

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham, ECC Cllr L. Barber and Kevin B. Money (Parish Clerk). There were 3 members of the public present.

## 1. Welcome by Chairman

## 2. Apologies for absence were received from CCC Cllr W. Sunnucks

## 3. ECC Councillor report

- Local Plan – Vote to progress the local plan to 2041. Decided not to submit the local plan at the February meeting. Vote last week – Chairmans attempt to get the plan through. This did not pass. Plan has not been submitted for consultation.
- Government to build another 1400 homes this year
- Devolution: Mayor elected in 2026. Between 2 - 6 Local unitary. will be set up in 2027 Councillor elections. 2028 Essex County Council will cease to exists.
- Delay in Local plan will be about 6-9 months. If the plan is submitted it could be out of date in 2 years' time and may not be sound.
- Anglian Water are now constantly objecting to planning applications due to lack of infrastructure.

Councillors asked Cllr L. Barber questions

- Are second homes taken into consideration with the "call for sites". The 1400 new dwellings do not take into account empty and second homes.

## 4. CCC Councillor report No report was given

## 5. Chairman's Report

2024 has been a quieter year than of late with fewer big public events affecting the Parish. However, it was a General Election year, and the election of a new government has focused the work of higher levels of Local Government activity on the two key issue of planning and Local Government reform and inevitably Parish Councils are being affected by this.

It is not thought that Parish Councils themselves will be the subject of any proposals for change as part of Local Government reforms. However, the work of Parish Councils, and particularly their ability to get action from higher tiers of Local Government on the many local issues for which the Parish Council is not directly responsible – something that is already quite challenging - will be impacted by whatever changes are adopted. It is too early to say whether the move towards breaking up County Councils and amalgamating some District Councils to form unitary bodies will, from this perspective, make things better or worse, but it is worth noting that we are very dependent on our City and County Councillors to get action from Council officers, and any increase in the geographical areas these Councillors have to look after as a consequence of these changes would be likely to make it more difficult to get results. This is something that the Parish Council will therefore be watching closely as the reforms develop. In the meantime, I should say a big thank you to our City Councillor Will Sunnucks and our County Councillor Lewis Barber for their willingness to take up issues behalf of the Parish Council and local residents. We are very grateful for that attention they bestow on what must be one of their smallest Councils.

On planning, the Parish Council is of course more directly involved and has already been engaged in the ongoing Local Plan Review Process. Last year Colchester City Council initiated what is called a 'call for development sites' in which anybody can put forward proposals for development for the City Council to consider. It had been expected that the results of that consideration would be issued for public consultation this spring. The change of Government and the imposition of new housing targets meant however that this time table has slipped and the new date for publication is still under debate. As a rural Parish with no major settlements, a population of only around 200 people and no services, Mount Bures is always unlikely to be the subject of any proposals for major development. But increasing development around us at Bures Hamlet, Wakes Colne and many other locations will inevitably put more pressure on local roads and local services. The Parish Council will therefore continue to engage with the development of the Colchester City local plan and liaise with other local Councils over any proposals in their areas of concern to us.

The review of the Local Plan has also allowed the Council to submit a request for our village green – which has been diligently looked after by local residents for more than 50 years – to be given some formal recognition by being designated as Local Green Space. It is expected that this will be included in the public consultation when it is published. The Council has also submitted a similar request to Bures Hamlet Parish Council for the small element of the village green that lies over the boundary in Bures Hamlet to be included as Local Green Space in their Neighbourhood Plan and subsequently in the Braintree Local Plan.

Finally on this issue, the Parish Council is aware that a site in the open countryside by the level crossing has been put forward for development by the landowner as part of the Braintree District Council Local Plan Review “Call for Sites”. All sites put forward as part of this process have to be assessed by the Planning Authority against the Strategic Land Availability Methodology and only if they passed would they be included in the Local Plan Review Preferred Options for public consultation. Following a request from Braintree District Council for Parish Councils to comment on sites submitted in the call for sites, the Parish Council has highlighted to Braintree District Council Mount Bures’ categorisation within the Colchester City Local Plan Spatial Strategy and the developing Local Plan review as a settlement that is not considered suitable for sustainable development.

Outside all of this work on the Local Plan, there has however been continuing development within the Parish, particularly with a number of barn conversions under permitted development rights. The Council is not opposed to repurposing of redundant buildings to create new homes without building on open countryside, but has concerns about extra vehicle traffic on very small protected roads and, increasingly, about the potential impact of ever-increasing ambient lighting levels on the beautiful dark skies we are lucky enough to enjoy. In commenting on these applications, the Council has therefore generally sought to ensure that adequate mitigating action is taken to deal with these issues if development is approved.

I should also mention that there are still two outstanding commercial planning applications affecting the Parish covering retrospective planning permission for a composting facility on the concrete apron on Wormingford conversion of the reservoir at the top of Wellhouse Road for the storage of digestate from green composting operations at Fairfield’s Farm. The Council has yet to hear the outcome of these planning applications.

A more immediate planning issues requiring Council action was the illegally erected advertising sign on Hall Road which attracted complaints from residents and where we are grateful to City Council planning enforcement officers for forcing the builder to remove the sign.

Elsewhere, the Council has continued its work to look after the footpath network where in recognition of what seems an increasing challenge in keeping vegetation growth under control the Council has agreed to increase budget for footpath cutting and, if necessary, purchase additional tools to enable this work to be undertaken. The Council will also look to encourage landowners to cut back trees and hedges encroaching upon public footpaths as is their responsibility. Unfortunately, our Footpath Officer is currently recovering from an operation and not yet able to start cutting the path this year but he hopes to be able to do so shortly and we send him our best wishes for a speedy recovery.

Following some expressions of interest from residents the Council has also been investigating the possibility of obtaining a defibrillator for the Parish. Our bid for a free defibrillator was unsuccessful but the Council is now canvassing the views of residents within easy reach of our village hall as to whether they would be willing to contribute financially towards the purchase of a defibrillator.

Finally, I should not that we are still short of one Councillor on the Parish Council and would very much like to hear from anyone in the Parish who would be interested in giving something back to the community by serving as a Parish Councillor.

## **6. Open Forum discussion (matters raised by residents)**

No questions were asked

The Chair then closed the meeting at 7.50pm and thanked everyone for attending

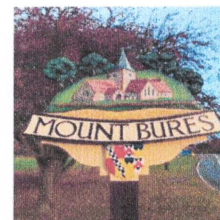
Signed

8<sup>th</sup>. July 2025

**Ian Woodman**  
Chair

# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money  
 7 Roach Vale Colchester Essex CO4 3YN  
 Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)  
 Website: <https://e-voice.org.uk/mountburespc/>



## Minutes of the Parish Council Annual Meeting held on Tuesday 13<sup>th</sup>. May 2025 at 7.50pm in Mount Bures Village Hall.

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham and Kevin B. Money (Parish Clerk). There were 2 members of the public present.

### 036/2025 Chairman's welcome

037/2025 Apologies for Absence were received from ECC Cllr L. Barber, CCC Cllr W. Sunnucks

### 038/2025 Election of Chair for the 2025/26 year

Cllr F. Willett proposed Cllr I. Woodman to act as Chair for 2025-2026 year. Cllr H. Bufton seconded.

All Agreed. Cllr I. Woodman then signed his declaration of Acceptance of Office

### 039/2025 Election of Vice-Chair for the 2025/26 year

Cllr H. Bufton proposed Cllr F. Willett to act as Vice-Chair for 2025-2026 year. Cllr M. Graham seconded.

All Agreed. Cllr F. Willett then signed his declaration of Acceptance of Office

### 040/2025 To re-adopt all Council policies – sent prior to meeting

Cllr I. Woodman proposed to re-adopt the 2025-26 Council policies and procedures en-bloc. Cllr M. Graham seconded. All Agreed

### 041/2025 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda  
 Cllr M. Graham declared an interest in item 045/2025 (250901)

### 042/2025 To approve the minutes of the last meeting of Mount Bures Parish Council

To receive and agree the minutes of the last MBPC meeting held on 11<sup>th</sup>. March 2025 All Agreed

### 043/2025 Public Open Forum (Maximum 15 minutes) No questions were asked

### 044/2025 Essex County Councillor – Cllr L. Barber

ECC Cllr L. Barber referred to the report he gave at the Annual Electors meeting

### 045/2025 Colchester City Councillor – Cllr W. Sunnucks – No report was given

### 046/2025 Planning – including any Current Planning Applications requiring a response

#### 250873 - Elms Farm Peartree Hill Mount Bures CO8 5BA

Convert brick outbuilding to a Utility room. Link the House to the proposed Utility Room. Reinstate a side ash window. Install cast iron style steps the hay loft on an attached barn. Conservation works including but not limited to, the removal of waterproof paints from the render and cement pointing from solid wall brickwork, followed by appropriate repairs.

RESOLVED: No comment on this planning application

#### 250901 - Orchard Lodge Dowling Road Mount Bures CO8 5AY

To formally acknowledge the long-established operation of the tree surgery business at the property. The business has been based at Orchard Lodge since 2012, falls within the forestry element of the original occupancy condition.

An application for a certificate of lawful use has been lodged with this authority which is potentially of interest and upon which you may wish to comment. However, this is not a planning application and comments about the acceptability or otherwise of the physical development / use of land cannot be taken into account.

Councillors discussed this application with the owner of the property. Especially noise and traffic movements.

### 047/2025 Planning Decision/s made by CCC affecting Mount Bures

No planning decisions have been made by CCC affecting Mount Bures

**048/2025 Defibrillator Application** update Cllr I. Woodman

Following some expressions of interest from residents the Council has also been investigating the possibility of obtaining a defibrillator for the Parish. Our bid for a free defibrillator was unsuccessful but the Council is now canvassing the views of residents within easy reach of our village hall as to whether they would be willing to contribute financially towards the purchase of a defibrillator.

**049/2025 Annual Return for 2024/25**

- 1) To Receive the Internal Auditors report for 2024/2025

Councillors noted the Internal Auditors report for 2024/2025

- 2) To receive and sign the Certificate of Exemption – AGAR 2024/2025 part 2

Cllr I. Woodman proposed to sign the Certificate of Exemption – AGAR 2024/2025 part 2.

Cllr F. Willett seconded. **All Agreed**

The Chairman and Clerk then signed the Certificate of Exemption – AGAR 2024/25 part 2

- 3) To Receive and sign Section 1 - Annual Governance Statement of AGAR 2024/2025

Cllr I. Woodman proposed to sign Section 1 - Annual Governance Statement of AGAR 2024/2025.

Cllr H. Bufton seconded. **All Agreed**

The Chair and Clerk then signed Section 1 - Annual Governance Statement of AGAR 2024/2025

- 4) To Receive and sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr I. Woodman proposed to sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr M. Graham seconded. **All Agreed**

The Chair and RFO then signed Section 2 - Accounting Statement of AGAR 2024/2025

**050/2025 Finance**

- a) To receive the Bank balances as at 30<sup>th</sup>. April 2025

Councillors noted the Bank balances as at 30<sup>th</sup>. April 2025

- b) To receive the comparison of Actual against Budget for 2025/26

Councillors noted the comparison of Actual against Budget for 2025/26

- c) To approve payments for April & May '25 and to agree a transfer of funds to meet the Parish Council

financial requirements. **All Agreed**

**051/2025 Information Exchange**

EALC update was given by the Clerk

**052/2025 Items for next agenda**

**053/2025 To confirm date and time of next meeting. Tuesday 8<sup>th</sup>. July 2025 at 7.30pm**

**054/2025 Councillors confirmed the date meetings in 2025. 09.09.25: 11.11.25**

**055/2025 Closure of the meeting**

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.30pm and thanked everyone for attending

Signed

**Ian Woodman**  
**Chair**

8<sup>th</sup>. July 2025

## **ITEM 064/2025 DEFIBRILLATOR PLEDGES**

Hilary Bufton  
Julie Alexander  
Amanda and James Gerry  
Fiona Willett  
Dick Gould  
Marion Brewer  
Pam Hailes  
Caryl and John Gardner  
Hildegard Hill  
James Firth

All above have pledged £50

Therefore,  $10 \times £50 = £500$

	BANK RECONCILIATION			
Financial year ending 31.03.26				
Bank Balance as at	30.04.25	31.05.25	30.06.25	
Unity Trust Bank - Current a/c	£ 5,880.40	£ 5,349.28	£ 5,343.28	
Unity Trust Bank - EMR a/c	£ 4,788.77	£ 4,788.77	£ 4,816.78	
<b>Total:</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	
<b>CASH BOOK</b>				
Balance as at 01.04.25	£ 8,647.17	£ 8,647.17	£ 8,647.17	
Plus Receipts	£ 2,067.00	£ 2,067.00	£ 2,095.01	
<b>Total</b>	<b>£ 10,714.17</b>	<b>£ 10,714.17</b>	<b>£ 10,742.18</b>	
Less Payments	£ 45.00	£ 576.12	£ 582.12	
<b>Grand Total</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	
Difference	£ -	£ -	£ -	
Bank Balance as at				
Unity Trust Bank - Current a/c				
Unity Trust Bank - EMR a/c				
<b>Total:</b>				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.25				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				
Bank Balance as at				
Unity Trust Bank - EMR a/c				
Unity Trust Bank - Current a/c				
<b>Total:</b>				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.25				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				



Mount Bures Parish Council

Current T1

60-83-01 • 20484114

Balance Available

£ 5,343.28 £ 5,343.28

Balances are correct as of 09:17 on 01 Jul 2025.

↓ Date	Description	Paid in	Paid out	Balance
30/06/25	Service Charge		✓ -6.00 ✓	5,343.28
31/05/25	Service Charge		-6.00	5,349.28
15/05/25	B/P to: Kevin B. Money • OFFICE STATIONERY		-60.62	5,355.28
15/05/25	B/P to: HMRC • 475PN00242333		-39.00	5,415.90
15/05/25	B/P to: Kevin B. Money • CLERK PAYMENT		-155.75	5,454.90
15/05/25	B/P to: M. Lawson • INTERNAL AUDIT		-75.00	5,610.65
15/05/25	B/P to: HMRC • 475PN00242333		-38.80	5,685.65
15/05/25	B/P to: Kevin B. Money • CLERK PAYMENT		-155.95	5,724.45
30/04/25	Service Charge		-6.00	5,880.40
11/04/25	B/P to: HMRC • 475PN00242333		-39.00	5,886.40
04/04/25	COLCHESTER CITY COUNCIL • PRECEPT	2,067.00		5,925.40

I 2095.01  
E 582.12



Mount Bures Parish Council  
**Instant Access**  
60-83-01 • 20484127

Gross interest rate	Balance	Available
2.25 % ⓘ	£ 4,816.78	£ 4,816.78

Balances are correct as of 09:18 on 01 Jul 2025.

↓ Date	Description	Paid in	Paid out	Balance
30/06/25	Credit Interest	✓ 28.01		✓ 4,816.78

MBPC ACTUAL AGAINST BUDGET REPORT				
		Agreed 2025/2026	Total Income / spend to July '25	Left in Budget as at July '25
<b>Income</b>	Precept	3482	£ 1,741.00	
	Other Income / Grant	652	£ 326.00	
	Bank Interest	0	£ 28.01	
	Transfer from Reserves	0		
	VAT Refund	0	£ -	
	<b>TOTAL</b>	<b>4134</b>	<b>£ 2,095.01</b>	
<b>Exp.</b>				
	Salary	2337	£ 818.00	£ 1,519.00
	Mileage Expenses	0	£ -	£ -
	General Admin & Postage	75	£ 50.52	£ 24.48
	Audit Fees	80	£ 75.00	£ 5.00
	Footpaths Maintenance	660	£ -	£ 660.00
	Maintenance Repairs	50	£ -	£ 50.00
	Fees & Subscriptions	120	£ -	£ 120.00
	Insurance	260	£ -	£ 260.00
	Village Hall Rental Hire	150	£ -	£ 150.00
	Courses & Travelling Exp.	50	£ -	£ 50.00
	Newsletter	100	£ -	£ 100.00
	Notice Board restoration	150	£ -	£ 150.00
	Poppy Wreath	30	£ -	£ 30.00
	Bank Charges	72	£ 24.00	£ 48.00
	<b>TOTAL</b>	<b>4134</b>	<b>£ 967.52</b>	<b>£ 3,166.48</b>
	<b><u>Outstanding VAT Claim</u></b>		<b>£ 10.10</b>	
	<b><u>Total Expenditure</u></b>		<b>£ 977.62</b>	

MBPC FINANCE JUNE AND JULY 2025 PAYMENTS						
Income:						MBPC Ref. No.
Expenditure						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	
BACS	June '25	Kevin B. Money - Clerk salary	£ 155.75	£ -	£ 155.75	7
BACS	June '25	HMRC - Tax on salary	£ 39.00	£ -	£ 39.00	8
BACS	July '25	Kevin B. Money - Clerk salary	£ 155.75	£ -	£ 155.75	9
BACS	July '25	HMRC - Tax on salary	£ 39.00	£ -	£ 39.00	10
		TOTAL:	£ 389.50	£ -	£ 389.50	