MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509 email: mountburespc@gmail.com
Website: https://e-voice.org.uk/mountburespc/



Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village

Hall on TUESDAY 11th. MARCH 2025 at 7.30pm for the purpose of transacting the following business:

ZBMoney - Kevin B. Money Parish Clerk / RFO to the Council - CiLCA - 5th. March 2025

FULL COUNCIL MEETING AGENDA

018/2025 Apologies for Absence

019/2025 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

To approve the minutes of the last meeting of Mount Bures Parish CouncilTo receive and agree the minutes of the last MBPC meeting held on 14th. January 2025

021/2025 Public Open Forum (Maximum 15 minutes)

022/2025 Training

023/2025 Visitors Report

024/2025 Planning – including any Current Planning Applications requiring a response

025/2025 Planning Decision/s made by CCC affecting Mount Bures

242223 - Barn north of, Burnt House Farm, Jankes Green Road Wakes Colne Colchester CO6 2AT Application for prior approval for the conversion of agricultural steel barn into one five bedroom dwelling. Demolition of associated building along the east elevation **Prior Approval Required (Approved)**

026/2025 Colchester Local Plan Review

a) Local Plan Revised Timetable

Defibrillator Application update Cllr I. Woodman

To decide, in the light of The British Hear Foundation's rejection of the Parish Council's application for a free defibrillator, whether to purchase a defibrillator for the use of the local community and, if so, how this might be funded

028/2025 VE Day 80th Anniversary celebrations update Cllr F. Willett

029/2025 Finance

a) To receive the Bank balances as at 28th. February 2025

b) To receive the comparison of Actual against Budget for 2024/25

c) To approve payments for February & March '25 and to agree a transfer of funds to meet the Parish Council financial requirements

030/2025 Information Exchange

031/2025 Items for next agenda

032/2025 To confirm the date of the Annual Electors meeting – 13th. May 2025 at 7.30pm

033/2025 To confirm date and time of next meeting. Tuesday 13th. May 2025 immediately after the Annual Electors meeting

034/2025 Councillors confirmed the date meetings in 2025. 08.07.25; 09.09.25; 11.11.25

035/2025 Closure of the meeting

To close the meeting having considered and determined all items of business

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Minutes of the Parish Council Meeting held on Tuesday 14th. January 2025 at 7.30pm in Mount Bures Village Hall.

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham and Kevin B. Money (Parish Clerk). There was also 1 member of the public present.

001/2025 Apologies for Absence No apologies were received

002/2025 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda **None Declared**

003/2025 To approve the minutes of the last meeting of Mount Bures Parish Council
To receive and agree the minutes of the last MBPC meeting held on 12th. November 2024. All Agreed

004/2025 Public Open Forum (Maximum 15 minutes)

Hildegard Hill had arranged for a collection of scrap metal (pots and pans, cutlery, wiring etc.) and electrical items from around the Parish, items being collected from outside resident's houses and the funds raised going to a Children's Charity called "SNAP". The collection had been a success and a repeat was proposed. Hildegard will arrange a date with the collectors, to be promulgated through The Mount and the What's App group. It would be important to encourage people from across the Parish to leave items out for collection.

The Council thanked Hildegard for taking forward this very useful initiative.

005/2025 Training. Councillors have received the training calendar and courses from EALC

006/2025 Visitors Report A report had been sent by the District Councillor covering:

The proposed Local Government Reorganisation, where Essex County Council's functions may be split among 3-5 new "unitary" authorities with some also going to a directly elected Mayor. Colchester is most likely to be merged with Braintree and Tendring. This would not directly affect Parish Councils

The Local Plan Review, where proposed land allocations resulting from the "call for sites" were expected to be announced soon. Mount Bures had no sites put forward for development within the Parish, but the wider growth in the area and the pressure on roads and public services certainly will affect all Parishes

007/2025 Planning Applications

242361 - Orchard Lodge Dowling Road Mount Bures CO8 5AY

First floor extension over existing single.

RESOLVED: This application has been Approved by CCC

242298 Rowneys Farm, Crepping Hall Road - update Cllr I. Woodman. The Parish Council had received some representations relating to this proposed development of existing farm buildings, particularly relating to the possible detrimental impact of exterior lighting on the operation of the adjacent observatory. This had been reflected in the Council's comments on the application. No decision had yet been made by CCC on this application

008/2025 Planning Decisions made by CCC affecting Mount Bures

241959 - Bluebell Farm Peartree Hill Mount Bures CO8 5BA Proposed Farm Track. **Approve Conditional**

241600 - Land adjacent Dowling Road Mount Bures Colchester

Erection of New Self Build Dwelling (following demolition/replacement of existing barn with prior approval for conversion to a dwelling under application reference: 240080. Approve Conditional

009/2025 Colchester Local Plan Review

a) Local Plan Revised Timetable

Cllr I. Woodman attended a Colchester City Council briefing on progress on the Local Plan Review. Planning changes being introduced by the new government, particularly the imposition of increased housing targets, had led to some delay in the Review process. A number of key documents, including the Local Housing Needs

Assessment, the Landscape Character Assessment and the Infrastructure Audit and Delivery Plan had already been, or were about to be, published on the CCC website. The key Stage 1 Strategic Land Availability Assessment and the Preferred Options Consultation document, including the assessment of the 'call for sites' should be published for consultation this spring.

Defibrillator Application – update Cllr I. Woodman

An application had been made by the Parish Council to the British Heart Foundation for a free defibrillator to be located at the Village Hall. The cost to the Council would be about £50 pa for the electricity together with installation costs. The defibrillator would be unlocked and accessible to anyone but in practical terms would only be useful if someone could get to it and back to the patient within no more than 10 minutes.

Post-meeting note. The application for a free defibrillator was not successful against the British Heart Foundation's criteria which prioritised areas with fewer already registered defibrillators and those communities where local health needs indicated a higher risk of out-of-hospital cardiac arrest. The Council will consider at it's next meeting whether it should nevertheless proceed with acquiring a defibrillator and how this might be funded.

011/2025 Finance

- a) To receive the Bank balances as at 31st. December 2024 Councillors noted the Bank balances as at 31st. December 2024
- b) To receive the comparison of Actual against Budget for 2024/25 Councillors noted the comparison of Actual against Budget for 2024/25
- c) To approve payments for December '24 and January '25 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

012/2025 Budget 2025-2026 Councillors to discuss draft budget

Cllr I. Woodman proposed an expenditure of £4134 for 2025-2026 resulting in a Precept demand from CCC of £3482. Using the tax base figure from CCC of 110.58 houses, this resulted in a Band D property figure of £31.48p pa, an increase of £0.20p pa or 0.64%. Cllr F. Willetts seconded. **All Agreed**

013/2025 Information Exchange

VE Day 80-year celebrations. The church and The Thatcher's are organising an event on the 8th. May. Love Essex Fund email from Cllr L. Barber offering grants of up to £500 for recycling projects has been forwarded to Councillors for consideration

014/2025 Items for next agenda

VE Day 80-year celebrations

Defibrillator

015/2025 To confirm date and time of next meeting. Tuesday 11th. March 2025 at 7.30pm

016/2025 Councillors confirmed the date meetings in 2025. 13.05.25: 08.07.25: 09.09.25: 11.11.25

017/2025 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.30pm and thanked everyone for attending

Signed 11th. March 2025

Ian Woodman Chair

For item 027/2025 on the agenda

PROVISION OF A PUBLICLY AVAILABLE DEFIBRILLATOR WITHIN THE PARISH OF MOUNT BURES

This paper considers the merits of the Mount Bures Parish Council purchasing a defibrillator for public use and how any purchase might be financed.

Background

Cardiac arrest are very sudden and very serious events which usually result in death. They can affect young and healthy people although are much more likely amongst the elderly and those in poor health.

The annual incidence of cardiac arrests outside hospital is fortunately very low - estimated at 55 per 100,000 people (or 1 every 20 years in a population of 100 people)¹ - however most of us will probably know or have heard of someone who has had a cardiac arrest.

Survival in the event of a cardiac arrest is dependent on the speed at which someone can attempt resuscitation. However, even with resuscitation less than 10% of patients will survive to hospital discharge. This figure can increase significantly with the use of an Automatic External Defibrillator. A best estimate² suggests that use of a defibrillator within 3 to 5 minutes of a cardiac arrest can produce survival rates of up to 50 to 70% although every minute delay beyond that reduces the chance of success by 10%, suggesting that to be of any benefit it must be used on the patient within 10 minutes.

Against this background there has been a general push to locate as many defibrillators as possible in public places and the British Heart Foundation has been offering some defibrillators for free where they can be located for maximum public benefit.

Mount Bures

An application by Mount Bures Parish Council at the end of 2024 for a free BHF defibrillator was unsuccessful as the BHF prioritises communities where local health needs indicate a higher risk of out-of-hospital cardiac arrest.

The British Heart Foundation is, however, offering defibrillator packages at discounted prices for local communities to purchase. Applicants have to be non-profit or local councils and have to commit to:

- keeping the defib accessible 24 hours/day in the cabinet provided.
- providing a suitable location with electrical supply confirmation.
- having no other accessible defib within 200m of the location.
- agreeing to register on The Circuit (of publicly accessible defibrillators) within 4 weeks and to promoting BHF's free lifesaving RevivR CPR training tool in the local community.

The cheapest available BHF package is the IPAD NFK 200 defibrillator & external cabinet which is billed as a great choice of public access defibrillator. Simple to use and suitable to use for use on both children and adults. This package also includes a choice of either locked or unlocked Defibsafe 2 cabinet with in-built heater and LED lighting. The offer price for this

¹ Resuscitation Council UK

² National Institute for Clinical Excellence 2024

is £1,200 (inc. VAT) / £1,000 (ex. VAT) and the saving vs retail price is £154.79 (inc. VAT) / £128.99 (ex. VAT)

There would be a subsequent annual running cost of around £50 to £100 for electricity to the defibrillator cabinet and consumables.

Discussion

Mount Bures is a rural Parish with approximately 250 residents. The Parish does not include any significant centres of population. The largest settlement is the approximately 30 houses grouped near the level crossing at the north end of the Parish. Other settlements are much smaller and widely dispersed. The population of the largest settlement is probably around 100 people or less, but this settlement does include the 'Village Hall' which might occasionally attract an audience of up to 50 or so people. The only currently available public defibrillator near this settlement area is the one in Bures Church Square approximately 1.5km away. This is almost certainly too far, and would take too long to reach, for a successful resuscitation.

The Village Hall would make an obvious location for a defibrillator (in a cabinet on the porch) with easy access, power and at the centre of the settlement. It is understood that the Village Hall Committee would be willing for a defibrillator to be located on the building at that this would not require special permission from the Church Commissioners who own the site.

Taking the 3 – 5 minute 'window' for successful resuscitation as a guide it is possible that at least some of the residents within the immediate area of Craigs Lane/Hall might be able to get from a cardiac arrest event in their home or immediate surroundings, to the Village Hall and back to the casualty within a 5 minute window, and more within a 10 minutes time span. It would however be extremely challenging to reach the defibrillator in time from much further away. A defibrillator at the Village Hall would therefore in practice only be of assistance to the roughly 100 people in the immediate vicinity of the Hall. The evidence about the likelihood of cardiac arrests also suggests, perhaps fortunately, that it is likely to be very little used. Nevertheless, the avoidance of even one death in 20 years would represent very good value for money and the Council might judge that the purchase of a defibrillator would be worthwhile despite it benefiting only a proportion of the Parish residents.

Funding

The options for funding a defibrillator might include:

- Using the Council's financial reserve to purchase a defib. However, with running costs including footpath maintenance now absorbing nearly all the Council's annual income there would be very limited opportunity to replenish the reserve without a substantial increase in the precept charged to Council Tax payers in the Parish.
- using some of the reserve to make a contribution towards the purchase price and seeking voluntary contributions to cover the remainder from local residents who might benefit from access to the defibrillator.
- Seeking public contributions to cover the entire cost of purchasing a defibrillator.

In any of these scenarios the Council might consider meeting the installation and running costs which should be affordable within its annual budget.

Timescale

Applications for discounted defibrillator packages need to be made to the BHF by 31 May and the Parish Council might aim to make a decision at or before its May meeting.

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Unity Trust Bank - Current a/c	£	4,965.32	£		and the same	4,350.92	£	3,587.41
Unity Trust Bank - EMR a/c	£	4,662.85	£	CONTROL TO A CONTROL OF THE PARTY OF THE PAR	£	The control of the Control of Color Control of the	£	4,694.61
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CASH BOOK					<u> </u>			
Balance as at 01.04.24	£	7,187.00	£	7,187.00	£	7,187.00	£	7,187.00
Plus Receipts	£	2,441.17	£	2,441.17	£	2,472.93	£	2,472.93
Total	£	9,628.17	£	9,628.17	£	9,659.93	£	9,659.93
Less Payments	£	-	£	596.40	£	614.40		1,377.91
Grand Total	£	9,628.17	£	9,031.77	£	9,045.53	£	8,282.02
Difference	£	-	£	-	-£	0.00	£	*
Bank Balance as at		31.08.24		30.09.24		31.10.24		30.11.24
Unity Trust Bank - Current a/c	£	3,587.41	£	5,226.17	£	CONTRACTOR OF STREET,	£	CONTRACTOR OF THE PARTY OF THE
Unity Trust Bank - EMR a/c	£	4,694.61	£	4,727.15	£	4,727.15	£	
Total:		8,282.02	£	9,953.32	£	9,947.92	£	
Less Unpresented cheques	-							
Total of unpresented cheques	£		£		£	-	£	
Net Bank Balances as at	£	8,282.02	£	9,953.32	£	9,947.92	£	9,318.42
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Less Payments	£	1,377.91	£	1,769.65	£	1,775.05	£	2,404.55
Grand Total	£	8,282.02	£	9,953.32	£	9,947.92	£	
Difference	£	-	-£	0.00	-£	0.00	£	0.00
Bank Balance as at		31.12.24		31.01.25		28.02.25	3	31.03.25
Unity Trust Bank - EMR a/c	£	4,585.27	£	4,758.81	£	4,758.81		
Unity Trust Bank - Current a/c	£	4,758.81	£	4,097.65	£	4,091.65		
Total:	£	9,344.08	£	8,856.46	£	8,850.46		
Less Unpresented cheques				ern alle seritori de de como erno i monte in a de consistención con a consistención con a consistención con acc				
Total of unpresented cheques	£		£		£			
Net Bank Balances as at	£	9,344.08	£	8,856.46	£	8,850.46		
CASH BOOK	***********		and laws or deliverage to					
Balance as at 01.04.24	£	7,187.00	£	7,187.00	£	7,187.00		
Plus Receipts	£	4,567.63	£	4,567.63	£	Trick of the State of Contract	~	
Total	£	11,754.63	£	11,754.63		11,754.63		
Less Payments	£	2,410.55	£	2,898.17		2,904.17		
Grand Total	£	9,344.08	£	8,856.46		8,850.46		
	SPORT.	0,077.00	Street					

Your Account Statement

unity trust

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV19DG

Mr Kevin Money Mount Bures Parish Council 7 Roach Vale Colchester **CO4 3YN**

Date: 28/02/2025

Account Name: Mount Bures Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20484114

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: 0345 140 1000 Email us: us@unity.co.uk Wisit us: unity.co.uk

Your Current T1 account transactions:								
Date	Туре	Details	Payments Out	Payments In	Balance			
31/01/2025		Balance brought forward	£0.00	£0.00	£4,097.65			
28/02/2025	Fee	Service Charge	£6.00	£0.00	£4,091.65			

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Statement number 024





Your Account Statement

unity trust bank

For Businesses For Communities, For Good

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Kevin Money Mount Bures Parish Council 7 Roach Vale Colchester CO4 3YN

Date: 28/02/2025

Account Name: Mount Bures Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20484127

The credit interest rate is 2.50% AER as of your statement date.

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

W Visit us: unity.co.uk

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: F\$CS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:								
Date	Туре	Details	Payments Out	Payments In	Balance			
31/01/2025		Balance brought forward	£0.00	20.00	£4,758.81			

Page number 1 of 2

Statement number 019







Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority





	MBPC ACTUAL AGAINS	T BUDGET	T RE	PORT		
				Total		
			1	ncome /	Left in	
		Agreed	spe	end to Mar	Bu	idget as
		2024/25		'25	at	Mar '25
Income	Precept	3409	£	3,409.00		
	Other Income / Grant	652	£	752.00		
	Bank Interest	0	£	95.96		
	Transfer from Reserves	0				
	VAT Refund	0	£	310.67		
	TOTAL	4061	£	4,567.63	£	506.63
Exp.						
	Salary	2243	£	2,266.08	£	23.08
	Mileage Expenses	0	£	19.80	£.	19.80
	General Admin & Postage	75	£	46.06	£	28.94
	Audit Fees	70	£	70.00	£	
	Footpaths Maintenance	660	£	558.45	£	101.55
	Maintenance Repairs	50	£	<u>-</u>	£	50.00
	Fees & Subscriptions	175	£	112.59	£	62.41
	Insurance	236	£	214.00	£	22.00
	Village Hall Rental Hire	150	£	150.00	£	-
	Courses & Travelling Exp.	50	£		£	50.00
	Newsletter	100	£	100.00	£	-
	Notice Board restoration	150	£		£	150.00
	Poppy Wreath	30	£		£	30.00
	Bank Charges	72	£	65.40	£	6.60
	TOTAL	4061	£	3,602.38	£	458.62
	Outstanding VAT Claim		£	55.29		
	Total Expenditure		£	3,657.67		

	MBPC FINANCE DECEMBER '24 & JANUARY '25 PAYMENTS Income:									
Chq No.	Invoice No.	Expenditure Payee		Cost	V	'AT		Total	MBPC Ref. No.	
BACS	Feb '25	Kevin B. Money - Clerk salary	£	155.75	£	-	£	155.75	28	
BACS	Feb '25	HMRC - Tax on salary	£	39.00	£	-	£	39.00	29	
BACS	Mar '25	Kevin B. Money - Clerk salary	£	155.75	£	-	£	155.75	30	
BACS	Mar '25	HMRC - Tax on salary	£	39.00	£	-	£	39.00	31	
BACS		Zurich Inscurance 2025-2026	£	214.00	£	-	£	214.00	32	
BACS		MB Village Hall - Meeting cost	£	150.00	£	-	£	150.00	33	
		TOTAL:	£	753.50	£	-	£	753.50		