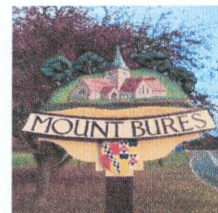


# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money  
7 Roach Vale Colchester Essex CO4 3YN  
Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)  
Website: <https://e-voice.org.uk/mountburespc/>



Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village

Hall on **TUESDAY 12<sup>th</sup>. NOVEMBER 2024 at 7.30pm** for the purpose of transacting the following business:

*KBMoney* - Kevin B. Money Parish Clerk / RFO to the Council – CiLCA – 6<sup>th</sup>. November 2024

## FULL COUNCIL MEETING AGENDA

**075/2024 Apologies for Absence**

**076/2024 Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

**077/2024 To approve the minutes of the last meeting of Mount Bures Parish Council**

To receive and agree the minutes of the last MBPC meeting held on 10<sup>th</sup>. September 2024

**078/2024 Footpath cutting – Ian Andrewartha**

**079/2024 Public Open Forum (Maximum 15 minutes)**

**080/2024 Training**

**081/2024 Visitors Report**

**082/2024 Planning Applications**

**241961** - The Bungle Oh, Hall Road, Mount Bures Essex CO8 5AS

Single storey Hup! extension with Ultrasky roof

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241961>

**241959** - Bluebell Farm, Peartree Hill, Mount Bures Bures CO8 5BA

Proposed Farm Track

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241959>

**242223** - Barn north of Burnt House Farm Janke Green Road Wakes Colne CO6 2AT

Application for prior approval for the conversion of agricultural steel barn into one five bedroom dwelling.

Demolition of associated building along the east elevation

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=242223>

**083/2024 Planning Decisions made by CBC affecting Mount Bures**

**241543** - Hushwing Farm, Mount Bures Road, Wakes Colne Colchester CO6 2AP

Application for variation of condition 2 following grant of planning permission 222261

**Approve Conditional**

**241961** - The Bungle Oh, Hall Road, Mount Bures, Essex, CO8 5AS

Single storey Hup! extension with Ultrasky roof. **Approve Conditional**

**084/2024 Colchester Local Plan Review**

a) Village Green – Local Green Space

**085/2024 Finance**

a) To receive the Bank balances as at 31<sup>st</sup>. October 2024

b) To receive the comparison of Actual against Budget for 2024/25

c) To approve payments for October and November 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

**086/2024 Budget 2025-2026** Councillors to discuss draft budget

**087/2024 Information Exchange**

**088/2024 Items for next agenda**

**089/2024 To confirm date and time of next meeting. Tuesday 14<sup>th</sup>. January 2025 at 7.30pm**

**090/2024 Councillors confirmed the date meetings in 2025.**

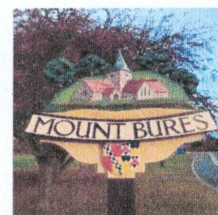
11.03.25: 13.05.25: 08.07.25: 09.09.25: 11.11.25

**091/2024 Closure of the meeting**

To close the meeting having considered and determined all items of business

# MOUNT BURES PARISH COUNCIL

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 7 Roach Vale Colchester Essex CO4 3YN  
 Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)  
 Website: <https://e-voice.org.uk/mountburespc/>



**Minutes of the Parish Council Meeting held on Tuesday 10<sup>th</sup>. September 2024 at 7.30pm in Mount Bures Village Hall.**

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), M. Graham and Kevin B. Money (Parish Clerk). There were also 1 member of the public present.

**062/2024 Apologies for Absence** were received from Cllrs W. Sunnucks and H. Bufton

**063/2024 Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda. **None Declared**

**064/2024 To approve the minutes of the last meeting of Mount Bures Parish Council**

To receive and agree the minutes of the last MBPC meetings held on 14<sup>th</sup>. May 2024. **All Agreed**

## Public Participation Session

Another "The Mount" is being prepared. An amount of £100 was agreed to pay for editorial and printing costs for the last year.

**065/2024 Planning Applications**

**240975** – Bells Hill House Bells Hill Mount Bures CO8 5BA

Provision of a domestic access and driveway utilising an improved lawful access.

Due to the time constraint set by CCC the following response from Mount Bures Parish Council read:

The Parish Council would like to inform the Planning Officer that Bells Hill is a protected lane and new driveways are supposed to be restricted. Given that Bells Hill's has a protected lane status any changes to the existing field entrance to make this driveway must not impact upon the lane's historic integrity, diversity or aesthetic value.

**241600** - Land adjacent, Dowling Road, Mount Bures Colchester

Erection of New Replacement Self Build Dwelling (following demolition of existing barn with prior approval for conversion to a dwelling under planning application reference: 240080)

Due to the time restraints set by CCC MDPC has already sent in a response. This can be found at <https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241600>

**241738** - Peacocks Lower Road Mount Bures CO8 5BH

Replacement of garage destroyed by fire with new detached double garage

**RESOLVED:** No objections to this planning application

**066/2024 Planning Decisions made by CBC affecting Mount Bures**

**240975** - Bells Hill House, Bells Hill, Mount Bures CO8 5BA

Provision of a domestic access and driveway utilising an improved lawful access.

The decision made is: **Approve Conditional**

The Council noted that this application had been approved with the condition that the existing hedge be transplanted into the new position. The Council hopes that this will be done carefully to maximise the likelihood of the hedge transplanting successfully.

## Planning Appeals

### Town and Country Planning Act 1990 (as amended) - Appeal under Section 174

**Site address:** Fairfields Farm, Fordham Road, Wormingford, Essex, CO6 3AQ

**Alleged breach:** Material change of use of land to land used for waste recycling involving the importation, deposit, storage and processing of waste, namely timber, and compost. The installation and operation/use of associated plant, equipment, machinery and storage containers. And operational development including the creation of bunds and erection of netting and supporting poles

**Appellant's name:** Mr Terry Slade

**Appeal reference:** APP/Z1585/C/23/3324623

**Appeal start date:** 28 June 2023

The above appeal had been part upheld and part dismissed.

The appeal documents submitted in relation to this case are available for inspection at <https://planning.essex.gov.uk> by searching the Council's appeal reference: ENF/1157/APP. The applicant has since appealed against the decision to the Secretary of State. The Parish Council had resubmitted its original objections to the Planning Inspectorate and will consider being represented at the appeal hearing in October.

#### **067/2024 Colchester Local Plan Review**

##### **a) Village Green – Local Green Space**

The Council has submitted a request for the village green that to be designated as Local Green Space in the Colchester Local Plan Review. It is expected that this will be included in the public consultation on the Colchester Local Plan Review Preferred Options later this year. The Council has also submitted a similar request to Braintree District Council for the small element of the village green that lies over the boundary in Braintree.

The Council noted that a site in the open countryside by the level crossing had been put forward for development by the landowner as part of the Braintree District Council Local Plan Review "Call for Sites". All sites put forward as part of this process have to be assessed by the Planning Authority against the Strategic Land Availability Methodology and only if they passed would they be included in the Local Plan Review Preferred Options for public consultation. Following a request from Braintree District Council for Parish Councils to comment on sites submitted in the call for sites, the Parish Council has highlighted to Braintree District Council Mount Bures categorisation within the Colchester City Local Plan Spatial Strategy and the developing Local Plan review as a settlement that is not considered suitable for sustainable development.'

#### **068/2024 Finance**

##### **a) To receive the Bank balances as at 31<sup>st</sup>. August 2024**

Councillors noted the Bank balances as at 31<sup>st</sup>. August 2024

##### **b) To receive the comparison of Actual against Budget for 2024/25**

Councillors noted the comparison of Actual against Budget for 2024/25

##### **c) To approve payments for August and September 2024 and to agree a transfer of funds to meet**

the Parish Council financial requirements. **All Agreed**

#### **069/2024 Budget 2025-2026 Councillors to discuss draft budget**

Councillors discussed the draft budget for 2025-2026

#### **070/2024 Information Exchange**

EALC AGM to be attended by the Clerk

#### **071/2024 Items for next agenda**

The Mount £100 invoice

#### **072/2024 To confirm date and time of next meeting. Tuesday 12<sup>th</sup>. November 2024 at 7.30pm**

#### **073/2024 Councillors confirmed the date meetings in 2025**

14.01.25: 11.03.25: 13.05.25: 08.07.25: 09.09.25: 11.11.25

#### **074/2024 Closure of the meeting**

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.10pm and thanked everyone for attending

Signed

12<sup>th</sup>. November 2024

**Ian Woodman  
Chair**

<b>BANK RECONCILIATION</b>				
Financial year ending 31.03.25				
Bank Balance as at	<b>30.04.24</b>	<b>31.05.24</b>	<b>30.06.24</b>	<b>31.07.24</b>
Unity Trust Bank - Current a/c	£ 4,965.32	£ 4,368.92	£ 4,350.92	£ 3,587.41
Unity Trust Bank - EMR a/c	£ 4,662.85	£ 4,662.85	£ 4,694.61	£ 4,694.61
<b>Total:</b>	<b>£ 9,628.17</b>	<b>£ 9,031.77</b>	<b>£ 9,045.53</b>	<b>£ 8,282.02</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 9,628.17</b>	<b>£ 9,031.77</b>	<b>£ 9,045.53</b>	<b>£ 8,282.02</b>
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 7,187.00	£ 7,187.00	£ 7,187.00	£ 7,187.00
Plus Receipts	£ 2,441.17	£ 2,441.17	£ 2,472.93	£ 2,472.93
<b>Total</b>	<b>£ 9,628.17</b>	<b>£ 9,628.17</b>	<b>£ 9,659.93</b>	<b>£ 9,659.93</b>
Less Payments	£ -	£ 596.40	£ 614.40	£ 1,377.91
<b>Grand Total</b>	<b>£ 9,628.17</b>	<b>£ 9,031.77</b>	<b>£ 9,045.53</b>	<b>£ 8,282.02</b>
Difference	£ -	£ -	-£ 0.00	£ -
Bank Balance as at	<b>31.08.24</b>	<b>30.09.24</b>	<b>31.10.24</b>	<b>30.11.24</b>
Unity Trust Bank - Current a/c	£ 3,587.41	£ 5,226.17	£ 5,220.77	
Unity Trust Bank - EMR a/c a/c	£ 4,694.61	£ 4,727.15	£ 4,727.15	
<b>Total:</b>	<b>£ 8,282.02</b>	<b>£ 9,953.32</b>	<b>£ 9,947.92</b>	
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 8,282.02</b>	<b>£ 9,953.32</b>	<b>£ 9,947.92</b>	
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 7,187.00	£ 7,187.00	£ 7,187.00	
Plus Receipts	£ 2,472.93	£ 4,535.97	£ 4,535.97	
<b>Total</b>	<b>£ 9,659.93</b>	<b>£ 11,722.97</b>	<b>£ 11,722.97</b>	
Less Payments	£ 1,377.91	£ 1,769.65	£ 1,775.05	
<b>Grand Total</b>	<b>£ 8,282.02</b>	<b>£ 9,953.32</b>	<b>£ 9,947.92</b>	
Difference	£ -	-£ 0.00	-£ 0.00	
Bank Balance as at	<b>31.12.24</b>	<b>31.01.25</b>	<b>28.02.25</b>	<b>31.03.25</b>
Unity Trust Bank - Current a/c				
Unity Trust Bank - EMR a/c a/c				
<b>Total:</b>				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.24				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				

# Your Account Statement



For Businesses For Communities For Good.

Unity Trust Bank plc  
 PO Box 7193  
 Planetary Road  
 Willenhall  
 WV1 9DG

Mr Kevin Money  
 Mount Bures Parish Council  
 7 Roach Vale  
 Colchester  
 CO4 3YN

**Date:** 31/10/2024

**Account Name:** Mount Bures Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20484114

Your arranged overdraft limit is £0.00

**Go Paperless!** Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us

- Call us: 0345 140 1000
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/09/2024		Balance brought forward	£0.00	£0.00	£5,226.17
31/10/2024	Fee	Service Charge	↘ £5.40	£0.00	↘↘ £5,220.77

*I +535.97  
 E 1775.05*

**For Businesses.  
 For Communities.  
 For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



<b>MBPC ACTUAL AGAINST BUDGET REPORT</b>					
		<b>Agreed 2024/25</b>	<b>Total Income / spend to Nov '24</b>	<b>Left in Budget as at Nov '24</b>	<b>Anticipated left in budget as at 31.03.25</b>
<b>Income</b>	Precept	3409	£ 3,409.00		
	Other Income / Grant	652	£ 752.00		
	Bank Interest	0	£ 64.30		
	Transfer from Reserves	0			
	VAT Refund	0	£ 310.67		
	<b>TOTAL</b>	<b>4061</b>	<b>£ 4,535.97</b>		
<b>Exp.</b>					
	Salary	2243	£ 1,494.96	£ 748.04	£ -
	Mileage Expenses	0	£ 19.80	<b>-£ 19.80</b>	<b>-£ 19.80</b>
	General Admin & Postage	75	£ 46.06	£ 28.94	£ 28.94
	Audit Fees	70	£ 70.00	£ -	£ -
	Footpaths Maintenance	660	£ 558.45	£ 101.55	£ 100.00
	Maintenance Repairs	50	£ -	£ 50.00	£ 50.00
	Fees & Subscriptions	175	£ 112.59	£ 62.41	£ 62.41
	Insurance	236	£ -	£ 236.00	£ -
	Village Hall Rental Hire	150	£ -	£ 150.00	£ -
	Courses & Travelling Exp.	50	£ -	£ 50.00	£ 50.00
	Newsletter	100	£ 100.00	£ -	£ -
	Notice Board restoration	150	£ -	£ 150.00	£ 150.00
	Poppy Wreath	30	£ -	£ 30.00	£ -
	Bank Charges	72	£ 41.40	£ 30.60	£ -
	<b>TOTAL</b>	<b>4061</b>	<b>£ 2,443.26</b>	<b>£ 1,617.74</b>	<b>£ 421.55</b>
	<b><u>Outstanding VAT Claim</u></b>		<b>£ 55.29</b>		
	<b><u>Total Expenditure</u></b>		<b>£ 2,498.55</b>		

MBPC FINANCE OCTOBER & NOVEMBER 2024 PAYMENTS						
Income:						
Expenditure						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	MBPC Ref. No.
BACS	Oct '24	Kevin B. Money - Clerk salary	£ 149.47	£ -	£ 149.47	18
BACS	Oct '24	HMRC - Tax on salary	£ 37.40	£ -	£ 37.40	19
BACS	Nov '24	Kevin B. Money - Clerk salary	£ 149.67	£ -	£ 149.67	20
BACS	Nov '24	HMRC - Tax on salary	£ 37.20	£ -	£ 37.20	21
BACS		H. Hildegard - The Mount	£ 100.00	£ -	£ 100.00	22
BACS		I. Andrewartha - Grass cutting invoice	£ 249.76	£ -	£ 249.76	23
<b>TOTAL:</b>			<b>£ 723.50</b>	<b>£ -</b>	<b>£ 723.50</b>	