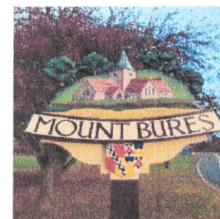


# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money  
7 Roach Vale Colchester Essex CO4 3YN  
Tel: 07810781509 email: [mountburespc@gmail.com](mailto:mountburespc@gmail.com)  
Website: <https://e-voice.org.uk/mountburespc/>



Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village Hall on **Tuesday 9<sup>th</sup>. September 2025 at 7.30pm** for the purpose of transacting the following business:

*KBMoney* - Kevin B. Money Parish Clerk / RFO to the Council – CiLCA – 3<sup>rd</sup>. September 2025

## AGENDA

**072/2025** Apologies for Absence

**073/2025** Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

**074/2025** To approve the minutes of the last meetings of Mount Bures Parish Council

To receive and agree the minutes of the last MBPC meetings held on 8<sup>th</sup>. July 2025

**075/2025** Public Open Forum (Maximum 15 minutes)

**076/2025** Training

**077/2025** Visitors Report

**078/2025** Planning – including any Current Planning Applications requiring a response

**251746** - Burnt House Jankes Green Road Wakes Colne Colchester CO6 2AT

Proposed conversion of agricultural building to 1 x 4 bedroom dwelling

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=251746>

**251786** - Orchard Lodge Dowling Road Mount Bures CO8 5AY

Application for a lawful development certificate to regularise the use of a former agricultural barn and adjacent land as storage associated with a tree surgery business

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=251786>

**For information only**

**251634** - Greenacres Packards Lane Woringford Colchester CO6 3AH

Change of use of land from part agriculture to employment to provide a mix of agriculture buildings, office; storage, manufacturing or industrial uses; and construction of a Business Support Centre providing research and development space for agricultural use

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=251634>

**079/2025** Planning Decision/s made by CCC affecting Mount Bures

**080/2025** Local Plan Reviews

**081/2025** Defibrillator pledges – update Cllr I. Woodman and the Clerk

**082/2025** Finance

a) To receive the Bank balances as at 31<sup>st</sup>. August 2025

b) To receive the comparison of Actual against Budget for 2025/26

c) To approve payments for August & September '25 and to agree a transfer of funds to meet the Parish Council financial requirements

**083/2025** **2026-2027 Budget** – Councillors to submit proposals for the draft 2026-2027 budget

**084/2025** Information Exchange

**085/2025** Items for next agenda

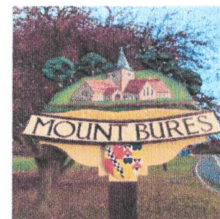
**086/2025** To confirm date and time of next meeting. Tuesday 11<sup>th</sup>. November 2025 at 7.30pm

**087/2025** Closure of the meeting

To close the meeting having considered and determined all items of business

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**Minutes of the Parish Council Annual Meeting held on Tuesday 8<sup>th</sup>. July 2025 at 7.30pm in Mount Bures Village Hall.**

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham and Kevin B. Money (Parish Clerk). 1 member of the public was present.

**055/2025 Apologies for Absence** were received from CCC Cllr W. Sunnucks.

**056/2025 Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda  
**None declared.**

**057/2025 To approve the minutes of the last meetings of Mount Bures Parish Council**  
 To receive and agree the minutes of the last MBPC meetings held on 13<sup>th</sup>. May 2025 **All Agreed.**

**058/2025 Public Open Forum (Maximum 15 minutes)** No questions were asked.

**059/2025 Training.** Councilors have received all training bulletins from EALC.

**060/2025 Visitors Report.** No report was given or supplied.

Cllr I. Woodman had spoken to ECC Cllr L. Barber to thank him for chasing Anglia Water regarding the burst main problems in Mount Bures and also for keeping Councilors updated on Local Government reform and the developing Local Plans. In the light of the proposed inclusion of the Village Green as Local Green Space in the Local Plans, Cllr L. Barber would speak to ECC regarding removing historic highway rights and the possibility of passing the village green to the Parish Council.

**061/2025 Planning – including any Current Planning Applications requiring a response.**  
 No planning applications have been received from CCC affecting Mount Bures.

**062/2025 Planning Decision/s made by CCC affecting Mount Bures.**

**250901 - Orchard Lodge Dowling Road Mount Bures CO8 5AY.**

Application for a Lawful Development Certificate to formally acknowledge the long-established operation of the tree surgery business at the property. **Refuse Certificate of Lawful Use or Development.**

**063/2025 Local Plan Reviews.**

No date had yet been set for the CCC Local Plan preferred options coming out for public consultation. The Parish Council understood that the site in Hall Road put forward for development in the Braintree Local Plan had been assessed as not suitable for development by Council officers and would not be included in the Braintree District Local Plan.

**064/2025 Defibrillator pledges – update the Clerk.**

Cllr I. Woodman informed the meeting that 15 residents have pledged £50 towards the village defibrillator being purchased. The cost of purchasing a semi-automatic defibrillator with carrying case and an external unlocked heated cabinet from the British Heart Foundation would be £1141.66p +VAT. There would also be some small installation costs and the cost of electricity for the cabinet heater (approx. £50 p.a.).

**065/2025 Defibrillator purchase**

Cllr I. Woodman proposed purchasing the defibrillator at a total cost of £1369.99p inc. VAT, the VAT to be subsequently recovered from HMRC.

Cllr F. Willetts seconded. **All Agreed.**

Cllr I. Woodman proposed also purchasing a Bleed Kit to be stored in the cabinet to provide trauma bandages and a tourniquet in the event of a catastrophic accident. Cllr H. Bufton seconded. **All Agreed**



**066/2025 Finance**

- a) To receive the Bank balances as at 30<sup>th</sup>. June 2025.

Councillors noted the Bank balances as at 30<sup>th</sup>. June 2025.

- b) To receive the comparison of Actual against Budget for 2025/2026.

Councillors noted the comparison of Actual against Budget for 2025/2026.

- c) To approve payments for June & July '25 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed.**

**067/2025 Information Exchange.**

1. 2025-2026 Winter Salt Bag scheme – Does MBPC wish to participate this year?

Councillors agreed that the Council currently had adequate stocks of salt available and not to acquire the salt for 2025-2026 but to remain on the list for 2026-2027.

**068/2025 Items for next agenda.**

**069/2025 To confirm date and time of next meeting. Tuesday 9<sup>th</sup>. September 2025 at 7.30pm.**

**070/2025 Councillors confirmed the date meetings in 2025. 11.11.25 (Budget meeting).**

**071/2025 Closure of the meeting**

To close the meeting having considered and determined all items of business.

The Chair then closed the meeting at 8.10pm and thanked everyone for attending.

Signed

**Ian Woodman**  
**Chair**

9<sup>th</sup>. September 2025

From CCC Cllr William Sunnucks

Please accept my apologies for next Tuesday which again co-incides with Colchester's Governance and Audit Committee which I must attend.

I see the Local Plan Review is on the agenda. There will be a decision on whether to start a consultation on the new plan on 10th November. It will be a difficult one because the time available for infrastructure planning will have run out. The City will probably be forced into putting forward a plan for a 26% increase in population with only patchy infrastructure provision - we will see how much officers have been able to pull together during the postponement.

So if the PC wants to comment on the plan then be prepared to do it shortly after that. I suspect that Mount Bures PC may just want to keep its head low - up to you.



	BANK RECONCILIATION			
Financial year ending 31.03.26				
Bank Balance as at	30.04.25	31.05.25	30.06.25	31.07.25
Unity Trust Bank - Current a/c	£ 5,880.40	£ 5,349.28	£ 5,343.28	£ 550.78
Unity Trust Bank - EMR a/c	£ 4,788.77	£ 4,788.77	£ 4,816.78	£ 7,966.79
<b>Total:</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	<b>£ 8,517.57</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	<b>£ 8,517.57</b>
<b>CASH BOOK</b>				
Balance as at 01.04.25	£ 8,647.17	£ 8,647.17	£ 8,647.17	£ 8,647.17
Plus Receipts	£ 2,067.00	£ 2,067.00	£ 2,095.01	£ 2,245.01
<b>Total</b>	<b>£ 10,714.17</b>	<b>£ 10,714.17</b>	<b>£ 10,742.18</b>	<b>£ 10,892.18</b>
Less Payments	£ 45.00	£ 576.12	£ 582.12	£ 2,374.61
<b>Grand Total</b>	<b>£ 10,669.17</b>	<b>£ 10,138.05</b>	<b>£ 10,160.06</b>	<b>£ 8,517.57</b>
Difference	£ -	£ -	£ -	£ -
Bank Balance as at	31.08.25			
Unity Trust Bank - Current a/c	£ 1,044.78			
Unity Trust Bank - EMR a/c	£ 8,016.79			
<b>Total:</b>	<b>£ 9,061.57</b>			
Less Unpresented cheques				
Total of unpresented cheques	£ -			
<b>Net Bank Balances as at</b>	<b>£ 9,061.57</b>			
<b>CASH BOOK</b>				
Balance as at 01.04.25	£ 8,647.17			
Plus Receipts	£ 2,795.01			
<b>Total</b>	<b>£ 11,442.18</b>			
Less Payments	£ 2,380.61			
<b>Grand Total</b>	<b>£ 9,061.57</b>			
Difference	£ -			
Bank Balance as at				
Unity Trust Bank - EMR a/c				
Unity Trust Bank - Current a/c				
<b>Total:</b>				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.25				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Kevin Money  
Mount Bures Parish Council  
7 Roach Vale  
Colchester  
CO4 3YN

**Date:** 31/08/2025

**Account Name:** Mount Bures Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20484114

Your arranged overdraft limit is £0.00

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For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us

Call us: 0345 140 1000

Email us: [us@unity.co.uk](mailto:us@unity.co.uk)

Visit us: [unity.co.uk](https://www.unity.co.uk)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2025		Balance brought forward	£0.00	£0.00	£550.78
04/08/2025	Credit	GARDNER JE CE	£0.00	✓ £50.00	£600.78
04/08/2025	Credit	GERRY AP	£0.00	✓ £50.00	£650.78
05/08/2025	Credit	FIONA WILLETT	£0.00	✓ £50.00	£700.78

Page number 1 of 3

Statement number 030

**For Businesses.  
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Unity Trust Bank is entered in the Financial Services Register under number 204570.  
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
Registered in England and Wales no. 1713124.  
Calls may be monitored and recorded for training, quality and security purposes.  
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
05/08/2025	Credit	James Firth	£0.00	✓ £50.00	£750.78
06/08/2025	Credit	HILDEGARD HILL	£0.00	✓ £200.00	£950.78
07/08/2025	Credit	MAJOR RICHARD C GO	£0.00	✓ £50.00	£1,000.78
29/08/2025	Credit	DAVID HAILES	£0.00	✓ £50.00	£1,050.78
31/08/2025	Fee	Service Charge	✓ £6.00	£0.00	✓ £1,044.78

Page number 2 of 3

Statement number 030

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# Your Account Statement



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Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Kevin Money  
Mount Bures Parish Council  
7 Roach Vale  
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**Account Number:** 20484127

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The credit interest rate is 2.25% AER as of your statement date.

## Contact Us

- Call us: 0345 140 1000
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](http://unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/07/2025		Balance brought forward	£0.00	£0.00	£7,966.79
19/08/2025	Credit	Credit 000001	£0.00	✓ £50.00	↘ £8,016.79

Page number 1 of 2

Statement number 025

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MBPC ACTUAL AGAINST BUDGET REPORT					
		Agreed 2025/2026	Total Income / spend to September '25	Left in Budget as at September '25	
<b>Income</b>	Precept	3482	£ 1,741.00		
	Other Income / Grant	652	£ 326.00		
	Defibrillator Donation	0	£ 700.00		
	Bank Interest	0	£ 28.01		
	Transfer from Reserves	0			
	VAT Refund	0	£ -		
	<b>TOTAL</b>	<b>4134</b>	<b>£ 2,795.01</b>		
<b>Exp.</b>					
	Salary	2337	£ 1,213.75	£ 1,123.25	
	Mileage Expenses	0	£ -	£ -	
	General Admin & Postage	75	£ 50.52	£ 24.48	
	Audit Fees	80	£ 75.00	£ 5.00	
	Footpaths Maintenance	660	£ 221.28	£ 438.72	
	Maintenance Repairs	50	£ -	£ 50.00	
	Fees & Subscriptions	120	£ 47.00	£ 73.00	
	Insurance	260	£ -	£ 260.00	
	Village Hall Rental Hire	150	£ -	£ 150.00	
	Courses & Travelling Exp.	50	£ -	£ 50.00	
	Newsletter	100	£ -	£ 100.00	
	Notice Board restoration	150	£ -	£ 150.00	
	Poppy Wreath	30	£ -	£ 30.00	
	Bank Charges	72	£ 30.00	£ 42.00	
	Defibrillator	0	£ 1,124.99	<b>-£ 1,124.99</b>	offset by donations
	<b>TOTAL</b>	<b>4134</b>	<b>£ 2,762.54</b>	<b>£ 1,371.46</b>	
	<u>Outstanding VAT Claim</u>		<b>£ 279.36</b>		
	<u>Total Expenditure</u>		<b>£ 3,041.90</b>		

MBPC FINANCE AUGUST & SEPTEMBER 2025 PAYMENTS						
Income: Donations £700.00 Defibrillator:						
						MBPC Ref. No.
		<b>Expenditure</b>				
<b>Chq No.</b>	<b>Invoice No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	
FEE		UTB Service Charge	£ 6.00	£ -	£ 6.00	13
BACS	Aug '25	Kevin B. Money - Clerk salary	£ 194.75	£ -	£ 194.75	14
BACS	Sept '25	Kevin B. Money - Clerk salary	£ 201.00	£ -	£ 201.00	15
BACS		I. Andrewartha - Footpath maintenance	£ 221.28	£ 44.26	£ 265.54	16
		<b>TOTAL:</b>	<b>£ 623.03</b>	<b>£ 44.26</b>	<b>£ 667.29</b>	
		Denotes Already paid				