

MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email: mountburespc@gmail.com
 Website: <https://e-voice.org.uk/mountburespc/>



Dear Councillors

You are hereby requested to attend the forthcoming meeting of Mount Bures Parish Council at the Village Hall on **TUESDAY 12th. MARCH 2024 at 7.30pm** for the purpose of transacting the following business:

KBMoney - Kevin B. Money CiLCA Parish Clerk / RFO to the Council – 6th. March 2024

Tel: 07810781509: email mountburespc@gmail.com

FULL COUNCIL MEETING AGENDA

016/2024 Chairman's welcome

017/2024 Apologies for Absence

018/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

019/2024 To approve the minutes of the last meeting of Mount Bures Parish Council

To receive and agree the minutes of the MBPC Meeting held on 9th. January 2024

020/2024 Public Open Forum (Maximum 15 minutes)

a) Flooding on the B1508 Colchester Road at Pump House Corner

021/2024 Training

022/2024 Visitors Report

023/2024 Mount Bures Footpath Maintenance - 2024

024/2024 Planning Applications

240080 - Scrouchers Farm, Dowling Road, Mount Bures Colchester

Application for prior approval for the conversion of agricultural storage barn into one dwelling

Due to the planning time constraints MBPC submitted the following response to CCC on 05.02.24

Mount Bures Parish Council has No comment to this application

240127 - Elms Farm, Peartree Hill, Mount Bures CO8 5BA

Link extension, conversion of outbuilding to utility including replacement of existing doors and windows, reroofing of existing house extension and outbuilding roof, addition of timber staircase to barn to allow access to first floor storage. Re-surfacing

Due to the planning time constraints MBPC submitted the following response to CCC on 15.02.24

Mount Bures Parish Council has No Objection to this application

240128 - Elms Farm, Peartree Hill, Mount Bures CO8 5BA

Listed building application for link extension, conversion of outbuilding to utility including replacement of existing doors and windows, reroofing of existing house extension and outbuilding roof, addition of timber staircase to barn to allow access to

Due to the planning time constraints MBPC submitted the following response to CCC on 15.02.24

Mount Bures Parish Council has No Objection to this application

025/2024 Planning Decisions made by CBC affecting Mount Bures

232531 - Meadow House, Craigs Lane, Mount Bures Essex CO8 5AN

New single storey detached garage. **Approve with conditions**

026/2024 Finance

a) To receive the Bank balances as at 29th. February 2024

b) To receive the comparison of Actual against Budget for 2023/2024

c) To approve payments for February and March 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

027/2024 Information Exchange

Agenda for the meeting held on Tuesday 12th. March 2024

028/2024 **Items for next agenda**

029/2024 **To confirm date and time of next meeting. Tuesday 14th. May 2024 at 7.30pm**
Councillors to note 2024 meeting dates 09.07.24: 10.09.24: 12.11.24

030/2024 **Closure of the meeting**

To close the meeting having considered and determined all items of business

MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email: mountburespc@gmail.com
 Website: <https://e-voice.org.uk/mountburespc/>



Minutes of the Parish Council Meeting held on Tuesday 9th. January 2024 at 7.30pm in Mount Bures Village Hall.

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham, CCC Cllr W. Sunnucks and Kevin B. Money (Parish Clerk). There were also 1 member of the public present

001/2024 Chairman's welcome. The Chairman welcomed everyone to the meeting

002/2024 Apologies for Absence - None received

003/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda **None Declared**

004/2024 To approve the minutes of the last meeting of Mount Bures Parish Council
 To receive and agree the minutes of the MBPC Meeting held on 14th. November 2023. **All Agreed**

005/2024 Public Open Forum (Maximum 15 minutes)

A member of the public asked if the old pumping house was derelict or being converted. The Chairman explained that a planning application for conversion to a dwelling had been submitted and approved. As far as the Parish Council was aware works on the building were continuing but the Council did not know if anyone was currently living at the property. There were no further questions.

006/2024 Training – No training has been undertaken

007/2024 Visitors Report

Cllr W. Sunnucks reported that CCC is reporting on its 2024/2025 budget. The Council anticipates a shortfall of £5m. The minority administration is going to cut a lot of expenditure to balance the books.

008/2024 Planning Applications

232594 - Hammonds Farm, Chappel Road, Fordham Essex CO6 3LS

Reinstatement of former equestrian building to form 1.no light industrial unit

MBPC sent a planning response to CCC by the deadline set. It read

Mount Bures Parish Council has No Objection to this planning application, although it is odd that the planning statement makes no mention of the immediately adjacent footpath

009/2024 Planning Decisions made by CBC affecting Mount Bures

232531 - Meadow House, Craigs Lane, Mount Bures Essex CO8 5AN

New single storey detached garage - **Approve with Conditions**

Cllr I. Woodman spoke about the development of Parish guidance notes on the maintenance of ditches and hedges, and Dark Skies. Draft Information notes were circulated to Councillors prior to the meeting and were circulated to residents in attendance at the meeting. It was agreed that the notes provided useful guidance for residents but that they would need to be shortened before being recirculated to Cllrs for final clearance. Cllr Sunnucks undertook to see if CCC officers would be willing to check the note on ditches and hedges. However, it was noted that as the note was not a Council policy document and only offered guidance this should not delay its dissemination to residents. The final notes could be placed on the website and included in the next edition of the Mount. It might also be possible to undertake a leaflet drop to residents if that were considered useful.

010/2024 Finance

a) To receive the Bank balances as at 31st. December 2023

Councillors noted the Bank balances as at 31st. December 2023

b) To receive the comparison of Actual against Budget for 2023/2024

Councillors noted the comparison of Actual against Budget for 2023/2024

c) To approve payments for December 2023 and January 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

011/2024 Budget 2024/2025 – Councillors to finalise the expenditure for 2024/2025

Cllr F. Willett proposed the 2024/2025 expenditure of £4061 resulting in a Precept demand of £3409 (£109) increase. Which, when using the CCC Tax base figure of 109.0, made a Band D Property figure of £31.27p. Cllr M. Graham seconded. **All Agreed.** The RFO to send the Precept form to CCC following this meeting.

012/2024 Information Exchange

It was noted that a ditch or culvert on Hall Road just before Craigs Lane had become blocked with water spilling onto the road. This could be dangerous in icy conditions. Cllr Woodman would investigate and if necessary contact the householder or ECC.

013/2024 Items for next agenda

014/2024 To confirm date and time of next meeting. Tuesday 12th. March 2024 at 7.30pm
Councillors to note 2024 meeting dates 14.05.24: 09.07.24: 10.09.24: 12.11.24

015/2024 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.10pm and thanked everyone for attending

Signed

12th. March 2024

Ian Woodman
Chairman

BANK RECONCILIATION					
Financial year ending 31.03.24					
Bank Balance as at	30.04.23		31.05.23		30.06.23 30.06.23
NatWest Bank - Current a/c	£ 4,528.81		£ 4,080.79		£ 3,779.50 £ 3,794.20
NatWest Bank - Bus. Res. a/c	£ 4,476.67		£ 4,476.67		£ 4,485.26 £ 4,485.26
Total:	£ 9,005.48		£ 8,557.46		£ 8,264.76 £ 8,279.46
Less Unpresented cheques	£ 60.00	719	£ 60.00	743	£ 60.00
		736	£ 75.41		
Total of unpresented cheques	£ 60.00		£ 135.41		£ 60.00 £ -
Net Bank Balances as at	£ 8,945.48		£ 8,422.05		£ 8,204.76 £ 8,279.46
CASH BOOK					
Balance as at 01.04.23	£ 7,632.19		£ 7,632.19		£ 7,632.19 £ 7,632.19
Plus Receipts	£ 2,183.29		£ 2,183.29		£ 2,191.88 £ 2,301.58
Total	£ 9,815.48		£ 9,815.48		£ 9,824.07 £ 9,933.77
Less Payments	£ 870.00		£ 1,393.43		£ 1,619.31 £ 1,654.31
Grand Total	£ 8,945.48		£ 8,422.05		£ 8,204.76 £ 8,279.46
Difference	£ -		£ -		£ - -£ 0.00
Bank Balance as at	31.07.23		31.08.23		30.09.23 31.10.23
NatWest Bank - Current a/c	£ 3,794.20		£ -		£ - £ -
NatWest Bank - Bus. Res. a/c	£ 4,485.26		£ 4,485.26		£ - £ -
Unity Trust Bank - Current a/c	£ -		£ 2,924.20		£ 4,403.28 £ 4,403.28
Unity Trust Bank - EMR a/c a/c	£ -		£ -		£ 4,500.58 £ 4,500.58
Total:	£ 8,279.46		£ 7,409.46		£ 8,903.86 £ 8,903.86
Less Unpresented cheques					
Total of unpresented cheques	£ -		£ -		£ - £ -
Net Bank Balances as at	£ 8,279.46		£ 7,409.46		£ 8,903.86 £ 8,903.86
CASH BOOK					
Balance as at 01.04.23	£ 7,632.19		£ 7,632.19		£ 7,632.19 £ 7,632.19
Plus Receipts	£ 2,301.58		£ 2,301.58		£ 4,292.90 £ 4,292.90
Total	£ 9,933.77		£ 9,933.77		£ 11,925.09 £ 11,925.09
Less Payments	£ 1,654.31		£ 2,524.31		£ 3,021.23 £ 3,021.23
Grand Total	£ 8,279.46		£ 7,409.46		£ 8,903.86 £ 8,903.86
Difference	-£ 0.00		-£ 0.00		£ - £ -
Bank Balance as at	30.11.23		31.12.23		31.01.24 29.02.24
NatWest Bank - Current a/c	£ -		£ -		£ - £ -
NatWest Bank - Bus. Res. a/c	£ -		£ -		£ - £ -
Unity Trust Bank - Current a/c	£ 3,629.63		£ 3,583.63		£ 3,209.89 £ 3,509.89
Unity Trust Bank - EMR a/c a/c	£ 4,500.58		£ 4,531.78		£ 4,531.78 £ 4,531.78
Total:	£ 8,130.21		£ 8,115.41		£ 7,741.67 £ 8,041.67
Less Unpresented cheques	£ 28.00		£ -		£ - £ -
Total of unpresented cheques	£ 28.00		£ -		£ - £ -
Net Bank Balances as at	£ 8,102.21		£ 8,115.41		£ 7,741.67 £ 8,041.67
CASH BOOK					
Balance as at 01.04.23	£ 7,632.19		£ 7,632.19		£ 7,632.19 £ 7,632.19
Plus Receipts	£ 4,292.90		£ 4,324.10		£ 4,324.10 £ 4,624.10
Total	£ 11,925.09		£ 11,956.29		£ 11,956.29 £ 12,256.29
Less Payments	£ 3,822.88		£ 3,840.88		£ 4,214.62 £ 4,214.62
Grand Total	£ 8,102.21		£ 8,115.41		£ 7,741.67 £ 8,041.67
Difference	£ -		-£ 0.00		-£ 0.00 -£ 0.00

MBPC ACTUAL AGAINST BUDGET REPORT				
		Agreed 2023/24	Total Income / spend to Mar '24	Left in Budget as at Mar '24
Income	Precept	3300	£ 3,300.00	
	Other Income / Grant	652	£ 1,152.00	
	Bank Interest	0	£ 62.40	
	Transfer from Reserves	1375		
	VAT Refund	0	£ 109.70	
	TOTAL	5327	£ 4,624.10	
Exp.				
	Salary	2093	£ 2,042.52	£ 50.48
	Mileage Expenses	0	£ -	£ -
	General Admin & Postage	100	£ 59.35	£ 40.65
	Audit Fees	70	£ 70.00	£ -
	Footpaths Maintenance	600	£ 440.13	£ 159.87
	Maintenance Repairs	50	£ -	£ 50.00
	Fees & Subscriptions	150	£ 174.41	-£ 24.41
	Insurance	214	£ 214.00	£ -
	Village Hall Rental Hire	150	£ 215.00	-£ 65.00
	Courses & Travelling Exp.	50	£ 50.00	£ -
	Newsletter	100	£ -	£ 100.00
	Village Sign restoration	1750	£ 1,450.00	£ 300.00
	Poppy Wreath	0	£ 28.00	-£ 28.00
	Bank Charges	0	£ 23.28	-£ 5.28
	TOTAL	5327	£ 4,766.69	£ 578.31
	Outstanding VAT Claim		£ 310.67	
	Total Expenditure		£ 5,077.36	

MBPC FINANCE FEBRUARY & MARCH 2024						
Income: ECC Vegetation cutting £300.00p:						
Expenditure						MBPC Ref. No.
Chq No.	Inv. No.	Payee	Cost	VAT	Total	
BACS	Feb '24	Kevin B. Money - Clerk Salary	£ 149.47	£ -	£ 149.47	31
BACS	Feb '24	HMRC - Tax on Clerk Salary	£ 37.40	£ -	£ 37.40	32
BACS	Mar '24	Kevin B. Money - Clerk Salary	£ 149.47	£ -	£ 149.47	33
BACS	Mar '24	HMRC - Tax on Clerk Salary	£ 37.40	£ -	£ 37.40	34
BACS	5.3E+08	Zurich - Insurance 2024-2025	£ 214.00	£ -	£ 214.00	35
BACS		Village Hall meeting costs '23 & '24	£ 275.00	£ -	£ 275.00	36
TOTAL:			£ 862.74	£ -	£ 862.74	