

MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money
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Minutes of the Parish Council Annual Meeting held on Tuesday 13th. May 2025 at 7.50pm in Mount Bures Village Hall.

Present: Cllrs I. Woodman (Chair), F. Willett (Vice-Chair), H. Bufton, M. Graham and Kevin B. Money (Parish Clerk). There were 2 members of the public present.

036/2025 Chairman's welcome

037/2025 **Apologies for Absence** were received from ECC Cllr L. Barber, CCC Cllr W. Sunnucks

038/2025 Election of Chair for the 2025/26 year

Cllr F. Willett proposed Cllr I. Woodman to act as Chair for 2025-2026 year. Cllr H. Bufton seconded.

All Agreed. Cllr I. Woodman then signed his declaration of Acceptance of Office

039/2025 Election of Vice-Chair for the 2025/26 year

Cllr H. Bufton proposed Cllr F. Willett to act as Vice-Chair for 2025-2026 year. Cllr M. Graham seconded.

All Agreed. Cllr F. Willett then signed his declaration of Acceptance of Office

040/2025 To re-adopt all Council policies – sent prior to meeting

Cllr I. Woodman proposed to re-adopt the 2025-26 Council policies and procedures en-bloc. Cllr M. Graham seconded. **All Agreed**

041/2025 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
Cllr M. Graham declared an interest in item 045/2025 (250901)

042/2025 To approve the minutes of the last meeting of Mount Bures Parish Council

To receive and agree the minutes of the last MBPC meeting held on 11th. March 2025 **All Agreed**

043/2025 **Public Open Forum (Maximum 15 minutes)** No questions were asked

044/2025 Essex County Councillor – Cllr L. Barber

ECC Cllr L. Barber referred to the report he gave at the Annual Electors meeting

045/2025 **Colchester City Councillor** – Cllr W. Sunnucks – No report was given

046/2025 Planning – including any Current Planning Applications requiring a response

250873 - Elms Farm Peartree Hill Mount Bures CO8 5BA

Convert brick outbuilding to a Utility room. Link the House to the proposed Utility Room. Reinstate a side ash window. Install cast iron style steps the hay loft on an attached barn. Conservation works including but not limited to, the removal of waterproof paints from the render and cement pointing from solid wall brickwork, followed by appropriate repairs.

RESOLVED: No comment on this planning application

250901 - Orchard Lodge Dowling Road Mount Bures CO8 5AY

To formally acknowledge the long-established operation of the tree surgery business at the property. The business has been based at Orchard Lodge since 2012, falls within the forestry element of the original occupancy condition.

An application for a certificate of lawful use has been lodged with this authority which is potentially of interest and upon which you may wish to comment. However, this is not a planning application and comments about the acceptability or otherwise of the physical development / use of land cannot be taken into account.

Councillors discussed this application with the owner of the property. Especially noise and traffic movements.

047/2025 Planning Decision/s made by CCC affecting Mount Bures

No planning decisions have been made by CCC affecting Mount Bures

048/2025 Defibrillator Application update Cllr I. Woodman

Following some expressions of interest from residents the Council has also been investigating the possibility of obtaining a defibrillator for the Parish. Our bid for a free defibrillator was unsuccessful but the Council is now canvassing the views of residents within easy reach of our village hall as to whether they would be willing to contribute financially towards the purchase of a defibrillator.

049/2025 Annual Return for 2024/25

- 1) To Receive the Internal Auditors report for 2024/2025

Councillors noted the Internal Auditors report for 2024/2025

- 2) To receive and sign the Certificate of Exemption – AGAR 2024/2025 part 2

Cllr I. Woodman proposed to sign the Certificate of Exemption – AGAR 2024/2025 part 2.

Cllr F. Willett seconded. **All Agreed**

The Chairman and Clerk then signed the Certificate of Exemption – AGAR 2024/25 part 2

- 3) To Receive and sign Section 1 - Annual Governance Statement of AGAR 2024/2025

Cllr I. Woodman proposed to sign Section 1 - Annual Governance Statement of AGAR 2024/2025.

Cllr H. Bufton seconded. **All Agreed**

The Chair and Clerk then signed Section 1 - Annual Governance Statement of AGAR 2024/2025

- 4) To Receive and sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr I. Woodman proposed to sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr M. Graham seconded. **All Agreed**

The Chair and RFO then signed Section 2 - Accounting Statement of AGAR 2024/2025

050/2025 Finance

- a) To receive the Bank balances as at 30th. April 2025

Councillors noted the Bank balances as at 30th. April 2025

- b) To receive the comparison of Actual against Budget for 2025/26

Councillors noted the comparison of Actual against Budget for 2025/26

- c) To approve payments for April & May '25 and to agree a transfer of funds to meet the Parish Council

financial requirements. **All Agreed**

051/2025 Information Exchange

EALC update was given by the Clerk

052/2025 Items for next agenda**053/2025 To confirm date and time of next meeting. Tuesday 8th. July 2025 at 7.30pm****054/2025 Councillors confirmed the date meetings in 2025. 09.09.25: 11.11.25****055/2025 Closure of the meeting**

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.30pm and thanked everyone for attending

Signed

I Woodman
Ian Woodman
Chair

8th. July 2025