

# MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money  
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## Minutes of the Parish Council Meeting held on Tuesday 9<sup>th</sup>. May 2023 at 8pm in Mount Bures Village Hall.

Present: Cllrs I. Woodman (Chairman), M. Graham, F. Willett and Kevin B. Money (Parish Clerk).  
 There were also 1 member of the public present

- 045/2023 Chairman's welcome.** The Chairman welcomed everyone to the meeting
- 046/2023 Apologies for Absence** were received from ECC L. Barber & CBC Cllr W. Sunnacks
- 047/2023 Declaration of Members interests**  
 To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda. Cllr M. Graham declared an interest in planning application 230893
- 048/2023 To approve the minutes of the last meeting of Mount Bures Parish Council**  
 To receive and agree the minutes of the last MBPC meeting held on 14<sup>th</sup>. March 2023. **All Agreed**
- 049/2023 Public Open Forum (Maximum 15 minutes)**  
 In Feb 23 a local resident walking a dog was alarmed to meet the hunt and hounds on a narrow lane. The resident asked if MBPC was informed of hunt dates so that residents could be forewarned. The Parish Council will ask East Essex Hut if they publish their hunt dates and locations
- 050/2023 Visitors Report**  
 No report was given
- 051/2023 Co-Option – Update from the Parish Clerk**  
 The Parish Clerk informed the meeting that a Co-Option poster will be placed in the notice board and on the website after this meeting. The closing date for applications is 31<sup>st</sup>. May 2023 with the Co-Option process taking place on the 22<sup>nd</sup>. June 2023 meeting
- 052/2023 King's Coronation – update**  
 The Coronation weekend went very well and great thanks to the village hall committee for all their efforts
- 053/2023 Repainting of Village Sign**  
 The Parish Clerk informed the meeting that the sign order has been placed with the 50% deposit being paid. The sign has not been collected and the Clerk was asked to chase this up.
- 054/2023 Planning Applications**  
**230893** - Orchard Lodge, Dowling Road, Mount Bures CO8 5AY  
 Proposed two storey rear extension  
**RESOLVED:** No Objection to this planning application
- 055/2023 Planning Decisions made by CBC affecting Mount Bures**  
 No planning decisions have been made by CBC affecting Mount Bures
- 056/2023 Annual Return for 2022/2023**
- 1) To receive the 2022/23 signed Internal Audit Report  
 Councillors received the 2022/2023 Internal Audit Report
  - 2) To receive and sign the Certificate of Exemption – AGAR 2022/23 part 2  
 Cllr I. Woodman proposed accepting the Certificate of Exemption document. Cllr F. Willett seconded. **All Agreed.** The Chairman and RFO then signed the Exemption Certificate.
  - 3) To receive and sign the Section 1 - Annual Governance Statement 2022/23  
 Cllr I. Woodman proposed accepting the Annual Governance Statement for 2022/2023. Cllr F. Willett seconded. **All Agreed.** The Chairman and Parish Clerk then signed the Annual Governance Statement for 2022/2023

4) To receive and sign the Section 2 - Accounting Statements 2022/23  
Cllr I. Woodman proposed accepting the Account Statements for 2022/2023. Cllr F. Willett seconded.  
**All Agreed.** The Chairman and RFO then signed the Annual Governance Statement for 2022/2023  
The RFO then informed the meeting that the "Notice of Public Rights and Publication of Annual  
Governance & Accountability Return (Exempt Authority)" will be placed in the notice board and on the  
website immediately after this meeting

**057/2023 Finance**

a) To receive the Bank balances as at 30<sup>th</sup>. April 2023  
Councillors noted the Bank balances as at 30<sup>th</sup>. April 2023  
b) To receive the comparison of Actual against Budget for 2023/2024  
Councillors noted the comparison of Actual against Budget for 2023/2024  
c) To approve payments for April and May 2023 and to agree a transfer of funds to meet the Parish  
Council financial requirements  
Cllr F. Willett proposed authorising the April and May 2023 payments. Cllr M. Graham seconded.  
**All Agreed**

**058/2023 Information Exchange**

Cllr I. Woodman to contact Ian regarding the mower problem

**059/2023 Items for next agenda**

Co-Option  
Environmental issues  
Defibrillator for the village

**060/2023 To confirm the NEW date and time of next meeting.  
Thursday 22<sup>nd</sup>. June 2023 at 7.30pm**

**061/2023 Closure of the meeting**

To close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.20pm and thanked everyone to attending

Signed

22<sup>nd</sup>. June 2023

**Ian Woodman  
Chairman**