

MOUNT BURES PARISH COUNCIL

Parish Clerk Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email: mountburespc@gmail.com
 Website: <https://e-voice.org.uk/mountburespc/>



Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village

Hall on **TUESDAY 13th. MAY 2025 immediately after the Annual Electors Meeting** for the purpose of transacting the following business:

KB Money - Kevin B. Money Parish Clerk / RFO to the Council – 7th. May 2025

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ANNUAL MEETING AGENDA

- 036/2025 Chairman's welcome**
- 037/2025 Apologies for Absence**
- 038/2025 Election of Chairman for the 2025/26 year**
 The Chairman to sign the Declaration of Acceptance of Office form
- 039/2025 Election of Vice-Chairman for the 2025/26 year**
 The Vice-Chairman to sign the Declaration of Acceptance of Office form
- 040/2025 To re-adopt all Council policies – sent prior to meeting**
 2025-26 Council policies and procedures can be found at
<https://e-voice.org.uk/mountburespc/policies-procedures/>
- 041/2025 Declaration of Members interests**
 To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda
- 042/2025 To approve the minutes of the last meeting of Mount Bures Parish Council**
 To receive and agree the minutes of the last MBPC meeting held on 11th. March 2025
- 043/2025 Public Open Forum (Maximum 15 minutes)**
- 044/2025 Essex County Councillor – Cllr L. Barber**
- 045/2025 County Councillor – Cllr W. Sunnucks**
- 046/2025 Planning – including any Current Planning Applications requiring a response**
250873 - Elms Farm Peartree Hill Mount Bures CO8 5BA
 Convert brick outbuilding to a Utility room. Link the House to the proposed Utility Room. Reinstate a side ash window. Install cast iron style steps the hay loft on an attached barn. Conservation works including but not limited to, the removal of waterproof paints from the render and cement pointing from solid wall brickwork, followed by appropriate repairs.
 Documents can be found at
<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=250873>
- 250901** - Orchard Lodge Dowling Road Mount Bures CO8 5AY
 To formally acknowledge the long-established operation of the tree surgery business at the property. The business has been based at Orchard Lodge since 2012, falls within the µforestryã element of the original occupancy condition.
 An application for a certificate of lawful use has been lodged with this authority which is potentially of interest and upon which you may wish to comment. However, this is not a planning application and comments about the acceptability or otherwise of the physical development / use of land cannot be taken into account.
 Documents FYI can be found at
<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=250901>
- 047/2025 Planning Decision/s made by CCC affecting Mount Bures**
- 048/2025 Defibrillator Application update Cllr I. Woodman**

049/2025 Annual Return for 2024/25

- 1) To receive the 2024/25 signed Internal Audit Report
- 2) To receive and sign the Certificate of Exemption – AGAR 2024/25 part 2
- 3) To receive and sign the Section 1 - Annual Governance Statement 2024/25
- 4) To receive and sign the Section 2 - Accounting Statements 2024/25

050/2025 Finance

- a) To receive the Bank balances as at 30th. April 2025
- b) To receive the comparison of Actual against Budget for 2025/26
- c) To approve payments for April & May '25 and to agree a transfer of funds to meet the Parish Council financial requirements

051/2025 Information Exchange

052/2025 Items for next agenda

053/2025 To confirm date and time of next meeting. Tuesday 8th. July 2025 at 7.30pm

054/2025 Councillors confirmed the date meetings in 2025. 09.09.25: 11.11.25

055/2025 Closure of the meeting

To close the meeting having considered and determined all items of business