

MOUNT BURES PARISH COUNCIL

Issued 6th May 2020

Meeting of : FULL PARISH COUNCIL

Date : WEDNESDAY 13th May TIME: 7.30 P.M.

Place: by Remote Conferencing as per the Coronavirus Act 2020

Members of the Parish Council are summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

Notice: Under the Openness of Local Government Bodies Regulations 2014, filming and or recording of this meeting is open to members of the press and public.

The Public and Press are welcome to be present and to raise any issue pertinent to items on the Agenda.

Coronavirus Act 2020

However, the Parish Council Meeting will be conducted in accordance with the New Coronavirus Act 2020 which means that the meeting will take place by video conferencing. If a member of the press or public wishes to raise a matter to be discussed at this meeting would they please contact the Parish Clerk on mountburespc@outlook.com in the first instance or by phone on 01787374348.

Agenda Number	Decision Required	Description
20/01	YES	Election of Chairman 2020 – 2019 DECLARATION OF OFFICE TO BE SIGNED
20/02	Yes	Election of Vice Chairman 2020 – 2019 DECLARATION OF OFFICE TO BE SIGNED
20/03	Yes	<u>DECLARATION OF INTERESTS</u> ALL COUNCILLORS TO REVIEW THEIR DECLARATION OF INTEREST AND UPDATE IF NECESSARY. EACH COUNCILLOR IS RESPONSIBLE FOR ENSURING ANY AMENDED FORM IS RETURNED TO COLCHESTER BOROUGH COUNCIL <i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i>
20/04	Yes	<u>CONFIRMATION OF MINUTES</u> – MEETING HELD WEDNESDAY 14 TH MARCH 2020
20/05	Yes	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u>
20/06		<u>Ward & County Councillors to address the members if Present</u> or if they have submitted a report which will be included in the supporting documents will then be taken as Read.
20/07	Yes	<u>ELECTION OF REPRESENTATIVES 2017 / 2020:</u> COLCHESTER ASSOCIATION OF LOCAL COUNCILS ESSEX ASSOCIATION OF LOCAL COUNCILS HIGHWAY

		RECYCLING & TRANSPORT PARISH PATHS PARTNERSHIP EMERGENCY PLANNING WEBSITE
20/08	Yes	To Review and Adopt GDPR – Councillor Privacy Policy with regard to contact details and councillors to send in their individual permissions to the Clerk
20/09	Yes	MEMBERSHIP RENEWALS 2020/2019: 1)EALC/NALC. 2) CALC. 3) COLNE STOUR
20/10	Yes	ANNUAL RETURN 1) MINUTE SIGNING OF EXEMPTION CERTIFICATE HAS TO BE WITH EXTERNAL AUDITOR BY 30 JUNE. THE ANNUAL RETURN IS CURRENTLY WITH THE INTERNAL AUDITOR IF RETURNED IN TIME THE PC WILL PROCEED IF NOT THE ANNUAL RETURN DOCUMENTS WILL BE SIGNED OFF AT AN EXTRAORDINARY MEETING DATE YET TO BE AGREED. 2) RECEIVE AND NOTE THE INTERNAL AUDIT REPORT 3) SECTION 1 ANNUAL GOVERNANCE STATEMENT 2019/2020 SIGNATURES MUST BE MINUTED 4) SECTION 2 APPROVAL OF ACCOUNTING STATEMENT FOR 2019/20 SIGNATURES MUST BE MINUTED
20/11	Yes	Chairman's Report 1. VE Day 2. P3 Agreement 3. Suggest mthly remote meetings until things are back to normal?
20/12		Clerk's Report Correspondence Received
20/13	Yes	To Review and accept Asset Register
20/14		Planning Register
20/15	Yes	To Review and Adopt Insurance Renewal
20/16	Yes	To Accept Payment Schedule as per attached
20/17		Meeting Close

Liz Malvisi
Parish Clerk