

# MOUNT BURES PARISH COUNCIL

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Dear Councillors

You are hereby summoned to attend the forthcoming meeting of Mount Bures Parish Council at the Village

Hall on **TUESDAY 12<sup>th</sup>. MAY 2026 immediately after the Annual Electors Meeting** for the purpose of transacting the following business:

*KB Money* - Kevin B. Money Parish Clerk / RFO to the Council – 6<sup>th</sup>. May 2026

## **ANNUAL MEETING AGENDA**

**031/2026 Election of Chairman for the 2026/2027 year**

The Chairman to sign the Declaration of Acceptance of Office form

**032/2026 Apologies for Absence**

**033/2026 Election of Vice-Chairman for the 2026/2027 year**

**034/2026 To re-adopt all Council policies – sent prior to meeting**

2026-2027 Council policies and procedures can be found at

<https://e-voice.org.uk/mountburespc/policies-procedures/>

BIO-DIVERSITY POLICY: STANDING ORDERS : FINANCIAL REGULATIONS: CODE OF CONDUCT: COMPLAINTS PROCEDURE: CO-OPTION POLICY: DOCUMENT MANAGEMENT POLICY EMERGENCY PLAN: FREEDOM OF INFORMATION SCHEME: GRANT APPLICATION FORM: HEALTH & SAFETY POLICY: IT POLICY: INTERNET BANKING POLICY: PUBLICATION SCHEME: RISK ASSESSMENT: TRAINING: GRIEVANCE POLICY: SOCIAL MEDIA & WEBSITE POLICY: COMMUNICATION: STATEMENT OF INTERNAL CONTROL

**035/2026** The Council to pass a formal resolution to adopt the **General Power Competence** and this resolution must be reaffirmed at each subsequent relevant annual meeting

**036/2026 Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

**037/2026 To approve the minutes of the last meeting of Mount Bures Parish Council**

To receive and agree the minutes of the last MBPC meeting held on 10<sup>th</sup>. March 2026 and 15<sup>th</sup>. April 2026

**038/2026 Public Open Forum (Maximum 15 minutes)**

**039/2026 Footpath Officer – update**

**040/2026 Planning – including any Current Planning Applications requiring a response**

**250873** - Elms Farm Peartree Hill Mount Bures CO8 5BA

Convert brick outbuilding to a Utility room. Link the House to the proposed Utility Room. Reinstate a side ash window. Install cast iron style steps the hay loft on an attached barn. Conservation works including but not limited to, the removal of waterproof paints from the render and cement pointing from solid wall brickwork, followed by appropriate repairs.

Due to CCC planning response deadline the following response was sent to CCC

**Mount Bures Parish Council has no comment on this planning application**

**260428** - New House Jankes Green Road Wakes Colne Colchester CO6 2AT

First floor rear extension and replacement garage

Due to CCC planning response deadline the following response was sent to CCC

**Mount Bures Parish Council has no objection to this planning application**

**260610** – Bells Hill House Bells Hill Mount Bures CO8 5BA

Part two storey, part single storey rear extension and alterations to fenestration and internal floor plan.

Removal of covered link between dwelling and outbuilding. Alterations to car parking area and driveway.

Removal of existing chimneys and addition

Mount Bures Parish Council responded to this planning application before the BDC deadline

**Mount Bures Parish Council has No objection to this planning application**

**260765** - Fairfield's Farm Fordham Road Wormingford Colchester CO6 3AQ

Application for prior notification of agricultural or forestry development - An agricultural grain store

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=260765>

The works described appear to be permitted development and therefore may not require planning permission.

If you have any knowledge that this site is not used for agricultural purposes then you should let us know not later than 15<sup>th</sup>. May 2026. Otherwise, the only issues the Council can consider are siting and design

**260766** - Fairfield's Farm Fordham Road Wormingford Colchester CO6 3AQ

Application for prior notification of agricultural or forestry development - An agricultural machinery store

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=260766>

The works described appear to be permitted development and therefore may not require planning permission.

If you have any knowledge that this site is not used for agricultural purposes then you should let us know not later than 15<sup>th</sup>. May 2026. Otherwise, the only issues the Council can consider are siting and design

**041/2026 Colchester Local Plan, Braintree Local Plan and Bures Neighbourhood Plan – update**

**042/2026 Planning Decision/s made by CCC affecting Mount Bures**

**260409** - Green Acres Foxes Lane Eight Ash Green Colchester CO3 8NG

Change of use of ancillary outbuilding to self contained holiday let. **Approve Conditional**

**260428** - New House Jankes Green Road Wakes Colne Colchester CO6 2AT

First floor rear extension and replacement garage. **Approve Conditional**

**043/2026 Annual Return for 2025/26**

- 1) To receive the 2025/26 signed Internal Audit Report
- 2) To receive and sign the Certificate of Exemption – AGAR 2025/26 part 2
- 3) To receive and sign the Section 1 - Annual Governance Statement 2025/26
- 4) To receive and sign the Section 2 - Accounting Statements 2025/26

**044/2026 Finance**

- a) To receive the Bank balances as at 30<sup>th</sup>. April 2026
- b) To receive the comparison of Actual against Budget for 2026/2027
- c) To approve payments for April & May '26 and to agree a transfer of funds to meet the Parish Council financial requirements
- d) To appoint Ann Wood as Internal Auditor for 2026-2027 year

**045/2026 Information Exchange**

**046/2026 Items for next agenda**

**047/2026 To confirm date and time of next meeting. Tuesday 14<sup>th</sup>. July 2026 at 7.30pm**

**048/2026 Councillors confirmed the date meetings in 2025. 08.09: 10.11.26**

**049/2026 Closure of the meeting**

To close the meeting having considered and determined all items of business