

**MINUTES OF MELLORCOMMUNITY ASSOCIATION**  
**MEETING HELD**  
**WEDNESDAY 19th MAY 2021 at 7:00 pm**

Committee Present: P Wallace (PW) N Roberts (NR)

Also Present: Anne Smith (AS) Julie Cousins (SB) James xxxxxx (Jx)

Parish Council Representatives: N/A

Apologies: Teresa Entwistle, Gillian Hargreaves

The next meeting will take place on Wednesday the 23rd June 2021 at 7pm

Agenda Item	Owner
The minutes of the April meeting were reviewed and agreed to be a full and accurate record by NR and seconded by AS	ALL
<b>1. Welcome</b> A warm welcome was extended to potential new committee member James ??	PW
<b>2. Matters Arising from April Meeting</b> Updates on several items to be covered in tonights agenda	PW
<b>3. Accounts</b> A copy of the MCA Profit & Loss account for April was distributed to the meeting	PW
<b>4. Hall Maintenance and Renovations</b> <p><b>Painting:</b> £500 aside for extras PW quotes to be obtained for upstairs</p> <p><b>Door fixes:</b> Hinge on downstairs door fixed at a cost of £75</p> <p><b>Windows:</b> As the fitting of actuators couldn't be done - quotes are to be got for triple glaze glass &amp; Calwal etc. all windows to be solid glass with ventilation units at each end.</p> <p><b>Heating:</b> Pump broke and caused crack in floor which has not yet been fixed - blown thermostas are to be fixed</p>	PW
<b>5. Country Fried</b> Helen from Coutry Fried came along to the meeting and gave us an overview of the they bare currently trading from Mellor Brook and are looking for a new pitch	PW

<p>once a week on a Wednesday from 16.30 - 19.00pm and are asking if the Hall Car park would be available. They have a street trading licence, the committee voted that it could be possible provided the Parish /council and Police are happy with it it would be a 3 month trial with rental payment to be agreed</p>	
<p><b>6. Hall Reopening</b></p> <p><b>Laminator:</b> PW asked to purchase a laminator required for notices for the Hall Sue volunteered to donate one.</p> <p><b>Sanitizer:</b> PW asked for permission to purchase hands free sanitizers for the Hall the filling of them to be the responsibility of user groups</p> <p>A task sheet to be produced outlining Hall user responsibilities</p>	<p><b>SB</b></p> <p><b>PW</b></p>
<p><b>7. New Members Voted on until next AGM</b></p> <p><b>New members:</b> AS/JC to be signed on as trustees PW to provide link to Charity Trustee webpage</p> <p><b>Roles:</b> Historically everything done by Chairman, however there is too much work for one person, PW is looking for volunteers for Secretary, Treasurer/roles.</p>	<p><b>PW</b></p>
<p><b>8. Cleaner/Hall Manager</b></p> <p>Currently a cleaning contractor is employed at a cost of £108 per week, the proposal is to employ a Hall Manager on a self-employed basis, whose would include cleaning</p> <p>basic maintenance and setting out the hall and courts for activities. PW to produce job description a vote will be held via email.</p>	<p><b>PW/ALL</b></p>
<p><b>9. Bookings</b></p> <ol style="list-style-type: none"> <li>1. Teacher training course 2 days next week</li> <li>2. Request from Asian wedding group party ladies only on Saturday afternoon £40 per hour - check to be made on the day to ensure adherence to numbers</li> </ol>	<p><b>PW</b></p>
<p><b>10. AOB</b></p> <ol style="list-style-type: none"> <li>1. AS/JC raised the concern over the state of the netball court as it is currently not fit to play on and as the tennis nets are due to go back up. As a temporary solution PW/J? will take the net down ahead of Wednesdays sessions</li> <li>2. JC updated the meeting on funding none secured yet but is an ongoing project, meanwhile she is getting quotes for the resurfacing</li> </ol>	<p><b>JC</b></p> <p><b>JC</b></p>