

MINUTES OF MELLOR COMMUNITY ASSOCIATION  
MEETING HELD  
WEDNESDAY 16<sup>th</sup> December 2020 at 7:00 pm

Committee Present:            P Wallace [PW]            L Foster [LF]  
                                         J Foster [JF]            T Entwistle [TE]  
                                         N Roberts [NR]

Parish Council  
Representatives Present:    None

Also Present:                    S Brown [SB]

Apologies:                      G Hargreaves [GH]    A Sharpe [AS]            M O’Grady [MO]  
                                         N Marsden [NM]        D Crooks [DC]

	<b>Lead on actions</b>
The minutes of the November meeting were agreed to be a full and accurate record of the meeting.	<b>LF</b>
Regarding issues from the last meeting, the hall has reopened to those users permitted under current COVID regulations. PW is staying up to date on the present rules. As the local case figures are fairly high at the moment, it is likely that the Ribble Valley will remain in a high tier for some time.	
It was suggested that the hall could be used as a vaccination centre. PW noted that he’d had an email regarding this, saying that it’s not required at the present time, but that the MCA will be contacted again if it becomes necessary. The committee were happy for this to take place, should it be needed.	
PW had not yet been able to do the painting or consider the potential website redesign, as he had had less time off work than expected.	<b>PW</b>
Regarding the camera, the water is inside the sealed unit of the camera. The camera may still be under warranty. JF will give PW the contact details for the camera company.	<b>JF, PW</b>
The repairs to the storage room have been completed. Some of the plasterboard needs replacing due to mould, so this can be replaced while the storage room is being tidied. PW will look for potential volunteers to help with this in the future.	<b>PW</b>
The areas of the hall floor that underwent temporary repairs have now been varnished and sealed. PW is waiting for an official response from the Parish Council regarding the insurance.	
PW will attend the Parish Council meeting tomorrow.	
The issues relating to online banking are still in progress.	
Regarding the net cover for the heat pump, PW and NR will wait until the strong windy weather has passed before attempting to replace it.	<b>PW, NR</b>
PW checked the hall for maintenance issues. There is damp in the roof in the storage cabinet, which should be a priority. There is also a selection of small	<b>PW</b>

issues such as painting skirting boards and varnishing doors. PW will reach out to potential volunteers for the future on Facebook.	
The heat pumps have still not been serviced. JF will send the contractor another reminder, and pass their details on to PW.	<b>JF, PW</b>
When Dixons come to install the drains, they will also look at the bottom field. PW had discovered the history of the field from Mick Venables, who said that a trench had been dug around the field and dug with gravel, but that this was never connected to the drains. It may be possible to get the field to drain into the drains behind the Spar.	
Grants may be available for activities relating to the field from multiple sources in the future.	
Regarding correspondence, PW had emailed all users about reopening and discussed the situation with each individual group.	
The cleaners are not currently back, as the cost is higher than the amount of money brought in by current active users. PW & NR have been cleaning the hall themselves, including anti-bacterial wiping. The active users have also been asked to sanitise surfaces before and after their activities.	
The V-sweeper has a bolt missing, which PW will replace.	
Cleaning fluid for the hall floor is located in the kitchen. JF will send PW the cleaning instructions.	<b>JF, PW</b>
It may be possible to ask the cleaners to do a one-off clean some time around early January.	
JF took the meeting through the November accounts. There was a surplus for the month of £665.66. A grant was received relating to support during the Tier 3 period. There will likely be no or very little income for December.	<b>JF</b>
Maintenance issues were discussed earlier in the meeting.	
If anyone hears something relevant about the COVID rules, they should let PW know.	
There have been no new booking requests.	
There are no events currently planned to take place. The singing group is planning to hold an outdoor singing event on doorsteps, including a small group singing in the hall car park while obeying social distancing.	
When things eventually reopen, the hall should run a few events.	
Regarding the electric car points, PW apologised for the installation happening so quickly without further discussion.	
Some work has been done to the car park, but PW is not completely happy with it. As the Parish Council ordered the work relating to the electric car points, any further damage to the car park from this will be the Parish Council's responsibility. The electrical points are likely to be fitted by the end of the week.	
No objections had been received from members of the public about the electric car points.	

PW had given his details to the tarmac company involved in the work in order to get a potential quote for the whole of the car park.	
PW will email LF regarding what information to add to the website.	<b>PW, LF</b>
The Parish Council had contacted PW via phone regarding the tone and wording of posts on Facebook regarding the chip van issue. The comments were duly noted. There was discussion about the issue. PW will report back to the Parish Council with the committee's opinion.	<b>PW</b>
JF and LF will be moving out of the village in January. They are happy to ensure the paperwork is up to date and hand over properly. LF is happy to continue to help with the website but will not take minutes in the future. Lisa Wallace has volunteered to take future minutes. JF will help with the accounts until someone suitable is found to take them over.	<b>JF, LF</b>
PW thanked JF for all her hard work over the many years she has been involved with the committee, and thanked LF for her work too. The rest of the committee echoed the thanks.	

The next meeting will take place on Wednesday 20<sup>th</sup> January at 7 pm.