

MINUTES OF MELLOR COMMUNITY ASSOCIATION  
MEETING HELD  
WEDNESDAY 16<sup>th</sup> September 2020 at 7:30 pm

Committee Present:        P Wallace [PW]            N Roberts [NR]  
                                      J Foster [JF]                G Hargreaves [GH]  
                                      T Entwistle [TE]        L Foster [LF]

Also Present:                E Peake [EP]                S Brown [SB]  
                                      J Hymas [JH]               K Dean [KD]

Apologies:                  A Sharpe [AS]               M Venables [MV]  
                                      R Lamond [RL]

|   | Lead on actions |
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| The August minutes were agreed to be a full and accurate record of the meeting.   | <b>LF</b>       |
| Regarding the drain, PW has not yet received a quote from the usual contractor. If he does not receive one in the next week he will seek a different contractor, or may even be able to work on the issue himself. The cost will primarily be for labour rather than materials. The issue is a priority as the Parish Council finds it important. | <b>PW</b>       |
| Regarding possible grants, these are waiting on the receipt of a quote.   |                 |
| The handyman has completed installation of the new noticeboard.   |                 |
| The new camera installation is now complete. It is now possible to see more of the area, including all cars that enter or leave, and some numberplates.   |                 |
| Thank you to JH and NR for helping install the fence around the heat pumps, which is now secure. Further netting will be installed at the top to prevent balls becoming trapped in the enclosure.   | <b>PW</b>       |
| Regarding correspondence, no correspondence was received.   |                 |
| JF took the meeting through the August accounts. Overall there was a deficit for the month of £607.12. The bookings have increased as more people begin to return to the hall. Donations have been received via JustGiving and EasyFundraising. There was a large expense which was the annual insurance.   | <b>JF</b>       |
| The doors and alarms will need servicing at some point.   |                 |
| No further complaints have been received about the cleaning.  |                 |
| The Parish Council are still waiting for a quote regarding the possibility of Ribble Valley Borough Council strimming the grass.  |                 |
| Regarding maintenance, there is a leak in the storage room. Quotes for work on the roof have been sent to the Parish Council, who are looking for a third quote and for available funding.  |                 |
| The Genjitsu group had some mats damaged by the leak which were not insured, even though it states in the terms and conditions that user belongings are not covered under hall insurance. As the group runs on a non-profit basis, it   |                 |

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| was agreed that the MCA will offer half of the cost of the mats as a goodwill gesture.   |           |
| The mechanism for winding and unwinding the tennis net is still broken. It could potentially be replaced once the net comes down for the season, at a cost of around £100.   |           |
| As the COVID situation is likely to continue to impact revenue, this may be a good opportunity to deal with some maintenance issues while the hall is emptier, if that is possible using donations and volunteers. It was suggested that the volunteer gardeners could resume gardening.   |           |
| JF had noticed the overflow for the gents' bathroom leaking onto the steps. PW will investigate.   | <b>PW</b> |
| JH agreed that PW can borrow a strimmer for use in maintenance.  | <b>PW</b> |
| A list will be made of ongoing maintenance issues.   | <b>PW</b> |
| Regarding booking requests, there had been some enquiries, but none suited to the current situation and availability of the hall.  |           |
| The bowls group want to reduce their Friday evening session to 1 hour. They prefer a time of 7pm to 8pm. However, this may block the evening from being booked by other users easily. There was discussion of the idea of starting a youth group in that time slot. The Parish Council may be willing to help with funding if there is clear demand. It was decided to allow bowls to keep the 7pm to 8pm timeslot for now until such time as a specific idea is more developed. |           |
| There was discussion of other ideas that would be suitable for teenagers in the village, such as installation of an exercise course or a small skate park on the field.  |           |
| Regarding events, the vegan faire is still booked in, but whether it will be able to run depends on COVID guidelines at the time.  |           |
| JF was thanked for her work as chair.  |           |
| The meeting closed at 8:10 pm.   |           |

The next meeting will take place on Wednesday 21<sup>st</sup> October at 7pm.