

MINUTES OF MELLOR COMMUNITY ASSOCIATION  
MEETING HELD  
WEDNESDAY 19<sup>th</sup> August 2020 at 7:00 pm

Committee Present:        J Foster [JF]                    T Entwistle [TE]  
                                     P Wallace [PW]                L Foster [LF]  
                                     N Roberts [NR]

Parish Council  
Representatives Present:    None

Also Present:                S Brown [SB]  
                                     K Dean [KD]

Apologies:                 G Hargreaves [GH]  
                                     A Sharpe [AS]  
                                     Parish Council Representatives

	Lead on actions
The minutes of the July meeting were agreed to be a full and accurate record of the meeting.	<b>LF</b>
Regarding correspondence, PW is still waiting on a quote for the drains. Regarding the insurance claim, communication has been in progress but the claim has not yet been made. A loss assessor is preparing a report for the Parish Council.	
TE had been informed by the handyman that he would finish the noticeboard on Friday.	
PW looked into grants relating to flooding. These may be possible but the insurance claim should be dealt with first. Also, in the future, flooding should ideally be reported to the council and to Lancashire Environment Agency.	
JF had received an email from the Parish Council about possible grants, but had not time to review the information before the meeting.	<b>JF</b>
LF took the meeting through the June accounts. There was a deficit of £157.59. The donation was received from a generous villager. The maintenance costs are mostly for the outdoor light. The cleaning is low this month but will be high in the next month.	<b>LF</b>
Regarding the camera, NR and JF had met with 2 different traders. One of these sent a quote for £504.95. They are a sole trader and responded promptly to the query. As well as installing a new camera, they will also move the existing cameras to slightly better positions. There had been a couple of further incidents in the car park, including one which led JF to ring 101. The committee agreed to spend the quoted amount of money on a new camera.	<b>JF</b>
The fence around the heat pumps will be installed at the weekend. PW has located several volunteers to help with this.	<b>PW</b>
Regarding maintenance, the guttering tiles and outer facing have been sorted.	

The noticeboard at the front door is on the handyman's list of tasks. PW has spoken with the Parish Council who have agreed to contact RVBC regarding strimming the grass in the drainage ditch.	
The AGM will take place on 16 <sup>th</sup> September 2020 at 7pm. Notices have been printed and will be displayed in the hall and the butcher's shop, as well as on Facebook. Prospective committee members should propose themselves on the sheets displayed. Yoga has been asked not to hold a session on that day to avoid a clash.	<b>JF</b>
Regarding booking requests, no events have requested a booking. There had been some enquiries about regular bookings, but these clashed with existing bookings.	
The vegan faire is still hoping to go ahead in October.	
The regular users are gradually returning to the hall.	
PW's wife Lisa said that she wouldn't mind organising a couple of events, such as a craft fair, in order to help raise money for the hall.	
The kitchen is still shut to users. The cafe also remains shut, as the MCA is not currently able to comply with coronavirus regulations for cafes.	
Regarding the yearly Macmillan event, a takeout event, Afternoon Tea In A Box, is being organised.	
TE suggested planning an event for Christmas once the AGM has taken place.	
Some users had had queries about the cleaning procedure for the hall. The hall is currently cleaned once a week professionally, and if more regular cleanings than this were to take place, the cost to users would need to rise to cover the cost of additional cleaning.	
The meeting was closed at 7:55 pm.	

The next meeting will be on Wednesday 16<sup>th</sup> September, after the AGM has finished. The AGM will take place on Wednesday 16<sup>th</sup> September at 7:00 pm.