

MINUTES OF MELLOR COMMUNITY ASSOCIATION  
MEETING HELD

WEDNESDAY 13<sup>th</sup> November 2019 at 7:30 pm

Committee Present: J Foster [JF]                      P Wallace [PW]  
K Dean [KD]                                      G Hargreaves [GH]  
T Entwistle [TE]                                L Foster [LF]

Also Present:                      A Sharpe [AS]                      B Murtagh [BM]  
S Brown [SB]  
N Marsden [NM]

Apologies:                      None.

	<b>Lead on actions</b>
The minutes of the October meeting were agreed to be a full and accurate record of the meeting.	<b>LF</b>
KD had been forwarded an email from J Hymas regarding the completion of the Tesco Bags grants. This matter is now dealt with.	
KD had also received a message about the lights. Garth, the electrician, came to take a look at them. They had been on all night, but the issue has now been resolved.	
M Johnson resigned from the MCA committee in an email to JF.	
SB received an email regarding the Christmas Carol Concert, confirming that it would be advertised in the Parish Magazine.	
LF took the meeting through the October accounts. There was a net surplus of £2,096.80. Excluding the building work and grants received for the building work, there would have been a net surplus of £2,701.33. All of the grants have now been received and all of the building work has been paid for.	<b>LF</b>
The fire escape had been fixed by somebody consulted by N Roberts, without prior consultation with the MCA committee. The person who fixed it then sent the MCA an invoice. JF spoke to NR about the appropriateness of doing this, and NR donated some money towards the cost, but the total cost paid by the MCA was still around £80.	
The remaining people who needed to sign the lease extension request have now signed it, so this can now be sent to the Parish Council.	<b>JF</b>
Regarding maintenance, KD has spoken to Craig about adjusting the door which has been sticking. KD will follow up with the people who he had been in contact with regarding fixing the roof. Due to the solar panels, this must be done professionally by people knowledgeable about working with solar panels.	<b>KD</b>
Regarding the heating, KD has been in touch with Chris from the Energy Centre regarding the lower temperatures that there have been on some days. The issue will now be dealt with.	<b>KD</b>
Regarding the painting, PW has volunteers and painting equipment lined up. The new date for doing the painting will be the weekend of 30 <sup>th</sup> November	<b>PW, JF</b>

and 1 <sup>st</sup> December. BM offered to ask for additional volunteers on the MAD Voices Facebook page if necessary. GH suggested that before any painting takes place, the volunteers should be given a health and safety briefing. As suggested by NM, JF will check with the insurance to see whether there are any conditions that must be fulfilled before the volunteers can begin work.	
Regarding getting an extra camera, there continue to be incidents in the car park. Blackburn Alarms quoted £546 plus VAT for a zoom camera on the wall of the hall, which could zoom in to view cars going in and out of the gate. JF has been raising sponsorship money for the MCA with a charity run that she is doing, and offered to put this towards the cost of the camera. It was agreed to get this extra camera using that money towards it, and to ask the Parish Council for funding towards a second extra camera. NM agreed to forward draft application forms to LF where funding is requested.	<b>JF</b>
Regarding the bank account, Santander no longer do a deposit account with dual signatures required, so JF suggested moving the banking to a different bank altogether, including the current account. JF has the application form for creating an account with the Charities Aid Foundation, and money could be paid into this account at HSBC or at the Post Office. It was agreed by the committee to go ahead with applying for this account, and that the authorised signatories should be LF, TE, GH, and PW.	<b>JF</b>
It was agreed to change the date of the MCA meetings to be at 7pm on the third Wednesday of each month, beginning from January.	
Regarding booking requests, the people running the vegan artisan faire would like to return on two dates near the end of February and the end of October respectively. As the event they have just run was very successful, the committee was happy to agree to this. The previous event has received excellent feedback, including from a member of the public regarding the ease of disabled access with the new entrance.	
C Hymas had enquired about using the hall to run the WI show, as their usual venue will not be available this year. The event would run from Friday to Sunday during the school holidays. The users who usually use the hall during that period in the holidays would all likely be happy to move out of the hall for that weekend with sufficient advance notice. It was agreed that the event idea was fine in principle, and that JF could quote CH a suitable price.	<b>JF</b>
Regarding past events, the Ladies Who Lunch Pink Lunch event went well. The cafe was very quiet this month because it unfortunately clashed with England playing in the Rugby World Cup final, but still managed to make £91.70.	
Regarding upcoming events, the Christmas Carol Concert from Balderstone Brass Band is on Monday 9 <sup>th</sup> December at 7pm. JF has informed Louise, who normally uses the main hall on Monday evenings, that she will not be able to use the hall on that day.	
There will be a fundraiser for Bobbi in two weeks, which will mainly be a variety of stalls inside the hall. Cake will also be sold.	
Regarding future event ideas, BM mentioned that he was considering booking the hall for some sort of auction event in the future, depending on factors	

such as availability.	
It was suggested that a cinema night could be put on. This would involve getting a licence to show the film, so may be expensive to run. Mellor Brook Community Centre have run cinema nights in the past, so they could potentially be contacted about this idea.	
In order to increase attendance at events, marketing needs to be improved, possibly by using some of the methods the vegan faire used for marketing. It was also suggested that an email list could be started.	
It was suggested that BM's daughter could potentially be interested in joining the committee.	
PW suggested running an Irish night on St. Patrick's Day. This could be potentially popular, but would need advance planning to ensure a decent quality band, and it would need to be checked whether any other local venues have already advertised something similar. The date for this would be 17 <sup>th</sup> March.	
Regarding the fence for the heat pump, PW has some quotes for this. Depending on the thickness, for a wired and painted 6 foot high fence with a gate, the quote is around £700, and the fence could be delivered within two weeks of ordering. BM thinks this sounds high and that he could get a better quote. PW will liaise with BM on this issue.	<b>PW</b>
KD enquired about the RHI. JF commented that this issue was in hand.	<b>JF</b>
The Entrust information needs completing. JF is now in charge of the login for this, and will contact Entrust's representative regarding her new login details. It was suggested that the account should be closed to the end of March, as it is very unlikely any further grants will be applied for before then.	<b>JF</b>
The meeting was closed at 8:41 pm.	

The next meeting will be on Wednesday 11<sup>th</sup> December at 7:30 pm.