MINUTES OF MELLOR COMMUNITY ASSOCIATION MEETING HELD

WEDNESDAY 11th September 2019 at 7:30 pm

Committee Present: J Foster [JF] M Johnson [MJ]

K Dean [KD] L Foster [LF]

P Wallace [PW]

Also Present: S Brown [SB]

A Sharpe [AS] M Venables [MV]

Apologies: G Hargreaves [GH] B Murtagh [BM]

T Entwistle [TE]
N Marsden [NM]

	Lead on actions
It was noted that MV was attending as a representative of Mellor Parish Council.	
The minutes of the August meeting were accepted as a full and accurate record of the meeting.	LF
Regarding correspondence, JF had received an email from Ann Doolan complaining about several things, including that the paint has not been finished in the hall yet, and that the temperature was not set to her liking. KD will draft a response to her and send it around the committee to confirm they'd like to send it to her. She also offered to clean the hall twice as often for half the cost of the current cleaners, but it is unlikely she would be able to supply all her own cleaning supplies and insurance on that budget. It was suggested that perhaps the regular cleaning day be moved to Monday, but it was decided that as the Guides are in on Thursday, the current day of Friday is likely best for the regular cleaning day for now. It was also decided that the issue of cleaning be put on the agenda for the next meeting.	KD
JF had also received correspondence from Claire, who runs the drama group that uses the downstairs meeting room. Claire will be going on maternity leave from mid-October until February, and will be significantly reducing her number of hours booked until then. As this is a significant number of hours in total, it was decided that the room cannot be kept open for her unless she is willing to continue to pay the booking fee, which it sounds like she will not be. JF will send an email to her explaining the situation.	JF
MJ asked whether the MCA had received any email from the man who had been complaining about a tree several months ago. The MCA has not received any email about this since they referred the issue to the Parish Council.	
KD received correspondence about the outdoor lights, and gave the person BM's email address.	
It is now coming up to the time for claiming the last section of the grant money from Sport England.	KD
LF took the meeting through the August accounts. There was a net surplus of	LF

£25.33. The main unusual expense was the insurance, which is paid annually. No building work was paid for this month.	
LF had prepared some approximate financial projections regarding the next year for the MCA, and went over these for informational purposes. These included, amongst others, the likely path if expenses and income stayed the same as last year, the maximum amount that income could drop by and still be covering expenses, and the amount income would have to increase by in order to reach the governance level of £10,000 by the next annual AGM.	
The issue of the governance papers was carried forward.	
KD had found out that cages for the thermostats would cost £19 each, and will order 3 of them. They include locks.	KD
Regarding the extra camera, the MCA has a quote for one, but as a decision still needs to be made about whether to include a gate, the issue will not be taken to the Parish Council yet, and will be carried forward for now.	
Regarding the sinking fund, JF has decided it would be easiest to create it with Santander, who the main MCA account is with. She now needs to acquire and fill out the application form. She will also add LF as a signatory to the main account.	JF, LF
Regarding applying to the Ribble Valley Recreation Fund, it was decided that football goals are cheap enough to acquire without needing to apply for something like that, and in any case MV mentioned some suitable indoor football goals that may be available for free. Deciding what to actually apply to the fund for was carried forward.	
Regarding maintenance, KD will get Craig to fix the gutter that still has an issue, and also do the railing that is required, once he has returned from his holidays. There is no other urgent maintenance.	KD
Regarding the painting, it was suggested that a post could be made on the MAD Facebook group to ask for volunteers. PW and KD agreed to organise this.	PW, KD
Regarding booking requests, Julie Holdsworth had requested to book the hall to hold a fundraiser for Bobbie on Sunday 27 th October. The committee agreed that it would not be feasible for her to hold a dog show, which was one of her ideas, but agreed that the rest of her planned event, which mainly includes stalls and a cafe, was suitable, and can go ahead.	
The artisan craft faire is provisionally booked for 10 th November.	
The Village Show was very successful, with a minimum of 200 people attending throughout the day. There were also a high number of entrants in the different categories.	
The cafe was fairly quiet this month.	
The Brass Band are holding their Proms concert on 21st September. The adverts for this are up all around the village. There will be tea, coffee, and cake available.	
The MacMillan coffee morning is coming up on Friday 27 th September. Posters are up, and it has also been advertised at the church. This year's coffee morning will be the 21 st MacMillan coffee morning at the hall. The event will open at 8:30	

am.	
SB will get the Brass Band's Christmas Concert advertised in the church leaflet.	SB
Future event ideas were carried forward, as TE was not present.	
KD has the application pack for the renewable heat incentive from the Energy Centre. KD and JF are looking into it.	KD, JF
LF prepared a formal letter to the Parish Council applying for a lease extension, which was signed by 2 holding trustees and can now be sent.	
Regarding fences for the heat pumps, it was suggested that metal is probably better than wood. PW will look up prices for a selection of suitable fences.	PW
The meeting closed at 8:45 pm.	

The next meeting will be held on Wednesday 9th October at 7:30 pm.