## MINUTES OF MELLOR COMMUNITY ASSOCIATION MEETING HELD

WEDNESDAY 14<sup>th</sup> August 2019 at 7:30 pm

Committee Present: J Foster [JF] M Johnson [MJ]

K Dean [KD] L Foster [LF]

T Entwistle [TE]

Also Present: A Sharpe [AS]

Apologies: P Wallace [PW]

S Brown [SB]

	Lead on actions
The July minutes were agreed to be a full and accurate record of the meeting.	LF
KD received correspondence from Entrust confirming that all the requirements are now satisfied.	
TE received a letter from the lady whose wedding booking was cancelled, which reiterated the points that had been made already. TE drafted a response letter, which the committee agreed to send.	TE
KD received an email from Mick Venables regarding an offer to give the hall some gates from the school. Unfortunately, there is no use for these gates at the hall, but the offer was appreciated.	
LF took the meeting through the July accounts. There was a net surplus of £1,269.30. Excluding the building work, this would have been a net surplus of £1,880.50. The bookings figure was high this month, as it included some users who pay quarterly. The building work is now nearly paid for.	LF
The cheque for the insurance renewal is ready to be sent.	JF
The issue of the governance papers was carried forward.	
The issue of cages for thermostats was not discussed in detail as PW was not present. It was pointed out that cages will not solve the problem completely as people may be able to reach through a cage to adjust the thermostat anyway, but they will protect the thermostats from damage.	
Regarding a cage around the heat pumps, this will cost money, so saving up more is needed.	
The guttering has now been mended by Pete, who lives near the hall. Thank you to Pete.	
Regarding the other guttering, KD will ask Craig to fix it.	KD
KD has produced a maintenance schedule, which shows the maintenance jobs that need doing.	
Regarding a fire rail for the fire escape, it would be advisable for the job to be done professionally, as it is part of the fire escape. It may be possible to construct a small wall rather than a rail.	
Regarding car parking, JF put tickets requesting that people who had left their	

cars overnight move their cars to the other end of the car park. This has had some effect, but it is yet to be seen whether there will be a long term effect.	
People are still parking on the car park late at night, but unless a gate is fitted, this is hard to stop. An automated car park barrier was suggested, but the cost would need to be investigated. An extra camera would be useful as this would provide a record of number plates. It was decided to ask the Parish Council to potentially pay the costs, which would be around £500 for one extra camera. It may also be possible that the Parish Council is aware of a relevant grant. JF will go to the next Parish Council meeting and raise the issue. An extra camera could even be positioned on an automatic barrier, though this is not necessary.	JF
JF suggested using the Coventry Building Society to create an account for the sinking fund, as it had a good rate of interest. However, there are no local branches, so for convenience a bank with a more local branch may be better.	JF
There was a booking request for a kids' party on Saturday, with around 50 people. The committee agreed to the request.	
It was agreed that TE would be placed in charge of the events subcommittee, and will begin thinking of suitable events.	TE
The Brass Band's upcoming event ought to be placed in the Parish magazine. It may also be possible to send the poster to Mellor Brook Community Centre, since their events are advertised on the hall noticeboard.	
The cafe went well.	
KD suggested a summer faire aimed at kids and teenagers. This could be a good idea if run correctly. It was also suggested that one idea for an event or activity could be tennis coaching.	
The Ribble Valley Recreation Fund, which has in the past been used to fund things such as pickleball, opens for applications around November. It was suggested that a suitable idea be thought of before then, perhaps such as new indoor and outdoor goals for football.	
Mick Venables expressed interest in the old metal football goals. It was decided that he can have them if he wants them.	
JF had an enquiry from some people who run an artisan faire at Huntley's, who were thinking of running something similar at the hall. It would be a market for crafts and similar. It could definitely be a successful event. Provisionally, the event is being considered for the end of November.	
It was suggested that the curtain in the downstairs meeting room could be replaced with a blind. KD will investigate. It shouldn't be too expensive.	KD
Regarding decorating downstairs, it may be good to get volunteers to help. Ideally it would be good to do this before the village show, but it may not be possible to organise this. TE has a 50% off code for paint.	
KD has the figures necessary to renew the contract with the gas and electric suppliers, or change it if that would be better.	KD
The meeting closed at 8:45 pm.	
The part we arrive will be held on Wadnesday 11th Contember at 7:20 mm	

The next meeting will be held on Wednesday 11<sup>th</sup> September at 7:30 pm.