

MINUTES OF MELLOR COMMUNITY ASSOCIATION
MEETING HELD
WEDNESDAY 13th March at 7:30 pm

Committee Present: J Foster [JF] G Hargreaves [GH]
 N Roberts [NR] L Foster [LF]
 P Wallace [PW]

Also Present: M Johnson [MJ]
 N Marsden [NM]

Apologies: K Dean [KD] S Brown [SB]
 T Entwistle [TE] A Sharpe [AS]
 S Hughes [SH]

	Lead on actions
It was agreed that JF would chair the meeting.	
The minutes of the February meeting were accepted with a small amendment to one of the points.	LF
A large amount of the grant money from Sport England and the LEF has now been received. The new floor should be fitted soon. As KD was absent, the committee were unable to discuss the specific details.	
The broken CCTV camera has now been replaced. One of the new lights still has a sensor which does not always work properly.	
The issue of the governance papers was carried forward. JF, KD, and possibly also TE will discuss the issue with the Parish Council.	JF, KD, TE
Regarding potholes in the car park, it was suggested that it might be worth asking BAE if they could help.	
JF took the meeting through the February accounts. There was a net surplus of £16,047. Excluding income from grant money and expenditure on building work, there was a net deficit of £198.	JF
The issue of crowdfunding was carried forward.	
The Terracycle scheme is going well. It was suggested that the local schools could be contacted to suggest that they also sign up, but it was agreed that this is probably the job of the woman running the scheme.	
KD had designed a pamphlet for the open day, but it needed some work in order to be able to be sent out.	KD
The open day will take place on 6 th April. JF will assist TE in planning. It was suggested that A Bibby could cut a ribbon for the opening, if he is well enough. The pop-up cafe will be open, and selling baked goods. People can look around the hall, and it was suggested that KD could provide some pictures.	JF, TE, KD
The issue of the sun shining through the windows was carried forward.	
It was suggested, and agreed, that there ought to be a proper agenda for future meetings, rather than working from the previous meeting's minutes.	LF

Regarding the wedding booking, there has been no further correspondence. Future discussion on similar bookings was carried forward.	
Regarding the booking form, it was suggested that a clause could be added that informed users that the booking was not guaranteed and that bookings must be ratified by the committee. It is possible that some exceptions to this would need to be made for certain types of bookings, or that the committee would need to ratify certain bookings by email. It was suggested that a digital booking system could be considered. It was pointed out that this would cost money, and it would be important that the committee still had a say over bookings before they appeared in any publicly visible online system. PW will look into potential options for digital booking systems.	PW
It was pointed out that there was some old material on the website that was no longer relevant. LF agreed to remove it, and to check if the date of the Pop-Up Cafe was listed on the website.	LF
It was suggested that the pamphlet drop could also be used to ask for volunteers to join the committee.	
Phase 2 is continuing nicely. There was no detailed update due to the absence of KD. Everything seems to be on schedule to finish by the required date. The discussion of redecoration of the hall will take place in the future. It may be possible that BAE might help with that. Whoever does the painting will need suitable insurance due to the height of the hall.	
GH suggested that a working party meet at her house to discuss future booking policy. This was agreed to be a good idea. Also, it was suggested that the group could look at the booking forms of other local venues in order to get some ideas.	GH
The committee was informed that the Parish Council has a new website.	
The meeting closed at 8:30 pm.	

The next meeting will be held on Wednesday 10th April at 7:30 pm.

