

MINUTES OF MELLOR COMMUNITY ASSOCIATION
MEETING HELD
WEDNESDAY 12th December at 7:30 pm

Committee Present: J Foster [JF] L Foster [LF]
K Dean [KD]
N Roberts [NR]

Also Present: A Sharpe [AS]
S Brown [SB]
M Johnson [MJ]

Apologies: T Entwistle [TE] P Wallace [PW]
S Hughes [SH] G Hargreaves [GH]
A Bibby [AB]

	Lead on actions
It was agreed that JF would chair the meeting.	
The November minutes were agreed to be a full and accurate record of the meeting.	LF
Regarding the LEF grant, Entrust have now got all of the required details.	
The issue of day-to-day maintenance of the hall after Phase 2 has been carried forward. All contractors have been asked to provide maintenance instructions.	
A couple of light bulbs need replacing. KD will contact the electricians'.	KD
Regarding the new lights near the bottom door, KD has agreed with Garth that they will go off at midnight. There will be another light for after midnight that will be less obvious. The complaints from the resident have been dealt with.	KD
Regarding grants for Phase 2, the MCA has been granted £5,000 in the last month, and has agreed to confirm with the contractors. The MCA has also just received a grant from Garfield Weston for £10,000, which is excellent news.	
An anonymous donation to the MCA of £1,000 plus tax relief has been received.	
Most hall users have responded to the letter about the closure for Phase 2, except for the junior football group.	
Neil will take the judo mats out of the storeroom, and some other users may also take their belongings. Guides can sort out their belongings. It may be possible to use the old downstairs loos for storage. The storeroom contains, amongst other things, a table tennis table, the belongings of the boules and the brass band groups, and the chairs and tables. Any rubbish will be cleared out. The storage room will be cleared around the 5 th or 6 th of January.	
The MCA has received £1,000 from Tesco. KD has the details for it.	KD
A total of £75,000 has been raised for Phase 2.	
The issue of the governance papers has been carried forward.	
It was queried whether it would be possible for all of the users to move to	

paying through the bank instead of with cash. Most remaining cash payers would probably agree.	
JF took the meeting through the November accounts. There was a surplus of £977.00. The maintenance expenditure included servicing of the fire extinguishers, and the miscellaneous expenditure included the purchase of Christmas decorations.	JF
The MCA took £241.17 at the Christmas Concert. The band collected money separately.	
KD would like the grant money and the building work to be listed separately on the accounts for ease of use. This was agreed to.	JF
The damage to the roof was caused by the photovoltaic panel bracket, and in order to fix it properly one panel will need to be removed. Due to electrical issues, this requires a specific skillset. KD has found somebody who will do it for around £150 in cash, who was recommended by the photovoltaic panel suppliers. It was agreed that this would be acceptable as long as the MCA gets a receipt.	KD
The issue of the Easter re-opening event was carried forward. The date will likely be 6 th April.	
The issue of crowdfunding was carried forward.	
The issue of sun shining through the windows of the hall was carried forward.	
KD will look into getting additional CCTV signs, as some of the existing ones had gone missing.	KD
The issue of car park signage was carried forward.	
The owner of the van that had been left on the car park has been identified, and the van is now gone.	
The issue of holes in the car park will be looked at in spring.	
The Parish Council has emailed regarding the possibility of booking of the field, but as the issue is not urgent, it will be left aside for now.	
TE is looking into the health and safety documentation.	
Thanks to Carolyn, John, SB, JF, and NR for putting up the Christmas decorations.	
There is a "terracycle" recycling collection being organised by a lady in Clitheroe. This includes recycling crisp packets, toothpaste tubes, cat food envelopes, and similar items. She has asked the MCA if it would like to be a recycling collection point. The committee agreed to this. The news will be put up on Facebook, and possibly on posters, and similar. All money made by the lady running the scheme will be donated to Lancashire Wildlife Trust. A list of what can be recycled will be put on the website. Currently the items can only be dropped off when the hall is in use, such as during the cafe, or the knitting group which JF runs. The MCA is one of the first places in the Ribble Valley to agree to be a collection point. This will be put on the website.	LF
NR has some ideas for replacing the noticeboard outside the hall. However, currently money needs to be conserved due to the Phase 2 building work.	

The old floor will be sold for £7 per square metre.	
It was suggested that there be a meeting of the MCA at the pop up cafe, where users can come and see how the hall is getting on. It was suggested that there should be a recruitment campaign to find additional committee members - "your committee needs you!" - and that this should be advertised in the Parish Magazine.	
Somebody will need to cut the tape at the re-opening. It was suggested that this could be J Hymas, A Bibby, or both.	
It was suggested that Radio Lancashire could be involved with the re-opening.	
The meeting was closed at 8:50 pm.	

The next meeting is on Wednesday 9th January 2019 at 7:30 pm.

