

MINUTES OF MELLOR COMMUNITY ASSOCIATION  
MEETING HELD

WEDNESDAY 14<sup>th</sup> November at 7:30 pm

Committee Present: T Entwistle [TE]      J Foster [JF]  
K Dean [KD]                              L Foster [LF]  
G Hargreaves [GH]

Also Present:                      A Sharpe [AS]                      M Johnson [MJ]  
S Brown [SB]  
P Wallace [PW]

Apologies:                      A Bibby [AB]  
N Roberts [NR]

|  | <b>Lead on actions</b> |
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| It was agreed that TE would chair the meeting.   |                        |
| The October minutes were agreed to be a full and accurate record of the meeting.   | <b>LF</b>              |
| J Hymas has resigned from his position as managing trustee of the MCA and as Chairman of the committee. JF will organise a card and a gift in recognition of his service.  | <b>JF</b>              |
| Regarding the LEF grant, Entrust needs more information, but first the login needs setting up.   |                        |
| The sinking fund letter has gone to Sport England.   |                        |
| The issue of day-to-day maintenance of the hall was carried forward.   |                        |
| The MCA has most of the money required to complete Phase 2, but not the full amount. The MCA has not yet committed to the contractors. Two additional grant applications have been sent. KD wants to give the contractors letters of intent, and will do so within the next week.                        | <b>KD</b>              |
| JF has sent a letter regarding the hall closure to the users.  |                        |
| Panasonic have agreed to reduce the price of the units they will supply by £300.00.  |                        |
| The MCA is waiting to hear the results of the fundraising via Tesco charities.   |                        |
| The issue of the governance papers was carried forward.  |                        |
| JF took the meeting through the October accounts. There was a surplus of £640.00. The maintenance expenditure included fire extinguishers and items for the kitchen. It was noted that the income will be lower when the hall is closed for Phase 2.   | <b>JF</b>              |
| The roof has now been fixed, and the issue was cracked tiles. The Parish Council [PC] are claiming the cost through the insurance. Craig did not charge for the main roof, only for the lean-to storage roof. It is possible that footballs hitting the lean-to could have been the cause of the damage. |                        |
| The Balderstone Brass Band are happy to do the Proms Concert again next year.  |                        |

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| Regarding the Christmas Concert, GH has acquired decorations, and spent £101.00. JF has produced flyers and put them up in multiple village locations. It was suggested that a large poster or banner could be produced. Mince pies are needed. JF will email Rita in order to advertise in the Parish magazine. TE will take some flyers to Bernard at the PC.  | <b>JF, TE</b> |
| The issue of an Easter re-opening event has been carried forward.  |               |
| Regarding crowdfunding, it was observed that a reason is needed for people to give money. It was suggested that a reason could be to make the hall greener and/or carbon-neutral. The reason could then be used to attract publicity, possibly even getting businesses to donate. It was suggested that it might even be possible to get a business to sponsor the MCA. It was suggested that if there were still a gap between the current and required levels of funding for Phase 2 after the remaining grants had come in, crowdfunding could possibly be used to help fill the gap. |               |
| The issue of the sun shining through the hall windows was carried forward.   |               |
| Regarding the CCTV, the software man has been, but needs to come back again to do some more work.  |               |
| Complaints were received from some residents of Four Acre about one of the new lights dazzling them. Currently, the timer has been adjusted to help with the issue. It was suggested that the light could be re-angled, or shielding could be fitted in order to prevent light shining towards Four Acre.  |               |
| Somebody had removed the newly-fitted CCTV sign. It will be put back up in a position which makes it more difficult to remove.   |               |
| It was suggested that the MCA could fit a “monitored car park” sign or a “car park for the users of the Hall” sign.  |               |
| There is a van on the car park which has been there the whole week. JF will get the registration number and investigate.   | <b>JF</b>     |
| The buildings insurance has been sorted.   |               |
| MJ will bring the issue of whether it is possible in principle to book out the playing field to the PC.  | <b>MJ</b>     |
| GH does not have the necessary software to update the health and safety documentation. TE will investigate.  | <b>TE</b>     |
| On the recent vaccination day, two people fell on the ramp into the hall when walking down it, as the desk was poorly arranged relative to the ramp. SB and KD produced notices which say “This ramp is for wheelchair users only.”  |               |
| GH will put up the Christmas decorations before the December cafe, with help.  | <b>GH</b>     |
| The meeting closed at 8:28 pm.   |               |

The next meeting will take place on Wednesday 12<sup>th</sup> December at 7:30 pm.



