MINUTES OF MELLOR COMMUNITY ASSOCIATION MEETING HELD

WEDNESDAY 12th September at 7:30 pm

Committee Present: J Hymas [JH] J Foster [JF]

N Roberts [NR] L Foster [LF]
T Entwistle [TE] S Hughes [SH]

Also Present: M Johnson [MJ]

S Brown [SB] A Sharpe [AS]

Apologies: G Hargreaves [GH]

K Dean [KD] A Bibby [AB]

	Lead on actions
The August minutes were agreed to be a full and accurate record of the meeting.	
The match funding has gone through for the LEF grant, and the LEF money is now available. JH simply needs to register the project with Entrust, the external auditors of LEF.	JH
The grant from Sport England is going through.	
Applications have been made to a couple of smaller gap-funding grants.	
MCA has been accepted by Tesco Blackburn as one of their charities for the months of September and October. We will let people know about this. JF will put it on Facebook, and LF will put it on the website.	JF, LF
The GDPR document is now ready to be put into the document folder.	
JH suggested that we should ensure we have a fully documented set of governance papers. Once it is confirmed that we have all the appropriate papers, we can put the ones which can be shared publicly on the website.	
JF will check if users whose details are currently on the website have given their consent.	JF
JF took the meeting through the August accounts. There was a net deficit of £549.00. Large expenses this month included insurance, and some building work. The unusually large phone bill was related to the change of phone contract.	JF
It was noted that the government is considering scrapping tariffs for new installations of solar panels, and that this is something to consider if the MCA decides it needs new solar panels in the future in addition to the ones it already has.	
The Brass Night Of The Proms concert is on Saturday. The bar license has been acquired, and JF and TE are organising the bar. TE will get crisps to sell. The bar will be in the meeting room downstairs, as this is easy to keep children out of. The cafe will be upstairs. JF has the raffle tickets, and JH will organise a prize for it. The band are also organising a prize. The raffle will be drawn live.	JF, TE, JH

The raffle tickets will be placed in the drum individually, not kept as strips. JF, JH, and possibly additional committee members will meet at 3:30 pm in order to set the hall up for the event.	
The band has agreed a date of 10 th December for the Christmas concert, which will be free to enter.	
JH has the contact details of some people who run ceilidhs. JH will check if they are available to run one on November 24 th . They are running one at Mellor Brook on 29 th September, so it was suggested that some of the committee members could go and see them then. If Saturdays are a busy day for them, it was suggested that we could also consider Fridays.	JH
It was suggested that an interlocking rubber mat could be acquired to help protect the new floor when activities that might damage it are undertaken. However, this would likely not be cheap.	
There has still been nothing heard from the Houghton Players. NR will contact them.	NR
KD still needs to fit the pull handles to the doors in the Phase One entrance.	KD
The Village Show went very successfully, and was well attended. The new entrance worked very well, and saw a lot of use. The committee would like to thank everyone involved.	
The issue of a plaque with the names of grant-givers on it was carried forward.	
We will start telling users formally about the planned work on the floor, in the form of a letter, an announcement on the Facebook page, and an announcement on the website. There is no definite date yet, but the work will take place in January and February. We will have some form of event to celebrate the reopening, likely in March, possibly around Easter or when the clocks change, which will be free to enter. It was suggested that we could have a collection bucket, and involve the band.	
It was suggested that the band get half of the money from the tickets and the raffle as their share from the Brass Night of the Proms concert.	
JH will look into whether it is possible under the lease to book out the playing field with the Parish Council.	JH
It was suggested that we look into crowdfunding to see whether this is a feasible way of raising money for the MCA or the planned building work.	
The leak in the roof is still leaking, and MUST BE FIXED before work on the floor begins.	
SB had been asked by a member of the badminton group about the issue of the sun shining through the windows and into people's eyes at certain times of day. The committee is aware of the issue. Alternatives to the current situation will be looked into eventually, but none of them are likely to be cheap.	
The bolt on the gate in the car park is bent, and needs to be straightened out.	
The Parish Council is prepared to pay for CCTV to cover the car park, the	

tennis courts, and the inside of the entrance hall. It would be a good idea to replace the halogen lights in the car park with LEDs at the same time. The overall price will probably be around £2000.	
The meeting closed at 8:37 pm.	