

MINUTES OF MELLOR COMMUNITY ASSOCIATION

MEETING HELD

WEDNESDAY 8th August at 7:30 pm

Committee Present: J Hymas [JH] J Foster [JF]
K Dean [KD] L Foster [LF]
T Entwistle [TE]

Also Present: S Brown [SB]
M Johnson [MJ]

Apologies: G Hargreaves [GH]
A Bibby [AB]

	Lead on actions
The June minutes were agreed to be a full and accurate record of the meeting.	
The sign for the village show is up, and very eye-catching.	
Ribble Valley Borough Council confirmed the £3000 of match funding. Together with £300 from Mellor Connections, this will mean that the MCA receives the £30000 grant from LEF.	
The Sport England grant has been confirmed, and the MCA has accepted it. It does not matter that the work has not been started over the summer. A few practical things still need to be done in the next month.	
The MCA has been accepted to Tesco Blackburn as one of the three charities in September and October. The public vote on which charity ought to get the most money. The charity with the most votes gets a maximum of £4000, the charity with the second most gets a maximum of £2000, and the charity with the least votes gets a maximum of £1000. This news should be put on Facebook in order to ask people to choose the MCA.	
The bowls group had a complaint about the price increase. JH responded to it.	
LF will look at the GDPR document and check it for grammar. The committee will all get a copy, and a copy will be put in the folder in the hall.	LF
LF will take Teresa's Zumba details off the website.	LF
JF will check that other users still consent to having their details on the website.	JF
JF took the meeting through the July accounts. There was a net surplus of £1307. There was a high phone bill for July as the MCA had reached the end of its phone contract, but JF has sorted a new contract for the following month. The insurance renewal will be coming up (and the MCA now has a document which explains exactly what it is covered for). A close eye should be kept on expenditure so that funds can be built up for when the floor is done.	JF
It is necessary to begin advertising for the brass band concert. Frances is making a poster. JF is applying for the liquor licence with a paper form. This year the MCA will be doing more of the organising, so it was suggested that the band might have a lower share of the money made than last year. It was suggested that entry could be £5, or £12 for a family ticket.	JF

The band have not come back regarding a date for the Christmas concert yet.	
JH will speak to Peter or Christine Hobkirk regarding ceilidh callers. If the event is to be held before Christmas, October or November was suggested as a good time. It was suggested that it could be held as a fundraiser for the child who got meningitis. It would have to be held on a Friday or Saturday.	JH
JH says that the hall colour will most likely be green.	
JF had a discussion with Amanda regarding VAT. It was decided that it would currently be more effort than it is worth to register for VAT.	
A fence is now up where the trees that have been removed were.	
The issue of the Houghton Players was carried forward.	
Regarding Phase One, the security lights and loo roll holders are now fitted. KD will fit pull handles.	KD
For the Village Show, there will be a ramp and cones by the step.	
The issue of a plaque to thank the grant-givers was carried forward. Regarding this issue for Phase Two, it is a condition of the grant from Sport England that they need to approve any advertisement of grant-givers.	
Phase Two will likely take place in January, February, or March in order to comply with the conditions of the various grants and to avoid disruption of prior bookings. It was suggested that we formally start telling users. JD will provide firm dates. The stairs will need to be closed for health and safety.	
It was suggested that we start planning an event to celebrate the re-opening.	
Regarding the man who was trying to organise a fete, it was suggested that the committee think about how best to handle similar occurrences in the future. Under the constitution, the MCA is not responsible for who uses the hall or when, provided the activity is legal, responsible, etc. As individuals, committee members can still suggest things such as alternative dates. The committee was within its rights to act as it did and the man's reaction was up to him. There currently appears to be no way of booking the grounds of the hall without booking the hall. However, this is because it is possible to use the grounds without permission, provided that the general public is not invited, as in that case, whatever was happening would need to comply with the MCA conditions for a public event. The planned event has now been cancelled by the man.	
It was suggested that a booking form and some alteration to the terms and conditions could be made to make clear the procedure for using the grounds for public events. KD put together some ideas which he requested that the committee look through before the next meeting.	
It was suggested that we check if it is possible to book out the playing field under the lease. It is probably not possible to book it exclusively as it is a public footpath. In addition, there are only 12 alcohol licences a year between all public events in the hall, with the presence of a sober committee member required, and if public events of this nature became common they might be used up more quickly than desirable.	

It was suggested that the MCA reapply to the Co-op for charity fundraising, but they will probably not allow re-application so soon after the previous time we did this. It was suggested the MCA could apply to Waitrose instead.	
KD is going to apply for a gap-filling grant.	KD
JH has spoken to Blackburn College about painting the hall. They are happy to do it, but the timing might be an issue as for them it might depend on their course timetables.	
It was suggested that the leak is sorted out before the floor is done.	
The meeting closed at 8:45 pm.	

The next meeting will be on Wednesday 12th September at 7:30 pm.

