

MINUTES OF MELLOR COMMUNITY ASSOCIATION
MEETING HELD
WEDNESDAY 9th May at 7:30 pm

Committee Present: J Hymas [JH] T Entwistle [TE]
 N Roberts [NR] L Foster [LF]
 G Hargreaves [GH] S Hughes [SH]

Also Present: S Brown [SB]
 A Sharpe [AS]

Apologies: J Foster [JF]

	Lead on actions
The April minutes were agreed to be a full and accurate record of the meeting.	
A lady contacted the committee regarding an incident involving one of the wooden posts in the car park. The committee regards the incident as an accident.	TE
JH received an email from Community Futures regarding data protection. The committee consented to data being held by Community Futures.	
Community Futures sent a draft data protection policy for village halls. The committee agreed that if nobody discovered anything to object to within the next couple of weeks, the policy would be adopted as the MCA's data protection policy.	
It was suggested that users whose data is currently on the website should be contacted to confirm that they are still happy for their data to be there.	
The issue of the tennis court gate spring was carried forward.	
The issue of replacing the noticeboard was carried forward.	
The issue of creating a speed bump was carried forward.	
The cleaners have now provided their health and safety paperwork. In the future, when contractors are used, it will be ensured that all relevant paperwork is received before the contractors begin work.	
JH took the meeting through the April accounts, which JF had provided in her absence. There was a net deficit of £8426. The expenses were mainly for the building work.	JF
JH relocated the general bin to the tennis courts to avoid it being used for dog poo.	
JH talked to the kitchen volunteers regarding food hygiene. It was policed at the last cafe and at the Zumbathon.	
JF had sent word to the meeting that the suggested date for the Balderstone Brass Band to do their Proms concert was 15 th September. The committee agreed that this date was acceptable, and agreed that JF should confirm it with the band.	JF

JH had been in touch with the Co-op regarding the photos they were supposed to be sending, but nothing had been sent yet. It was agreed that the issue would not be followed up further. JH will update the Co-op on what the MCA spent the money on.	JH
There has still been no progress in finding out about VAT for the hall.	JF
The mock-ups of the hall in different colours are good, and will be circulated more widely closer to the time of making the final decision regarding paint.	
The landowner who owns the trees which were causing issues with the wall near the tennis court has removed some of them, and is planning to take the rest of the trees down and put up a fence.	
Nothing has been heard from the Houghton Players. NR agreed to follow up.	NR
Phase 1 of the building work is complete except for snagging, security lights, and loo roll holders. The hall already has an improved look and feel. There is a temporary ramp into the main hall until Phase 2 progresses.	
KD was thanked for his large amount of excellent work on the project.	
Regarding Phase 2, the committee is still waiting for Sport England. The aim is for the work to be performed in July and August, meaning the Hall can reopen in time for the Village Show.	
Thanks was given to LF for updating the plans on the website. LF agreed to change the font to a serif font.	LF
Users will be notified about the probable closure of the hall.	
LF was requested to ask JF if she had the complete list of hall users yet.	LF
The Zumbathon went very well. £463.63 was raised for the East Lancs Hospice, and £135 was raised for the Hall.	
JH will be publishing information on the AGM, which will take place on 11 th July.	JH
It was suggested that if any committee members know anybody with skills that would be useful to the committee who might be willing to volunteer in the future, they could attempt to persuade them to get involved.	
JH will ask KD about helpline.com	JH
The walking treasure hunt will be on 7 th July. It was suggested that it could be promoted through leaflets, posters, and the website.	
It was suggested that a poster could be put on the noticeboard regarding joining the committee.	
The "No dogs" signs are now up.	
TE notified the committee that the lady who had complained about the wooden bollard was now claiming that another person had also collided with the bollard, as the lady claimed that there was red paint on the bollard.	
The meeting closed at 8:25pm.	

The next meeting will take place on Wednesday 13th June at 7:30pm.