

MINUTES OF MELLOR COMMUNITY ASSOCIATION
MEETING HELD

WEDNESDAY 11th April at 7:30 pm

Committee Present: J Hymas [JH] J Foster [JF]
K Dean [KD] L Foster [LF]
N Roberts [NR] T Entwistle [TE]
M Williams [MW]

Also Present: A Bibby [AB]

Apologies: G Hargreaves [GH]
S Brown [SB]
A Sharpe [AS]
S Hughes [SH]

	Lead on actions
Thanks was given to MW for hosting the meeting given the unavailability of the usual location.	
The March minutes were agreed to be a full and accurate record of the meeting.	
KD found a suitable option for the tennis court gate spring, but still needs to clarify the cost.	KD
The issue of replacing the noticeboard was carried forward.	
The issue of creating a speed bump was carried forward.	
JF took the meeting through the March accounts. There was a net deficit of £4659, as the builders for Phase 1 had been paid a substantial amount.	JF
JH moved the bin that keeps getting filled with dog poo to a different location, near the actual dog poo bin, to try to reduce the amount that was put in. TE suggested moving it to another different location, perhaps near the tennis court, as putting the bins too close together might lead to dog owners using the wrong bin accidentally. It was agreed to move the bin to near the tennis court and see what happens.	JH
JH talked to the kitchen volunteers at the last cafe. Carolyn agreed to do a food hygiene course online. JF is considering renewing her certificate. When the kitchen is used at the cafe, there should be at least one person with a food hygiene certificate present at all times.	
JF will speak to the Balderstone Brass Band regarding possible concert dates.	JF
The Co-op has still not sent any photos.	
There has been no progress regarding contacting Neil McMillan, an accountant, about VAT.	
KD received the mock-ups of the inside of the hall painted in different colours as created by LF. The colour will be decided at a later date, and LF will send the mock-ups to JH and possibly others.	LF
Some of the trees that are close to the boundary wall have come down, but not	

the most critical ones.	
There has been no further contact from the Houghton players.	
Regarding Phase One, the breaking out of the opening between the extension and the hall will take place the day after the meeting. JF will request an extra cleaning from the cleaners. The electrician needs to switch off the mains in the whole building next Thursday in order to work. On the Friday after that, the alarm people will return to perform the second fix. Then Phase One will be complete except for snagging. There will be a no entry sign during this final part of the work.	KD, JF
Regarding Phase Two, Jane Edwards of Sport England conversed with KD via email and explained what was needed. KD talked to David Kenny, who was examining the technical side of the grant application. KD has provided the information needed. The same date as before is still being aimed for.	KD
Users should be notified regarding the probable hall closure in summer. This should be done using the contact list.	
KD was thanked for his efforts so far regarding Phase One and Phase Two.	
Further letters from users have been received which can be sent to the LEF as evidence for the grant application to them.	
The Guides wished to know if the hall would be closed for elections. Elections are not occurring in the Ribble Valley during this round of local elections, so the answer is no.	
The Zumbathon is a fundraiser for the East Lancs Hospice in memory of TE's mother and also Andrea Pinder. Alan Price is also backing the event. It has been advertised on posters, social media, and the radio. The cafe will be open. The event is on 28 th April between 1pm and 3pm. TE is bringing an additional Zumba instructor who is popular in the Blackburn with Darwen area. The cafe will serve soft drinks as well as hot drinks. Entrance to participate will be £3, and spectators are also welcome. Children must be supervised.	TE
A date needs to be set for the AGM. Normally it is the second Wednesday in July, which in this case would be the 11 th . It will likely begin at 7pm.	
The committee should consider the necessary skill sets required between the various committee members in order to ensure that future committees will remain well equipped to manage the hall.	
KD received an email from helpline.com, who dealt with switching energy companies the last time this was done. A new rate will come in on 5 th May. The email recommends switching again. It was agreed that this was a good idea.	
Mellor Connections are running a walking treasure hunt around the village on 7 th July. There will also be a yarn-bombing, and the cafe will be open. The downstairs hall will likely not be available at the time.	
The cleaning company still need to send their relevant health and safety documents. JF will email them.	JF
TE prepared a document regarding the tennis court, which is also to go on the website.	

A larger "No dogs allowed" sign was suggested.	
The meeting was closed at 8:32 pm.	

The next meeting will take place on Wednesday 9th May at 7:30 pm.