

MINUTES OF MELLOR COMMUNITY ASSOCIATION

MEETING HELD

WEDNESDAY 14th February at 7:30 pm

Committee Present: J Hymas [JH] J Foster [JF]
 K Dean [KD] L Foster [LF]
 G Hargreaves [GH] M Williams [MW]
 N Roberts [NR] T Entwistle [TE]

Also Present: M Johnson [MJ]
 S Brown [SB]

Apologies: S Hughes [SH]
 A Sharpe [AS]

| | Lead on actions |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| The January minutes were agreed to be a full and accurate record of the meeting. | |
| Thanks were given to NR for putting the past copies of the minutes onto the website. It was determined that LF would put up the January minutes. | LF |
| Blackburn Alarms have completed the first stage of the alterations to the alarm system. The date has been arranged for when they will do the second stage. It was suggested that a bell might be acquired that would ring when the front door is opened. | |
| The issue with the spring on the tennis court gate was carried forward. | |
| The list of names and contact details for users has now been compiled. JF will locate more details if possible. | JF |
| The issue with the noticeboard was carried forward. | |
| The drains are cleared and running. An additional drain that is linked to the kitchen is now also cleared. | |
| The issue of creating a speedbump was carried forward. | |
| JF will chase up the issue of the cleaner's insurance in writing. | JF |
| JF took the meeting through the January accounts. There was a net surplus of £9574, mainly due to incoming grants. | JF |
| There are some new bookings: the kids' football group will now run an evening session, and Louise will run a new Zumba class. | |
| The recruitment drive for indoor boules has led to them receiving 8 new members. | |
| The band had requested to know what concerts they would be doing this year. It was suggested that the Proms concert would probably run again, and that it would be unwise to book anything too soon due to the ongoing building work. | |
| There will be some lost revenue from the closing of the main hall due to the planned building work. It was suggested that some sort of bonus or offer could be used after the hall reopens in order to entice people back in. | |

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| It was suggested that it might be possible to divide the evening into specific slots for booking activities such as badminton, in order to fit more bookings in. | |
| JF will be away during the first week of March, and will therefore be unable to sign cheques during that time. | |
| The issue with the Co-op was carried forward. | |
| Leaflets have been printed. It was agreed that TE, KD, LF, JH, and NR would all help to distribute them. | TE, KD, LF, JH, NR |
| The issue of JF contacting Neil McMillan regarding VAT was carried forward. | |
| The building work is going fine. The building inspector is happy and the planning is all fine. The builders are up to the ground floor slab level. The estimated time until the roof line is roughly two weeks. The construction work will not be affected by the weather. It should take an additional three weeks after that point. | |
| There is a change to the plan: the electrician is now routing the wiring through a trench, rather than overhead. | |
| KD will get an invoice from the builder, which can be used to get the grant from the LEF and from Bernard Sunley. There will be a grant of £1500 from BAE. The Bowland Trust turned down the grant application. KD will enquire as to why. There will be a keypad on the new door. There will be no decorating done until Phase 2 is complete, and neither will the floor covering be laid. | KD |
| There has been a call from Jane Richards of Sport England regarding the possible grant for Phase 2. They have all the required information, and all that is needed is the approval of the board. The LEF need the formal application for the grant of £30000 by 28 th April. Ribble Valley Borough Council has been applied to for £3000 of 3 rd party contribution for the LEF grant. | |
| The colour of the paint in the hall should be decided fairly soon. KD will bring a colour swatch to the open meeting. SB has some ideas for where to potentially get the paint from. | KD |
| SB has volunteered to be a holding trustee, which means that Walter can now retire from the position. | |
| The insurance issue with the Parish Council has been resolved. There is now a signed agreement that they will pay the buildings insurance and MCA will pay the contents insurance. | |
| People are putting dog waste in the bin outside the hall entrance, despite the fact that it is not intended for that purpose. It was suggested that we get rid of that bin. | |
| The Parish Council AGM will likely be soon. If there is anything they ought to know before then, JH will pass on the information. | JH |
| There has been no communication from the Parish Council regarding the trees and the wall. | |
| Posts have gone up in the car park to create a partition. | |
| The meeting closed at 8:22pm. | |

The next meeting will be at 7:30pm on Wednesday 14th March.