

MINUTES OF MELLOR COMMUNITY ASSOCIATION
MEETING HELD

WEDNESDAY 13th December at 7:30 pm

Committee Present: J Hymas [JH] N Roberts [NR]
 S Hughes [SH] G Hargreaves [GH]
 K Dean [KD] J Foster [JF]

Also Present: M Johnson [MJ]
 (A Bibby) [AB]

Apologies: T Entwistle [TE]
 M Williams [MW]
 L Foster [LF]

	Lead On Actions
The November minutes were agreed to be a full and accurate record of the meeting.	
Blackburn Alarms will carry out additions to the alarm system in January, including a more straight forward way to use it. All the movement detectors will be refitted at the same time. The system can also be updated in the future if required.	
The issue of the spring on the tennis court gate was carried forward.	
The list of users needs updating.	JF
The notice board will be done in spring.	JH
The drains will be cleared within the next few weeks.	
The sand box needs refilling.	NR
The issue of creating a speed bump was carried forward.	
The Christmas Brass Band concert raised £256.00. It was suggested that in the future we need a microphone. Christmas decorations will be purchased for next year.	
We have been promised £40,000 out of the £49,000 requested in the Sport England grant application.	
Regarding website domain names, NR and JF are to organise a bank account.	NR, JF
MVH needs the cleaners' insurance and COSHH paperwork.	JF
All health and safety paperwork is up to date, including both the general risk assessment and the fire risk assessment. KD enquired which activities MVH sponsor. MCA does not do risk assessments on behalf of the users. Instead, a general information sheet is provided, which covers everything. ((Note to JH: what the minutes actually say here is “We don't do risk assessments – we do a general information sheet which should cover everything.”)) Users need to be reminded to keep their events safe.	
JF took the meeting through the November accounts. There was a net surplus of £2797.00. There was a grant of £2000.00 from the Alice and Harold Bridges Trust .	JF

JF needs a solar meter reading.	JF, KD
Regarding the Phase 1 building work, discussions have taken place about tenders. KD continues to apply for grants. Building is to start in mid-February, and should take 8 weeks.	KD
Phase 2 of the building work must be completed by the time of the Village Show in September.	
The meeting closed at 9:50 pm.	

The next meeting will take place on Wednesday 10th January at 7:30 pm.

