

MINUTES OF MELLOR COMMUNITY ASSOCIATION

MEETING HELD

WEDNESDAY 12th July 2017 AT 7.50pm

Committee

Present: J Hymas, Chairman [JH] M Williams [MW]
N Roberts [NR] K Dean [KD]
J Foster [JF] L Foster [LF]
T Entwistle [TE]

Also Present: A Bibby [AB]
A Sharp [AS]
M Johnson [MJ]

Apologies: None

Lead on actions

The appropriate documentation was signed regarding the election of the newly appointed managing trustees.

It was commented that if the committee was reduced to zero managing trustees, operation of the Hall would revert to the Parish Council [MPC].

It was agreed that LF would take minutes and send them to JH for approval.

LF, JH

The June minutes were approved as a full and accurate record of the meeting.

The lease amendment regarding the ability to sell alcohol was signed by all present committee members and witnessed by AB. JH agreed to deliver the signed document to MPC. Once this has occurred, MCA may apply a certain number of times per annum to be licensed to sell alcohol, provided MPC is notified and a committee member is present for the duration of the event.

JH

The potholes in the car park have now been filled in.

A third holding trustee is still needed to replace Walter Thompson. A couple of suggestions were given as to people who may be interested in taking on the responsibility, and these will be followed up by the committee members who suggested them.

JH, JF

There has been good take up of the Walking Netball.

Tennis coaching has not yet been arranged. Following up is needed with N Gibson, the tennis coach.

A sports camp has booked to use the hall during the summer holidays. They will work around the existing hall users, depending on the weather. A sign should be posted on the tennis court regarding their usage of it.

Something is needed to encourage people to shut the gates to the tennis court after using them. Suggestions included a sign, or a spring to create a self-closing mechanism.

Regarding signage, KD is looking to order, but wants to order all signs that are needed at once if possible. It was suggested that a "No smoking" sign should be included, specifically banning e-cigarettes in addition to other forms of tobacco. KD is to make a summary of all the signs needed and email it to the committee.

KD

The keypad system is now functional. The only users remaining to use it for the first time are the two football groups, who can be inducted as needed. MCA has a list of all users and a log of keypad use on the laptop used to run the keypad system. It was suggested that the data on the laptop be backed up, and that the internet on the laptop might be disabled when not in use for security purposes.

Ben Howard is no longer working with the Mellor Juniors group and should not be given any access to the Hall on a premise relating to that group.

Mick Venables has collected the equipment which belonged to the defunct youth club. All equipment remaining in the storage cupboard that does not belong to current users belongs to MCA.

LF has become an administrator of the website and is to assist NR in running it. They agreed to arrange a meeting regarding this.

LF, NR

JF took the meeting through the June accounts. There was a deficit during the month of £5,822.00, and the current balance in hand was £20,157.00. Larger income items included the Open Gardens event and the reclamation of Gift Aid from a previous donation drive. Larger expenditures included the maintenance of the tennis courts, the provision of the new outdoor boules area, and the filling in of potholes, and these were the main causes of the deficit. The committee approved the accounts.

MCA now has a JustGiving page. People can therefore now sponsor or donate to MCA through this page. It was suggested that we put a Donate button linking to this page on the website.

MCA will be a Co-op Community Fund beneficiary until September.

The pricing structure for the Hall is now on the website.

It was suggested that it should be written on the booking forms that smoking is forbidden as there had been a complaint regarding smoking. It was pointed out that this is already included in the terms of hire.

KD spoke to the contractor regarding the Phase 1A building work, and the contractor cannot begin until January. It was proposed that the building work on the main hall use air source heating rather than ground source heating as MCA did not receive the Lottery grant and this would allow savings due to not having to build an additional plant room during Phase 1A. The change was approved. KD is to amend the plans. KD is to apply for a grant of £5000 from the Bernard Sunley Charitable Foundation, and KD and JH are to draft a letter to the LEF regarding the change in plans. The committee was reminded that users should be able to use the Hall as normal during Phase 1A, but large functions will not be able to be held due to fire safety.

KD, JH

It was suggested again that St Mary's is approached to see if they would like to book use of the tennis courts.

Grants from the Ribble Valley Borough Council enabled chess, pickleball, and short tennis to take place in the Hall. The chess club had a mixed start, but could begin again in September. Pickleball has made a very good start.

The Proms concert will take place on September 16th from 7pm to 9pm, with the participation of Balderstone Brass Band. With the new lease amendment signed, the event will be able to have a bar, provided somebody from the Band organises the event license. Tickets will be £5 for adults, £12 for a family, and an undecided amount for children. Whether the concert is indoors or outdoors will depend on the weather. Tickets will come with Union Jacks. The event will be put on the website once everything is finalised. JF to notify MPC via email. The café will also run at this event.

JF

It was suggested that a Forthcoming Events poster be displayed on the outside board.

It was suggested that the drama group be encouraged to hold their yearly production here, rather than at a different venue.

As Phase 1A will not have begun by December, the Christmas concert is to go ahead again this year.

The meeting was closed at 8:50pm.