Parish of…………………………………….Margaretting…………………………………………………………..

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of The Parish Council of the above mentioned parish will be held in The Meeting Room, at The Village Hall, Wantz Road on Thursday the twelfth day of November 2015 at 7.30p.m.

To……………………………………………… Signed C. A. Kochan

 Clerk

**AGENDA**

1. Apologies for absence

3. Declarations of Interests.

4. Democratic Time.

5. Minutes of the meeting held on Thursday 8th October 2015.

6. Matters Arising not on the Agenda.

7. Accounts.

8. Maldon Road Recreation Field

 (i) Allotments

 (ii) Play Area

9. Village Projects

 (i) Access Parish Council Office.

10. Village Sites

 (i) Repairs & Maintenance/Bus Shelter Maintenance & Cleaning

 (ii) Pond and Trees

 (iii) Roads, Pavements, Grass Verges, Rights of Way & Bridleways

11. Queens Celeration.

12. Orton Close Layby.

13. Planning – Applications & Decisions.

14. Correspondence.

15. Any Other Business.

16. Date and Time of next meeting – Thursday 10th December 2015 at 7.30 p.m.