**Parish of………………………… Margaretting………………………………………………………**

**Dear Sir/Madam,**

**NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE that the Annual Meeting of The Parish Council of the above mentioned parish will be held in the Meeting Room at The Village Hall, Wantz Road on Thursday, Fourteenth May 2015 at 7.30 p.m. This meeting will be immediately followed by an Ordinary Meeting of the Parish Council.**

**To……………………………………………… Signed C.A. Kochan**

 **Clerk**

**ANNUAL PARISH COUNCIL MEETING**

**THURSDAY, 14TH MAY 2015**

**AGENDA**

**1. Apologies for Absence**

**2. Election of Chairman**

**3. Election of Vice Chairman**

**4. To appoint Lead Councillors and Representatives as follows:**

**Allotments**

**Community Health**

**Emergency Planning**

**EALC**

**Maldon Road Recreation Field**

**Finance**

**Planning**

**Press**

**Pond Management**

**Rights of Way**

**Transport**

**Tree Warden**

**Village Furniture**

 **VHMC**

**ORDINARY PARISH COUNCIL MEETING**

**THURSDAY, 14TH MAY 2015**

**AGENDA**

**1. Apologies for Absence**

**2. Parish Council Membership**

**To consider any applications for co-option as a Parish Councillor**

 **3. Declarations of Interests**

**4. Democratic Time**

**5. Minutes of the Meeting held on Thursday, 9th April 2015**

**6. Matters Arising not on the Agenda**

 **- Writtle/Margaretting Road**

**7. Margaretting 2015 – Saturday 16th May – Update**

**8. Governance Committee.**

**9. Accounts – Income and Expenditure**

**10. Village Projects**

 **(i) Village Sign**

**(ii) Village Hall Road Sign**

**(iii) Village Gateways**

**(iv) Lavender Bank**

**11. Village Sites**

1. **Repairs and Maintenance**
2. **Roads, Pavements, Grass Verges, Rights of Way and Bridleways**
3. **Pond and Trees**

**12. Maldon Road Recreation Field**

**(i) Allotments**

**(ii) Play Area**

* **Toddler Swings**
* **Youth Shelter Seats**
* **Skate Board Ramp**

**13. Planning - Applications and Decisions**

**14. Correspondence**

**15. Any Other Business**

 **- Parish Council Surgery (16th May)**

 **- Village Peacocks**

**16. Date and Time next of Meeting**

**Parish Council - Thursday, 11th June 2015 at 7.30 pm**