Parish of…………………………………….Margaretting…………………………………………………………..

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of The Parish Council of the above mentioned parish will be held in The Meeting Room, at The Village Hall, Wantz Road on Thursday the eleventh day of February 2016 at 7.30p.m.

To……………………………………………… Signed C. A. Kochan

 Clerk

**AGENDA**

1. Apologies for absence

3. Declarations of Interests.

4. Democratic Time.

5. Minutes of the meeting held on Thursday 14th January 2016.

6. Matters Arising not on the Agenda.

7. Accounts

8. Community Matters

 (i) Orton Close

 (ii) Community Bus

 (iii) Maldon Road Playing Field

9. Village Projects

 (i) Access Parish Council Office.

10. Village Sites

 (i) Repairs & Maintenance/Bus Shelter Maintenance & Cleaning

 (ii) Pond and Trees

 (iii) Roads, Pavements, Grass Verges, Rights of Way & Bridleways

11. Queens Celebration.

12. Planning – Applications & Decisions.

13. Correspondence.

14. Any Other Business.

15. Date and Time of next meeting – Thursday 10th March 2016 at 7.30 p.m.