Parish of…………………………………….Margaretting…………………………………………………………..

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of The Parish Council of the above mentioned parish will be held in The Meeting Room, at The Village Hall, Wantz Road on Thursday the eighth day of December 2016 at 7.30p.m.

To……………………………………………… Signed C. A. Kochan

 Clerk

**AGENDA**

1. Apologies for absence

3. Declarations of Interests.

4. Democratic Time.

5. Minutes of the meeting held on Thursday 10th December 2016

6. Matters Arising not on the Agenda.

7. Accounts and Precept

8. Community Matters

 (i) Maldon Road Playing Field

 (ii) Public Transport – 351 Bus Service.

9. Parking at the School.

10. Village Sites

 (i) Repairs & Maintenance/Bus Shelter Maintenance & Cleaning

 (ii) Pond and Trees

 (iii) Roads, Pavements, Grass Verges, Rights of Way & Bridleways

11. Planning – Applications & Decisions.

13. Correspondence.

14. Any Other Business.

15. Date and Time of next meeting – Thursday 12th January 2017 at 7.30 p.m.