

MARGARET RODING PARISH COUNCIL

Clerk to the Council – Oliver Rogers

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Councillors are hereby summoned to attend the Annual General Meeting of the Parish Council which will be held at The Reid Rooms on WEDNESDAY 22nd JULY 2026 at 7.45PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers
Clerk/RFO

16th July 2026

MEETING AGENDA

26/17 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

26/18 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

26/19 PUBLIC FORUM (Maximum 15 minutes)

26/20 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous meeting held on Wednesday, 18th March 2026.

26/07 COUNTY AND DISTRICT CLLRS REPORT

26/08 COUNCIL VACANCY

26.08.01 To discuss and decide on an application from a local resident wishing to join the Parish Council as a new Councillor through co-option.

26.08.02 Signing of Acceptance of Office form and a Declaration of Interests forms for return to Uttlesford District Council's Monitoring Officer.

26/09 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

26/10 PLANNING APPLICATIONS [See table below]

26.10.01 To discuss and decide on the below planning applications.

REF	ADDRESS	DESCRIPTION	DETAILS
Latest applications			
UTT/26/1398/FUL	White Hall Chelmsford Road Margaret Roding Essex CM6 1QL	S73 application to vary condition 2 (approved plans) attached to UTT/23/1826/FUL - House types 3 and 4 space above garages converted with 2x rooflights added	Delegated Decision

		over garage on rear elevation	
UTT/26/1335/DOC	Margaret Roding House Chelmsford Road Margaret Roding Essex	Application to discharge condition 5 (method statement and structural drawings) attached to UTT/17/3578/LB	Delegated Decision
Information only			

26/11 VAS SIGN UPDATE

26.11.01 Essex Highways has confirmed that the cost to install a new post through them with their contractor is **£2,062.14** excludes VAT. Tree ownership is difficult to establish for the existing post and given Highways are doing much less tree and hedge maintenance unlikely to yield much.

26.10.01 To note: the Essex Community Fund has notified the Parish Council that the bid for funds from the Essex Fund from Essex County Council was unsuccessful. They are now considering the application with another fund, Essex Rural Fund.

26/12 FINANCE [See table below]

26.12.01 To approve the payment of the below payments

PAYMENT TO:	VALUE:
Oliver Rogers, Parish Clerk [April/May]	£202.28
HMRC	£46.60
TOTAL:	£248.88

26.12.02 Meeting to note that the current account balance is **£1,749.45** and the saving account balance is **£4,960.70** as at 10th July 2026.

26/13 REPORT OF THE INTERNAL AUDITOR

26.12.01 To receive the report of the Internal Auditor.

26/14 AGAR DOCUMENTS

26.14.01 Parish Cllrs to note that AGAR return was submitted to the external auditor and the Certificate of Exemption has been published on our website as required.

26/15 ITEMS TO NOTE FOR THE NEXT MEETING

26/6 FUTURE DATES OF NEXT MEETINGS

18th March	
20th May	
22 nd July	
16 th September	
18 th November	

26/17 DATE OF NEXT MEETING Wednesday, 16th September 2026 at 7.30pm at The Reid Rooms.