

MARGARET RODING PARISH COUNCIL

Clerk to the Council – Oliver Rogers

Greenview, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

Telephone 07799 542902 E-mail parishclerkhepc@gmail.com

Councillors are hereby summoned to attend the Ordinary Parish Council meeting which will be held in The Reid Rooms on WEDNESDAY 18th MARCH 2026 from 7.30PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers
Clerk/RFO

11th March 2026

MEETING AGENDA

25/47 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

25/48 DECLARATION OF INTERESTS FOR THIS MEETING

25/49 PUBLIC FORUM (Maximum 15 minutes)

25/50 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous meeting, - Wednesday, 21st January 2025.

25/51 COUNTY AND DISTRICT CLLRS REPORT

25/52 COUNCILLORS REPORTS

25.52.01 Hedging requirements around Margaret Roding

25.52.02 Pot holes in The Gossetts were filled in on 10th March

25.52.03 The Gossetts car park update

Wooden posts around the car park and resurfacing of potholes reported to Uttlesford District Council on Friday, 6th March.

25.52.04 Spring litter pick report – 25 bags were collected on Saturday, 14th March with 9 volunteers helping to collect rubbish. This has now been reported to Uttlesford District Council for collection from The Gossetts car park. A water leak was reported to Affinity Water in the grass verge on the Chelmsford bound direction. Reference: 126266.

25/53 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

25/54 PLANNING APPLICATIONS [See APPENDIX A]

25/55 VAS SIGN INSTALLATION

22.55.01 The Parish Council was unsuccessful in securing a grant from the Essex Community Foundation for half of the proposed cost of the project (£1,757.08) from the High Sherriff's Community Safety Fund. This was due to the level of applications that this fund

received (61 applications and were only able to support 8). The fund prioritised applications for projects that worked directly with people to address crime prevention. These included helping victims of crime, working with young people and informing them about the dangers of drugs, alcohol, gangs and anti-social behaviour, and supporting vulnerable residents.

25.55.02 To discuss and decide a policy decision by Essex Highways taken in January that impacts upon the viability of the VAS project as originally proposed by the Parish Council.

25.55.02 To discuss and decide if the existing pole can have some of the trees and hedging cleared to make the site towards the 4 Wants junction viable for a solar-powered sign.

25.55.03 To discuss and decide on an application to the Essex Fund for £5,000 to part-fund this project.

25/56 POLICY REVIEW

25.41.01 To review existing policies on the website including:

- Standing Orders
- Privacy policy
- Grant policy
- Complaints procedure
- Freedom of Information
- Document retention

To note that Financial regulations, reserves policy, safeguarding and diversity and equality policies were all recently either reviewed or introduced at the previous meeting in January 2026.

25/57 FINANCE [See APPENDIX B]

25.57.01 To approve the payments schedule listed below.

25.57.02 To note that due to a banking error by Barclays Bank, £190 in cash from Great Canfield Parish Council was paid into the Margaret Roding Parish Council's bank account. The Clerk has rectified this issue by getting a new deposit card issued from Barclays Bank and due to the permissions not allowing inter-account transfers, this cash is proposed as being made as a payment to Great Canfield's account.

25.57.03 Payments to the current account include the refund of £77.75 VAT from HMRC bringing the current total in this account to £1,722.95 (excluding £190 for GCPC). The savings account has £4,946.60. £12.49 in interest was paid into this account on 2nd March.

25/58 ANNUAL PARISH MEETING ARRANGEMENTS

To discuss and decide on the Annual Parish Meeting arrangements from the following month.

25/59 ITEMS TO NOTE FOR THE NEXT MEETING

25/60 DATES OF MEETINGS NEXT YEAR

20th May

15th July

16th September

18th November

25/61 DATE OF NEXT MEETING Monday, 20th May 2026 at 7.30pm in The Reid Rooms.

APPENDIX A

REF	ADDRESS	DESCRIPTION	DETAILS
<i>New applications</i>			
UTT/25/3285/DOC	White Hall Chelmsford Road Margaret Roding Essex CM6 1QL	Application to discharge condition 5 (Biodiversity Enhancement Strategy), 6 (external lighting) and 7 (Biodiversity lighting design scheme) attached to UTT/23/1826/FUL.	Discharge Conditions in Full - 8th January 2026
UTT/25/3102/AG	Brick House Farm Ongar Road Margaret Roding Essex CM6 1QR	A steel-framed building with concrete panel walls and cladding to match others in the local area for the purpose of grain storage	Deemed Approved - 9th December 2025

APPENDIX B

The following financial payments are proposed:

PAYMENT TO:	VALUE:
Oliver Rogers, Parish Clerk [February/March]	£248.88
RCCE - renewal of membership	£63.60
TOTAL:	£312.48