

MARGARET RODING PARISH COUNCIL

Clerk to the Council – Oliver Rogers

Greenview, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

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Councillors are hereby summoned to attend the Ordinary Parish Council meeting which will be held in The Reid Rooms on WEDNESDAY 16th JULY 2025 for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers
Clerk/RFO

11th July 2025

MEETING AGENDA

25/01 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

25/02 DECLARATION OF INTERESTS FOR THIS MEETING

25/03 APPOINTMENT OF THE PARISH CLERK AND RESPONSIBLE FINANCE OFFICER

To approve the recommendation of the chair to appoint Oliver Rogers as clerk and Responsible Finance Officer to Margaret Roding Parish Council with effect from 16th June 2025. Hours to be average 2 hours per week at SP6 as set out in the National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales. Oliver has already been appointed by High Easter and Great Canfield at their meetings on 7 July and 16 June.

To note: the outgoing clerk is providing a handover, which begun w/c 16th June 2025.

Chair to propose a motion of thanks for Allison Ward and her work on behalf of Margaret Roding during her time as Parish Clerk.

25/04 PUBLIC FORUM (Maximum 15 minutes)

25/05 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2nd June 2025 for approval.

25/06 **COUNTY AND DISTRICT CLLRS REPORT**

25/07 **CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

25/08 **COUNCILLORS REPORTS**

To receive any updates from councillors including Pop-up Pub from 22nd May.

25/09 **PLANNING**

25.09.01 New Applications –

UTT/25/1831/FUL Garnish Hall Farm Chelmsford Road Margaret Roding

PROPOSAL: Proposed agricultural access and track

LOCATION: Garnish Hall Farm Chelmsford Road

Decisions, for information only

25.09.02 Application UTT/25/1116/CLP

Location The Hill, Chelmsford Road, Margaret Roding

Development proposed conversion to residential of an existing barn

Decision Approved

- 25.09.03 To consider how to respond to **Stansted Airport planning application**
Application UTT/25/1542/FUL,
Councillors discussed background details to this application including 'airfield works comprising two new taxiway links to the existing runway (Rapid Access Taxiway and Rapid Exit Taxiway) to enable continued airfield operations of 274,000 aircraft movements and an increase in passenger throughput from 43 million terminal passengers to up to 51 million terminal passengers, in a twelve month calendar period. The deadline for responses is 21st July.
Meeting to consider if Margaret Roding Parish Council wishes to provide a comment to this application.
- 25/10 UPDATE ON A1060 DRAINAGE SYSTEM**
To receive an update on a meeting between Cllr Parsons and Essex Highways on 10 July.
- 25/11 FESTIVAL FOR MARGARET RODING**
To receive an update on the upcoming festival on 20th July from Cllr Chaplin.
- 25/12 CHRISTMAS PARTY PLANNING**
The Reid Rooms has been booked for 14th December 2025.
To consider planning requirements.
- 25/13 IT POLICY**
Following the transfer to .gov email accounts it is required by the Annual Governance and Accountability Return (AGAR) to implement a standard IT policy with reference to use of email accounts.
To approve the draft policy.

25/14 WINTER SALT SCHEME

To consider whether Margaret Roding require salt from this scheme from Essex County Council. Deadline for applications is 21 July.

[To note: High Easter has a large stockpile of salt and is happy to provide bags to neighbouring parishes in the interest of running this stock pile down.]

25/15 FINANCE

The following payments are proposed:

PAYMENT TO:	VALUE:
Allison Ward, Parish Clerk	£112.66
Oliver Rogers, Parish Clerk	£31.10
RCCE membership renewal fee	£70.00

25/16 ITEMS TO NOTE FOR THE NEXT MEETING

25/17 DATE OF NEXT MEETING, Wednesday 17th September 2025 at 7.30pm at The Reid Rooms.

TIME AND CLOSE OF MEETING