

# MARGARET RODING PARISH COUNCIL

*Clerk to the Council – Allison Ward*

**Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD**  
**Telephone 01245 231798**                      **E-mail [allison.ward@tiscali.co.uk](mailto:allison.ward@tiscali.co.uk)**

Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in **The Reid Rooms** on **TUESDAY 19<sup>th</sup> DECEMBER 2024** at 7.30pm for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO  
14<sup>th</sup> November 2024

---

## MEETING AGENDA

### 1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

### 2. DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

### 3. PUBLIC FORUM (Maximum 15 minutes)

Public questions or comments on items on this agenda or of local concern.

### 4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 17<sup>th</sup> September 2024 for approval

### 5. COUNTY AND DISTRICT CLLRS REPORT

### 6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

### 7. COUNCILLORS REPORTS to include.

7.1. Environment and Health.

7.2. Transport

7.3. Local Government

### 8. PLANNING

#### 8.1. New Applications

Application No	UTT/24/2737/CLE
Location	Church Cottage, Chelmsford Road
Development	Existing use of Garage/Store building ancillary to Church Cottage

## 8.2. Decisions

Application No	UTT/24/2329/CLE
Location	Silo 2 Marks Hall Farm
Development	Conversion of existing agricultural building to a single residential dwelling
Decision	Approve Certificate of Lawfulness

8.3. To record appeal reference UTT/22/3382/FUL, 'section 73A Retrospective application for change of use of agricultural silo building to a single dwelling house' has been withdrawn by the applicant.

## 9. HIGHWAYS

9.1. To note the report received in October from Uttlesford Highway Panel (UHP) confirming the section of the A1060 through the village does not meet the eligibility for a speed reduction from 40mph to 30mph. This follows the parish council's request in 2020 and a traffic survey by UHP in 2022. UHP are proposing works to 'review existing repeater and other signs, new sign/post installation as appropriate. Review of and renew existing SLOW/roundel lining and provide new as appropriate', total cost £12k. The clerk has responded to the report, parish council to consider any further response.

9.2. Marks Hall Lane and associated surface water drainage, Clerk chasing Kemi Badenoch MP.

9.3. The gullies along the A1060 were cleared by Essex Highways in early November.

9.4. Other matters

## 10. PARISH COUNCIL EMAIL ACCOUNT

To receive a report on options for '.gov.uk' email accounts and website options, and to agree next steps.

## 11. GOVERNMENT CONSULTATION ON REMOTE MEETINGS AND PROXY VOTING

The government has launched an 8-week consultation ending 19th December, on introducing legislation that would enable remote meetings and proxy voting, this applies to all authorities including parish councils. Parish council to consider responding.

## 12. DEFIBRILLATOR

To consider whether a new battery is required.

## 13. FUTURE PROJECTS

13.1. Update on plans for community Christmas event on 15<sup>th</sup> December, including agreement of risk assessment and budget.

13.2. Update on VAS sign.

## 14. WINTER SALT SCHEME

14.1. To confirm situation with grit bins.

14.2. To receive and agree the draft 'Winter Plan and Risk Assessment 2024/25'.

## 15. GRANTS

To consider a request for a grant from Essex & Herts Air Ambulance, see email 02.10.24.

**16. CLERK’S SALARY**

To consider the clerk’s salary increase from 1 April 2024 following receipt of agreement by the National Joint Council.

**17. FINANCE**

17.1.To receive a report on the accounts for the quarter to end September 2024.

17.2.To confirm the following payments for authorisation.

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk October/November	TBC
Allison Ward – Grit Bins inc VAT	£ 128.40

14.2. To record receipt of 2<sup>nd</sup> instalment of precept, £1,150 in September 2024.

14.3. Update on online banking setup.

**18. MEETING DATES 2025**

- Tuesday 14th January
- Tuesday 18th March
- Tuesday 13th May
- Tuesday 15th July
- Tuesday 16th September
- Tuesday 18th November

**19. ITEMS TO NOTE FOR THE NEXT MEETING**

**20. DATE OF NEXT MEETING** Tuesday 14<sup>th</sup> November 2024 at 7.30pm in the Farmhouse.

**TIME AND CLOSE OF MEETING**