

# MARGARET RODING PARISH COUNCIL

*Clerk to the Council – Allison Ward*

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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in The Farmhouse, Reid Rooms on **TUESDAY 9<sup>th</sup> JULY 2024** at 7.30pm for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO  
5<sup>th</sup> July 2024

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## MEETING AGENDA

### 1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

### 2. DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

### 3. PUBLIC FORUM (Maximum 15 minutes)

Public questions or comments on items on this agenda or of local concern.

### 4. MINUTES OF ANNUAL PARISH COUNCIL MEETING 15<sup>th</sup> May 2024 for approval

### 5. COUNTY AND DISTRICT CLLRS REPORT

### 6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The draft new model financial regulations will be considered over the summer and brought to the September meeting for ratification.

### 7. COUNCILLORS REPORTS to include.

7.1. Environment and Health

7.2. Transport

7.3. Local Government

### 8. PLANNING

8.1. New Applications - None

8.2. Decisions – None

8.3 Meeting to note that due to the elections the Local Plan timetable has been delayed by two weeks. Papers for the first Uttlesford meeting of the Local Plan Panel will be published on 5th July, this meeting will be followed by a cabinet meeting on 18th July and an extraordinary council meeting on 30th July. Assuming the Plan is approved for publication there will be an 8-week consultation starting 8th August, the parish council will have the opportunity to agree any response at its September meeting.

## 9. HIGHWAYS

9.1. Marks Hall Lane and associated surface water drainage, there has been no further progress with Kemi Badenoch MP due to the election process.

9.2. To note updates to outstanding logs re highway signage at Marks Hall Lane.

9.3. To consider if the parish council wishes to take part in the Winter Salt Scheme.

## 10. D-DAY BEACON LIGHTING

To record the successful and informal lighting of the village beacon in conjunction with the church.

## 11. FUTURE PROJECTS

11.1. Planning for community Christmas event 2024, confirmed as Sunday 15<sup>th</sup> December.

11.2. Village Notice board

11.3. Other

## 12. PARISH COUNCIL EMAIL ACCOUNT

To consider options for setting up a specific email address for the parish council to ensure compliance with the latest guidance. The account should belong to the council and therefore be accessible in the absence of the clerk.

## 13. FINANCE

13.1. To confirm the following payments for authorisation.

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk May/June 2024	£ 146.62
Rural Community Council of Essex	£ 44.10

13.2 To record receipts in May and June 2024; VAT reclaim from 2023/24 £27.80 and quarterly interest from Barclays savings account £6.99.

13.3 Update on online banking setup.

## 14. ITEMS TO NOTE FOR THE NEXT MEETING – Nothing specific

15. **DATE OF NEXT MEETING** Tuesday 17<sup>th</sup> September 2024 at 7.30pm in The Farmhouse

## TIME AND CLOSE OF MEETING