

MARGARET RODING PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in The Farmhouse, Reid Rooms immediately following the Annual Village Meeting which starts at 7.30pm, on **Tuesday 16th January 2024** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
12th January 2024

MEETING AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda - *None*

3. PUBLIC FORUM (Maximum 15 minutes)

Public questions or comments on items on this agenda or of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 28th November 2023 for approval.

5. COUNTY AND DISTRICT CLLRS REPORT

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

6.1. Notification was received via Kemi Badenoch confirming bleed kits could be registered on East of England Ambulance system and this has now been completed.

7. COUNCILLORS REPORTS to include

7.1. Environment and Health – To agree a date for spring litter pick and general parish working party.

7.2. Transport – To receive an update on issues logged re Ongar Road bus stop signage.

7.3. Local Government - Local Government Boundary Commission is consulting on changes to the boundaries for Essex County Council wards. The proposals would see the current Dunmow ward sub-divided. In the proposals Great Canfield would be part of 'Takeley ward' which would include Takeley, Hallingburys, Hatfield Heath, Hatfield Broad Oak, High Easter and the Roding villages. Consultation closes on 19th February 2024, parish council to consider any response.

8. PLANNING

8.1. New Applications

The following application is for a lawful development certificate. This is a matter for Uttlesford to determine if the proposal is lawful and does not require planning permission.

Application No	UTT/23/3177/CLE
Location	Marks Hall, Marks Hall Lane
Development	Conversion of existing agricultural building to a residential dwelling

8.2. Decisions - None

9. HIGHWAYS

9.1. To receive a report on Marks Hall Lane surface water drainage issues.

9.2. To receive an update on Marks Hall Lane speed reduction options, and to note escalation to County Cllr Barker of log reference 2769682 warning pedestrians on road triangle which has been lying on the ground for almost 2 years and log reference 2884543 road edge deterioration half way along Marks Hall Lane.

9.3. Other matters

10. FUTURE PROJECTS

10.1. Parish working party March 2024 – To agree a date and responsibilities

10.2. VAS sign

10.3. Any other projects to consider

11. PRECEPT 2024/25

11.1. To receive a report on parish council finances for 9 months to end December 2023

11.2. To agree the budget for 2024/25 and precept to be set

12. FINANCE

12.1. To confirm the following payments for authorisation.

PAYMENT TO	VALUE
Allison Ward - Parish Clerk December 2023 and January 2024	£ 146.62

13. ITEMS TO NOTE FOR THE NEXT MEETING

13.1. Annual risk assessment and policy review

14. **DATE OF NEXT MEETING** Tuesday 19th March 2024 at 7.30pm in The Farmhouse

TIME AND CLOSE OF MEETING