

# MARGARET RODING PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD  
Telephone 01245 231798 E-mail [allison.ward@tiscali.co.uk](mailto:allison.ward@tiscali.co.uk)

Councillors are hereby summoned to attend the **Ordinary meeting of Margaret Roding Parish Council** which will be held at The Farmhouse, Reid Rooms on **Tuesday 21<sup>st</sup> March 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

\*\*\*\*\*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS FOR THIS MEETING

### 3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern. None

### 4. FUTURE OF ST MARGARET'S PARISH CHURCH

To consider and discuss the report received from Rev Robert Stone and Paul Wilkinson (churchwarden).

### 5. MINUTES OF PARISH COUNCIL MEETING 17 January 2023 for approval and signature.

### 6. COUNTY AND DISTRICT COUNCILLORS REPORT

### 7. CLERK'S PROGRESS UPDATE/CORRESPONDENCE

Various information has been forwarded to Cllrs re the forthcoming district and parish council elections. Nomination papers for any resident who is eligible to stand for the parish council are available via the Uttlesford website, <https://www.uttlesford.gov.uk/article/7886/Local-elections-2023> Further information on what is involved in being a parish cllr is available from the clerk.

Ride Essex-London cycle event has announced the route for Sunday 28<sup>th</sup> May. Whilst the route does not pass through Margaret Roding it will limit residents' ability to travel around the district and county. See this link for further details, <https://www.ridelondon.co.uk/community-info/community-info/essex>

### 8. COUNCILLOR'S UPDATES to include Cllrs responsibilities.

8.1. Environment and Health

8.2. Transport – Clerk reported damage to 'glass' in bus shelter

8.3. Communication

8.4. Local Government

### 9. PLANNING

#### 9.1. Applications

Application	UTT/22/3382/FUL
Development	Section 73A Retrospective application for change of use of agricultural silo building to a single dwelling house
Location	Silo 1, Marks Hall

## 9.2. Decisions

Application	UTT/23/0034/FUL
Development	Conversion and change of use of an agricultural barn to a dwelling house, and land to the west and north of the barn to be used as residential curtilage for the dwelling.
Location	Barn at Ongar Road
Decision	Refused

## 10. HIGHWAYS

To receive a report from the clerk on outstanding matters including a meeting with Senior Highway and drainage engineers in early February attended by the Clerk and County Cllr Susan Barker.

## 11. ANNUAL REVIEW OF PARISH COUNCIL POLICY

To receive a report from the Clerk on the following policies which are required to be reviewed annually

11.1 Standing Orders

11.2 Financial Regulations

11.3. Grant policy

11.4. Complaints Procedure

11.5 Other

## 12. UPDATE ON PARISH PROEJCTS

## 13. GRANT REQUEST

To consider a grant towards the insurance of Margaret Roding parish church.

## 14. FINANCE

14.1. Cheques for approval at this meeting

PAYMENT TO	VALUE
Allison Ward (Parish Clerk for February and March 2023)	£ 125.62

## 15. ITEMS FOR NEXT AGENDA

16. DATE OF NEXT MEETING Tuesday 16<sup>th</sup> May 2023 7.30pm at The Reid Rooms.

## TIME AND CLOSE OF MEETING

*Allison*

Allison Ward, Parish Clerk  
15 March 2023