

# MARGARET RODING PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary meeting of Margaret Roding Parish Council** which will be held at The Farmhouse, Reid Rooms on **Tuesday 17<sup>th</sup> January 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS FOR THIS MEETING**
3. **PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern. None
4. **MINUTES OF PARISH COUNCIL MEETING** 26 September 2022 and 29 November 2022 for approval and signature; meeting to receive report from abandoned meeting of 29 November.
5. **COUNTY AND DISTRICT COUNCILLORS REPORT**
6. **CLERK’S PROGRESS UPDATE/CORRESPONDENCE**

In early December Uttlesford were notified by Essex County Council that they would be withdrawing the funding for the Highway Rangers with effect from 1 April 2023. Uttlesford CEO asked Town and Parish Councils to consider funding this service from precept, however in mid-December it became clear that this would not be supported by all councils and therefore the service will cease at the end of the financial year.

Uttlesford District Council is updating the information on parish settlements as part of the process in preparing the Local Plan. Clerk has completed the survey, deadline 16 January.

Dates for parish council meetings in 2023 are confirmed as Tuesdays, 7.30pm as follows, 17th January, 21st March, 16th May, 18th July, 19th September and 28th November.

7. **COUNCILLOR’S UPDATES** to include Cllrs responsibilities.
  - 7.1. Environment and Health – To agree a date for the litter pick in 2023.
  - 7.2. Transport – To note Digigo service, fares from January to March 2023 are £2.
  - 7.3. Communication
  - 7.4. Local Government – To note information on forthcoming May 2023 elections (district council and parish council) has been received. To note this will be the first elections where voting ID is required, further details to follow.

## 8. PLANNING

### 8.1. Applications

Application	UTT/23/0034/FUL
Development	Conversion and change of use of an agricultural barn to a dwelling house, and land to the west and north of the barn to be used as residential curtilage for the dwelling.
Location	Barn at Ongar Road

8.2. Decisions

Application UTT/22/2950/PAQ3  
 Development Prior Notification of change of use of agricultural building to 5 no. dwellings  
 Location Buildings at Marks Hall  
 Decision Approved

Application UTT/22/2981/CLE  
 Development Conversion of existing agricultural building to a residential dwelling  
 Location Silo 1, Marks Hall  
 Decision Refused Certificate of Lawfulness

**9. HIGHWAYS**

To receive a report from the clerk on outstanding matters.

**10. CLERK SALARY INCREASE**

To consider a salary increase for the Clerk as directed by the National Association of Local Councils and Society of Clerks. This is a pay award agreed from 1 April 2022. The Clerk is currently paid in accordance with the National Association of Local Councils pay scale.

**11. FINANCE and PRECEPT 2023/24**

11.1.To receive reports from the Clerk on parish council finances to end of December 2022.

11.2.To agree the budget for 2023/24 and precept to be set.

**12. CODE OF CONDUCT UPDATE**

Uttlesford has written to Town and Parish Councils advising them that they have adopted a new Code of Conduct as from 6 October 2022. The new code is very similar to the previous one in its content but is much easier to read and provides clearer guidance on what would be deemed a breach. This new code has also been adopted by Essex County Council.

Margaret Roding Parish Council along with most other Town and Parish Councils adopts the same code as Uttlesford. Parish Council to consider and adopt the revised Uttlesford code of conduct.

**13. UPDATE ON PARISH PROEJCTS**

**14. FINANCE**

14.1.To consider a grant to Essex Air Ambulance.

14.2.To retrospectively approval the following payment which was authorised in November.Cheques for approval at this meeting

PAYMENT TO	VALUE
Allison Ward (Parish Clerk for October and November 2022)	£ 124.62

14.3 Cheques for approval at this meeting

PAYMENT TO	VALUE
Allison Ward (Parish Clerk for December 2022 and January 2023)	£ tbc
Reid Rooms – Hire of Farmhouse for 2022 meetings	£ 90.00

**15. ITEMS FOR NEXT AGENDA**

**16. DATE OF NEXT MEETING** Tuesday 21<sup>st</sup> March 2023 7.30pm at The Reid Rooms.

**TIME AND CLOSE OF MEETING**

*Allison*

Allison Ward, Parish Clerk  
12 January 2023