

# Margaret Roding Parish Council

## MINUTES

### Ordinary Meeting of Margaret Roding Parish Council

held on Tuesday 23<sup>rd</sup> January 2018, at 7.30pm at The Farmhouse, Reid Rooms

**Present** Cllr Lee Cooper (Chairman)  
Cllr Ian Crisp  
Cllr Simon Phillips  
Cllr Lorraine Player  
Cllr Chris Turner  
Clerk Allison Ward

**Residents and Visitors** 0 residents

1	<b>Apologies for absence</b>	
	Cllr Peter Briggs sent apologies which were accepted by the Parish Council.	
2	<b>Declaration of Interest for this meeting</b>	
	None	
3	<b>Public Forum</b>	
	A resident has sent a request to District Cllr Susan Barker asking for arrangements to be made to clear the gullies in The Gossetts. As this is a private road it is not covered by Essex County Council programmes; Clerk to chase Cllr Barker.	
4	<b>Minutes</b>	
	Minutes of the Ordinary Parish Council Meeting 28 <sup>th</sup> November 2017 were proposed by Cllr Crisp as a true record, seconded by Cllr Turner with all in agreement; the chairman signed the minutes.	
5	<b>County and District Cllr Report</b>	
	Nothing to report	
6	<b>Clerk's Progress Update and Correspondence</b>	
	Uttlesford has sent notification that St Margaret's church has not been accepted as an Asset of Community value this time around. For it to be accepted the Parish Council would have to provide evidence that it meets section 88 of the act which refers to an asset being a place that promotes the social wellbeing and interests of the community, i.e. it is used by the community for uses in addition to being a place of worship. As this is not the situation with St Margarets, it will no longer listed on the register.	-
	Uttlesford is consulting on polling Districts and Places. No changes are proposed to boundaries or current polling station arrangements (Farmhouse at the Reid Rooms) for Margaret Roding. The Parish Council confirmed they are satisfied with the current arrangements and there are no other more viable options.	Clerk
	Repairs are required to the village notice board, it was agreed to ask a local handy man if he could help and to obtain a quote.	Clerk

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council

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<b>7</b>	<b>Cllrs Reports</b>	
7.1	Environment and Health – The Parish Council discussed plans for the village litter pick on Saturday 3 <sup>rd</sup> March. Flyers have been produced and all Cllrs agreed to help with the distribution. Cllr Phillips will be the lead organiser and residents are asked to meet at The Gossetts at 11am	Cllr Phillips
7.2	Transport – Cllr Crisp commented on the leaning bus stop adjacent to Blue House Farm and lack of any action by Essex Highways. The Clerk was asked to contact Highways for assistance.  Communication - Cllr Crisp continues to monitor plans from the Superfast Broadband team; the latest rollout plans suggest a fibre solution possibly via gigaclear by 2019.  <i>Cllr Player arrives</i>	Clerk  -
7.3	Local Government – On more than one occasions since the start of the year, Uttlesford has not been able to provide waste collections for Margaret Roding. The Parish Council is concerned that there is limited and inadequate planning to account for unforeseen circumstances and communication is poor on rearrangements for collections. The Clerk was asked to write to Uttlesford to express the Parish Councils views.	Clerk  -
7.4	Local Government - Cllr Crisp proposed that Margaret Roding Parish Council adopts the amended model Code of Conduct issued by Uttlesford District Council for Town and Parish Councils. This was seconded by Cllr Phillips with all in agreement; a copy will be available on the Parish Council website.	Clerk
7.5	Village Map – Cllr Briggs had circulated a further draft of the village map. The Parish Council reviewed the content and agreed it was a very good basis for the village map, they added their thanks to Cllr Briggs for his efforts in pulling the information together. An updated quote is required prior to agreement on the final proof.	Cllr Briggs
<b>8</b>	<b>Planning</b>	
8.1	<b>Applications</b>  Application No            UTT/17/3577/HHF & UTT/17/3578/LB Location                    Margaret Roding House, Chelmsford Road Development                Proposed infill to join coach house to main dwelling and internal alterations.  Cllr Crisp proposed that the Parish Council has no objections to this application. This was seconded by Cllr Player with all in agreement.	Clerk
8.2	<b>Decisions – None</b>	
<b>9</b>	<b>Vehicle Activated Sign (VAS)</b>	
	The Parish Council continued their discussions on whether to purchase a VAS if one is not available via Essex Highways, with views on the advantages and disadvantages considered.	Clerk

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council

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	<p>The Clerk had obtained a quote from one company for a 450mm face showing the speed limit and words, 'slow down'; for battery operated it is c.£2,570+vat and for solar operated £2,840+vat. The Parish Council asked the Clerk to obtain additional quotes and to determine if any refurbished units were available.</p> <p>Cllr Crisp proposed in principle that the Parish Council purchases its own VAS if one is not available via Essex Highways and assuming cost can be managed within existing budgets. This was seconded by Cllr Phillips with all in agreement.</p>					
<b>10</b>	<p style="text-align: center;"><b>Budget 2018/19 and Financial Update 2017/18</b></p> <p>The Clerk presented a draft budget for 2018/19 which was discussed by the Parish Council. Of note is Uttlesford's decision not to forward the Local Council Tax Support Grant to Parish Councils, (last year reduced by 50%) the impact is a further £163 reduction in Parish Council income for 2018/19. Considering this reduction and inflationary increases Cllr Turner proposed that the Parish Council precept for 2018/19 be held broadly level at £2,100. This was seconded by Cllr Cooper, with all in agreement.</p> <p>Cllrs noted the expenditure for the year 2017/18 and year end cash balance which is forecast at £7.7k, both are in line with latest estimates.</p>	Clerk				
<b>11</b>	<p style="text-align: center;"><b>Highways and Footpaths</b></p> <p>The Parish Council noted the dirty road signs, these would be notified to Uttlesford Rangers with a request to for cleaning.</p>	Clerk				
<b>12</b>	<p style="text-align: center;"><b>Finance</b></p>					
12.1	<p>Cllr Crisp proposed the following cheques for payment, this was seconded by Cllr Phillips with all in agreement.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Allison Ward (Parish Clerk salary, office expenses)</td> <td style="text-align: right;">£ 106.34</td> </tr> <tr> <td>Allison Ward (Litter pickers x6)</td> <td style="text-align: right;">£ 26.73</td> </tr> </table>	Allison Ward (Parish Clerk salary, office expenses)	£ 106.34	Allison Ward (Litter pickers x6)	£ 26.73	Clerk
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<b>13</b>	<p style="text-align: center;"><b>Items for next Agenda</b></p> <p>To include,</p> <ol style="list-style-type: none"> <li>a. Vehicle Activated Speed Sign</li> <li>b. Beacon Lighting 11<sup>th</sup> November</li> </ol>					
<b>14</b>	<p style="text-align: center;"><b>Date of Next Meeting</b></p> <p>Tuesday 15<sup>th</sup> May 2018 at 7.30pm in The Farmhouse, Reid Rooms. This meeting will include the Annual Village Meeting.</p> <p>The meeting finished at 8.40pm</p>					

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council