

# Margaret Roding Parish Council

## MINUTES

Ordinary Meeting of Margaret Roding Parish Council  
held on Tuesday 1<sup>st</sup> October 2019, at The Farmhouse, Reid Rooms

**Present** Cllr Lee Cooper (Chairman)  
Cllr Ian Crisp  
Cllr Simon Phillips  
Cllr Lorraine Player  
Clerk Allison Ward

**Residents and Visitors** 0 residents

	<b>Apologies for absence</b>	
<b>1</b>	Were received from Cllr Peter Briggs and Cllr Chris Turner and accepted by the Parish Council.	
	<b>Declaration of Interest for this meeting</b>	
<b>2</b>	None.	
	<b>Public Forum</b>	
<b>3</b>	A resident has asked if action can be taken to cut back the Laurel Bush at the junction of The Gossetts and Marks Hall Lane as it is obstructing vision when exiting The Gossetts.	Clerk
	<b>Minutes</b>	
<b>4</b>	Minutes of the Ordinary Parish Council Meeting 9 <sup>th</sup> July 2019 were proposed by Cllr Crisp as a true record, seconded by Cllr Player with all in agreement. The Chairman signed the minutes.	
	<b>County and District Cllr Report</b>	
<b>5</b>	No report available.	
	<b>Clerk's Progress Update and Correspondence</b>	
<b>6.1</b>	A Public drop in session will take place on Wednesday 2 <sup>nd</sup> October between 3pm and 7pm at Roxwell Memorial Hall, re plans for the minerals extraction site at Roxwell. This site borders Margaret Roding and will include a new junction on the A1060 directly opposite the current junction with Chalk End. This site was approved in the Essex Minerals and Waste Plan back in 2014 and this consultation forms part of the pre-application submission process required by the applicants.	All
<b>6.2</b>	Uttlesford has sent notification of changes to the speaking arrangements for Parish Councils and members of the public at Planning Committee members, and a change to include Parish Councils at site visits. These changes reflect the commitment of the new administration to ensure greater involvement and input from residents.	

Signed  
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<b>7</b>	<b>Cllrs Reports</b>	
<b>7.1</b>	Environment and Health – In response to minute 7.1 from the July meeting, a schedule confirming the verge cutting programme for Essex was obtained. This confirmed the cutting is managed by the County, but carried out by District which explains why cutting on the A1060 is not continual. The cut of the A1060 and other verges, was as per the schedule, which this year for Uttlesford was late in the season.	-
<b>7.2</b>	Transport – The Clerk was asked to contact Arriva to understand if there are any plans to extend the 59 service later into the evening.	Clerk
<b>7.3</b>	Communication – – Notification has been received by residents who are part of the Gigaclear fibre programme that their rollout of fibre has been delayed by two years to 2021. Cllr Crisp wrote to Kemi Badenoch MP expressing the communities' disappointment with the delays and a response sharing this frustration was received and included a commitment from Kemi to meet with Gigaclear to understand why the delays have occurred.	-
<b>7.4</b>	Local Government – Uttlesford District Council is currently consulting on polling districts and places, which it is required to do every five years. There are no changes proposed to Margaret Roding parish and the Reid Rooms remains the polling place; the Parish Council supports the proposal given there are no other suitable public spaces within the parish.	-
<b>8</b>	<b>Planning</b>	
<b>8.1</b>	<p><b>Applications</b></p> <p>Application No UTT/19/2024/PAQ3  Location Farm Building at Marks Hall, Marks Hall Lane  Development Prior Notification of change of use of agricultural building to 5 no. dwellings</p> <p>This is an application to determine if the conversion of an agricultural building to dwellings is permitted development, i.e. without the need for a planning application as set out in the Town and Country Planning (General Permitted Development (England)) Order 2015. The Parish Council had no comments to make.</p>	-
<b>8.2</b>	<p><b>Decisions</b></p> <p>Application No UTT/18/2954/CLE  Location The Old Piggery, Marks Hall Lane  Development Existing use of Blocks A, B and C together with ancillary outdoor space for the parking of cars, storage of bins, etc, as Larger Houses in Multiple Occupation (Sui Generis) also in noncompliance with condition C.91B of planning application UTT/0017/92 and condition C.90A of  Decision Approve Certificate of Lawfulness</p>	-
<b>8.3</b>	Uttlesford Local Plan hearings took place during July and the Planning Inspector is now considering the evidence presented. Initial findings and advice on the next steps in the examination are not expected to be issued before late September.	-

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8.4	Chelmsford Local Plan hearings took place in November and December 2018. During the summer Chelmsford consulted on 'main modifications' that were required by the Inspector to make the plan sound. This consultation has now closed and the timetable for Chelmsford remains to have an adopted plan by late 2019.	-
9	<p style="text-align: center;"><b>Margaret Roding Parish Council Website</b></p> <p>Along with a number of Parish Councils and voluntary groups in Essex, Margaret Roding Parish Council uses a free website service hosted by 'Essexinfo'. Notification has been received that this service is being withdrawn from March 2020 and all users will have to find alternative providers. Essex Association of Local Councils is due to issue further guidance on the options available to Parish Council, once this is received the Clerk will review and present the options to the next Parish Council meeting for consideration.</p>	Clerk
10	<p style="text-align: center;"><b>Margaret Roding Financial Regulations</b></p> <p>Cllr Phillips proposed that the Parish Council adopts the amended model Financial Regulations issued by the National Association of Local Councils; there are three minor amendments. This was seconded by Cllr Crisp with all in agreement.</p>	Clerk
11	<p style="text-align: center;"><b>WW2 – 75<sup>th</sup> anniversary event</b></p> <p>The Clerk confirmed the Reid Rooms is not available for Friday 8<sup>th</sup> May, however the venue is currently available on 9<sup>th</sup> and 10<sup>th</sup> May. The Parish Council accepted this is likely to be a holiday weekend and availability of residents is likely to be lower than for the November 100 years' remembrance event. Cllr Philips agreed to speak to the Quiz committee to understand their plans for 2020. This item will be carried forward to the next meeting.</p>	Cllr Philips
12	<p style="text-align: center;"><b>Defibrillator</b></p> <p>The Clerk confirmed the electricity requirements for the defibrillator once installed are minimal. The cabinet requires a miniscule amount of electricity to power the internal light (which is only activated when the cabinet door is opened), thermostat and heater (to control the temperature of the interior cabinet in cold weather). Cllr Cooper went on to propose that the Parish Council sets up an agreement with the tenants at the proposed location, whereby an advance payment of £5 is made annually to cover the electricity costs. This was seconded by Cllr Player with all in agreement. The Clerk was asked to liaise and progress the installation through the landlord.</p>	Clerk
13	<p style="text-align: center;"><b>Highways, Footpaths and Transport</b></p> <p><b>13.1</b> In parts the footpaths along the A1060 are almost impassable because of grass on the surface and overhanging vegetation. It was noted that those using mobility aids find it difficult to walk along stretches of the footpath and the path is designated a school walking route. The Clerk will contact County Cllr Susan Barker for assistance.</p> <p><b>13.2</b> The 'pot hole' repairs to the footpaths along the A1060 have now been completed.</p>	Clerk

Signed  
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<b>14</b>	<b>Finance</b>	
<b>14.1</b>	Cllr Crisp proposed the following cheques be issued, this was seconded by Cllr Philips with all in agreement.  Allison Ward (Parish Clerk salary August and September plus expenses)   £ 122.36 Uttlesford District Council (Election expenses)   £ 115.35	Clerk
<b>14.2</b>	The Clerk presented the quarterly finances for the period April to September 2019 and these were accepted by the Parish Council. They confirm a cash balance at the end of September of £8,257. The bank reconciliation will be approved at the next meeting as the bank statement to end of September had not been received prior to the meeting.	Clerk
<b>14.3</b>	The second instalment of the precept, value £1,000, was received in September.	-
<b>15</b>	<b>Items for next Agenda</b>	
	WW2 – 75 <sup>th</sup> anniversary event Litter pick in Spring 2020	
<b>16</b>	<b>Date of Next Meeting</b>	
	Tuesday 26 <sup>th</sup> November at 7.30pm at The Farmhouse, Reid Rooms.  The meeting finished at 9.00pm.	

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council