



LITTLE CORNARD PARISH COUNCIL

Clerk: Kevin B. Money 7 Roach Vale, Colchester, Essex. CO4 3YN

Tel: 07810781509 email: little.cornard.pc@gmail.com

Minutes of the Parish Council Meeting held on 16th. May 2023 at 8.25pm at Little Cornard Village Hall

Present: Cllrs Karen Gilbert, Cheryl Crane, Clive Johnson, Nigel Monk, Scott Savage, Mark Smith, Jill Thomas, BDC Cllr Lee Parker. There was also 7 members of the public present

192/2023 Chairman welcome. The Chairman welcomed everyone to the meeting

193/2023 Apologies for absence were received from SCC Cllr J. Finch

194/2023 Declaration of Interest

Receive declarations of interests and request for dispensation from Councillors. **None Declared**

195/2023 Minutes

To confirm and sign the minutes of LCPC meeting held on 14th. March 2023. **All Agreed**

196/2023 County and District Councillors reports and public participation session (Total of 15 minutes is allowed)

Cllr L. Parker informed the meeting that BDC has a Council with No Overall Control.

Greens – 10: Independents – 9: Conservatives – 7: Lib Dems – 5: Labour – 1

Cllr L. Parker also thanked retiring Councillors for their support over the years as well as welcoming new Councillors

197/2023 Defibrillators - Update from Cllr K. Gilbert

- Amazing response for the defibrillators. £4000 to be covered and has exceeded the figure.
- 2 defibrillators 1 at Upper Road 1 at Willowmere
- Checking of defibrillators every month. Any damage to them please contact Karen or the Clerk
- Electricity to be reimbursed
- Training is held in Sudbury and is Free of Charge

198/2023 Planning Applications.

No planning applications have been received affecting Little Cornard

BDC Cllr L. Parker left the meeting

199/2023 Agree any action required on the emails circulated by the clerk to councillors since the last scheduled meeting of the council

- Training for all Councillors

200/2023 Agree any action required after reviewing Clerk's Report

a) **New LCPC website** – Councillors to discuss recommendation from the Parish Clerk to change the LCPC website from onesuffolk to e-voice.org.uk (which is a Free site)

New site address is <https://e-voice.org.uk/littlecornardpc/>

Cllr K. Gilbert proposed changing the onesuffolk website to the new FREE e-voice website. Cllr C. Crane seconded. **All Agreed.** The Parish Clerk to ask Mark Irwin to place a link on the "onesuffolk" website to re-direct users to the new LCPC website

201/2023 Footpath update

- Mr. Gotts is cutting the footpaths
- Kissing gates need installing at footpath 1
- At a future meeting Councillors discuss the need to purchase an 8' gate to allow grass cutting machinery to have access to the field

202/2023 Review any issues raised for Highways, Footpaths and LCPC Assets

- Assets folder – Dog bin order form – the Parish clerk to follow up on the order placed with BDC
- Main Road contingency plan on diverted traffic down Chapel Lane. This diversion must not exist.
- Cllr k. Gilbert was asked to contact Cllr James Finch on traffic diversions to take this to Suffolk Highways.

Signed

K Gilbert

K. Gilbert
Chairman

18th. July 2023



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203/2023 Community Wardens – update on litter picking and SID information

Adjourn to another meeting. Asking the Wardens to report activity to LCPC such as litter picks etc.

204/2023 2022-2023 Annual Return

- 1) To receive the 2022/23 signed Internal Audit Report

Councillors received and noted the Internal Audit Report

- 2) To receive and sign the Certificate of Exemption – AGAR 2022/23 part 2

Cllr K. Gilbert proposed accepting the Certificate of Exemption – AGAR 2022/23 part 2. Cllr C. Crane seconded. **All Agreed.**

The Chair and RFO then signed the Certificate of Exemption – AGAR 2022/23 part 2

- 3) To receive and sign the Section 1 - Annual Governance Statement 2022/23

Cllr K. Gilbert proposed accepting Section 1 - Annual Governance Statement 2022/23.

Cllr C. Crane seconded. **All Agreed**

The Chair and Clerk then signed Section 1 - Annual Governance Statement 2022/23

- 4) To receive and sign the Section 2 - Accounting Statements 2022/23

Cllr K. Gilbert proposed accepting Section 2 - Accounting Statements 2022/23. Cllr C. Crane seconded.

All Agreed. The Chair and RFO then signed Section 2 - Accounting Statements 2022/23

205/2023 Finance

- a) To receive the Bank Reconciliations as at 30th. April 2023

Councillors noted the Bank Reconciliations as at 30th. April 2023

- b) To receive the comparison of Actual against Budget for 2023/2024

Councillors noted the comparison of Actual against Budget for 2023/2024

c) To approve the payment of Accounts for March, April and May 2023 and to agree a transfer of funds to meet the Parish Council financial arrangements. **All Agreed**

206/2023 Items for Next Agenda

Land at the Mere

Pill Box

207/2023 Next scheduled meeting is on Tuesday 18th. July at 7pm

Future 2023 meeting dates: 19.09.23: 21.11.23

208/2023 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 9.15pm and thanked everyone for attending

Signed

K Gilbert

K. Gilbert
Chairman

18th. July 2023