



LITTLE CORNARD PARISH COUNCIL

Clerk: Kevin B. Money 7 Roach Vale, Colchester, Essex. CO4 3YN

Tel: 07810781509 email: clerk@littlecornard-pc.gov.uk

Website: <https://e-voice.org.uk/littlecornardpc/>

Minutes of the Parish Council Meeting held on 21st. May 2024 at 8pm at Little Cornard Village Hall

Present: Cllrs Karen Gilbert (Chair), Cheryl Crane, Clive Johnson, Nigel Monk, Scott Savage, Mark Smith, Jill Thomas and Kevin B. Money (Parish Clerk). There were 8 members of the public present.

054/2024 Chair welcome

055/2024 Apologies for absence No apologies were received

056/2024 Declaration of Interest

Receive declarations of interests and request for dispensation from Councillors. **None Declared**

057/2024 Minutes - To confirm and sign the minutes of LCPC meetings held on 19th. March 2024.
All Agreed

a. Public Forum

A resident has stolen part of a resident's field. Where blue-bells were removed. The resident has spoken to Suffolk Highways and the field will be returned as before

A resident raised the issue of a layby being cut into their field – requested to raise with SCC

058/2024 Community Wardens – update on litter picking and SID information

Community Wardens are struggling with only 2 wardens. Therefore, no litter picking has been undertaken by the wardens.

059/2024 Highways

- 1) Following Councillors logging details about highway issues to BDC then to send highways report/number to the Clerk to keep up to date

Chapel Lane blocked culvert still is unrepaired.

060/2024 Planning Applications No planning applications have been received

A query was raised about the burnt house barn – safety of the Barn development (fire risk etc). Councillors asked if this can be raised with Cllr Lee Parker?

061/2024 Planning Decision/s made by Babergh District Council affecting Little Cornard. None

062/2024 Footpath update

a) Update on confirmation that SCC will undertake 2 cuts in 2024. Quotation for other cuts throughout 2024/2025 – Cllr K. Gilbert

This is in hand with SCC for the wardens to undertake further cuts.

Footpath at Wyatts lane to lower farm has been ploughed over. We await crop planted to grow then be sprayed off as is normal.

063/2024 Annual Return 2023/2024

- 1) To receive the 2023/2024 signed Internal Audit Report

Councillors noted the 2023/2024 the signed Internal Audit Report

- 2) To receive and sign the Certificate of Exemption – AGAR 2023/2024 part 2

Cllr K. Gilbert proposed to accept and sign the Certificate of Exemption – AGAR 2023/2024 part 2. Cllr M. Smith seconded. **All Agreed.**

The Chair and RFO then signed Certificate of Exemption – AGAR 2023/2024 part 2

- 3) To receive and sign the Section 1 - Annual Governance Statement 2023/2024

Cllr C. Crane proposed to accept and sign Section 1 - Annual Governance Statement 2023/2024. Cllr S. Savage seconded. **All Agreed.**

The Chair and the Clerk then signed Section 1 - Annual Governance Statement 2023/2024

- 4) To receive and sign the Section 2 - Accounting Statements 2023/2024

Cllr J. Thomas proposed to accept and sign Section 2 - Accounting Statements 2023/2024. Cllr N. Monk seconded. **All Agreed.** The Chair and RFO then signed Section 2 - Accounting Statements 2023/2024



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064/2024 Finance

a) To receive the Bank Reconciliations as at 30th. April 2024

Councillors noted the Bank Reconciliations as at 30th. April 2024

b) To receive the comparison of Actual against Budget for 2024/2025

Councillors noted the comparison of Actual against Budget for 2024/2025

c) To approve the payment of Accounts for April and May 2024 and to agree a transfer of funds to meet the Parish Council financial arrangements. **All Agreed**

065/2024 Councillors to discuss any further training for 2024/2025

066/2024 Items for Next Agenda

Reserves policy: Update on emails: Environmental issues:

067/2024 Next scheduled meeting is on Tuesday 16th. July 2024 at 7pm

Councillors to note 2024 meeting dates - 17.09.24: 19.11.24

068/2024 Closure of the Meeting

To close the Meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.30pm and thanked everyone for attending

Signed

**K. Gilbert
Chair**

16th. July 2024