



LITTLE CORNARD PARISH COUNCIL

Clerk: Kevin B. Money 7 Roach Vale, Colchester, Essex. CO4 3YN

Tel: 07810781509 email: little.cornard.pc@gmail.com

Dear Councillor

Your attendance is required at the forthcoming meeting of Little Cornard Parish Council to be held at the

Village Hall on **TUESDAY 19th. SEPTEMBER 2023 at 7pm** for the purpose of transacting the business ONLY shown on the agenda

KBMoney

Kevin B. Money – Parish Clerk 13th. September 2023

FULL COUNCIL MEETING AGENDA

- 228/2023** **Chairman welcome**
- 229/2023** **Apologies for absence.** SCC Cllr James Finch
- 230/2023** **Declaration of Interest**
Receive declarations of interests and request for dispensation from Councillors
- 231/2023** **Minutes**
To confirm and sign the minutes of LCPC meetings held on 18th. July 2023
- 232/2023** **Public participation session - (Total of 5 minutes is allowed)**
- 233/2023** **County Councillors report - Total of 5 minutes is allowed**
Please find Cllr J. Finch report at <https://e-voice.org.uk/littlecornardpc/minutes/>
- 234/2023** **District Councillors reports - Total of 5 minutes is allowed**
- 235/2023** **New Kissing gate** – Councillors to decide location, price and choice of design
a) The sale of the old kissing gate to GCPC has been cancelled
b) New gate money coming from Warden's budget
- 236/2023** **Planning Applications**
- 237/2023** **Agree any action required on the emails** circulated by the Clerk to Councillors since the last scheduled meeting of the Council
- 238/2023** **Clerk's verbal report**
a) The use of Sudbury Wardens for 2023/2024
b) Clerk to produce an updated action log sheet for Clerk and Councillors
- 239/2023** **Footpath update**
a) David Gotts has submitted his termination of cutting the footpaths
b) Councillors to discuss future of footpath cutting
- 240/2023** **Neighbourhood Watch Scheme** – Update from Cllr M. Smith
- 241/2023** **SALC AGM meeting report** – Update from Cllr C. Crane
- 242/2023** **Highways**
1) Following Councillors logging details about highway issues to BDC then to send highways report/number to the Clerk to keep up to date
2) Proposed Speed limits for Little Cornard - Implementation of 20mph limits and zones – Cllr M. Smith
3) The Fence – Upper Road Little Cornard – Ref: CR380891
- 243/2023** **Community Wardens** – update on litter picking and SID information
- 244/2023** **Finance**
a) To receive the Bank Reconciliations as at 31st. August 2023
b) To receive the comparison of Actual against Budget for 2023/2024
c) To approve the payment of Accounts for August and September 2023 and to agree a transfer of funds to meet the Parish Council financial arrangements



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245/2023 Councillors to discuss training for 2023/2024

246/2023 Items for Next Agenda

Items for the November agenda to be supplied to the Clerk by 7th. November 2023 at the latest

247/2023 Next scheduled meeting is on Tuesday 21st. November 2023 at 7pm (Budget meeting)

a) Councillors to note provisional 2024 meeting dates

16.01.24: 19.03.24: 21.05.24 (APM / AGM): 16.07.24: 17.09.24: 19.11.24

248/2023 Exclusions of the public and press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

249/2023 Tina Mere

Councillors to discuss the land owned by the Parish Council following meeting with Solicitor

- i. Following meeting with Solicitor to discuss letter to be sent to landowners
- ii. Confirm to use Ellison Solicitors for future developments

250/2023 Closure of the Meeting

To close the Meeting having considered and determined all items of business



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Minutes of the Parish Council Meeting held on 18th. July 2023 at 7pm at Little Cornard Village Hall

Present: Cllrs Karen Gilbert, Cheryl Crane, Clive Johnson, Nigel Monk, Scott Savage, Mark Smith, Jill Thomas. There was also 6 members of the public present

209/2023 Chairman welcome. The Chair welcomed everyone to the meeting

210/2023 Apologies for absence were received from BDC Cllr Lee Parker

211/2023 Declaration of Interest

Receive declarations of interests and request for dispensation from Councillors. **None declared**

212/2023 Minutes

To confirm and sign the minutes of LCPC meetings held on 16th. May 2023. **All Agreed**

213/2023 Public participation session - (Total of 5 minutes is allowed)

A resident spoke about speeding traffic in the village causing a broken leg.

Neighbourhood and Farm Watch could be set up by volunteers due to break-ins in the area

Cllr M. Smith is happy to set up a Neighbourhood Watch but requires many volunteers and a deputy.

Councillors also agreed to write a letter to Tim Passmore (head of police) as well as neighbourhood watch

214/2023 County Councillors report - Total of 5 minutes is allowed

No report was given

215/2023 District Councillors reports - Total of 5 minutes is allowed

No report was supplied by Cllr L. Parker but the District Council supplied the information below

Anti-social behaviour awareness

Our community safety team will be out in our market towns this month, sharing information and answering questions from residents, working alongside partners in tenancy management, environmental health and officers from Suffolk Police on the following dates:

Monday 3 July: Hadleigh, Morrisons

Tuesday 4 July: Eye, Broad Street

Wednesday 5 July: Stowmarket Cedars Park Tesco

Thursday 6 July: Sudbury market

Summer holiday activities and free family fun days

We will soon be promoting our summer holiday activity programme to encourage everyone to stay active and healthy during the school break.

Our holiday, activities and food (HAF) programme, funded by the Department for Education, ensures children in need, for example those eligible for free school meals, continue to receive support through holidays - with places also available to book by others looking to entertain their youngsters locally for a small fee. [Find your local activities.](#)

Also during July we will be holding a series of **free family fun days** across the districts - offering everything from climbing walls to archery, face-painting to sports. The events will be 10am to 2pm on:

Monday 24 July at Eye Community Centre

Tuesday 25 July at Stowmarket Recreation Ground

Thursday 27 July at Shotley Community Centre

Friday 28 July at East House Park, Hadleigh

and Monday 31 July at Belle Vue Park, Sudbury

Look out for further information on social media over coming weeks and please help us spread the word within your towns and parishes.

Works get underway to install almost 30 new electric vehicle charge points in council car parks

Babergh and Mid Suffolk District Councils are set to install 28 new electric vehicle chargers across their car park network this year, to help tackle climate change. [More information](#)

Districts welcome the Tour of Britain

The UK's biggest professional cycle race, the men's Tour of Britain, is heading to Suffolk on Thursday 7 September. The race will pass through a number of towns and villages in the Babergh district, including Hadleigh, East Bergholt and Holbrook. [The full route can be found here.](#)

Signed

K. Gilbert
Chairman

19th. September 2023



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Meanwhile we are promoting a competition to design the jersey to be presented to the winner of the Suffolk stage. [More information](#)

Joint Local Plan examination

Examination hearing for our Joint Local Plan took place this week. The virtual sessions can be viewed via the [Joint Local Plan YouTube channel](#). [Find out more about our Joint Local Plan](#).

National Grid pylons consultation

National Grid has launched its latest public consultation on plans for a new high-voltage power line across East Anglia, including Mid Suffolk and Babergh.

The Norwich to Tilbury project has previously been opposed by both councils amid significant concerns, particularly over the impact on the environment.

The public consultation events in our area are:

Tuesday 11 July, 11am-4pm at Blackbourne Community Centre, Blackbourne Road, Elmswell.

Wednesday 19 July, 2pm-7pm - Copdock Village Hall, Old London Road, Copdock.

There are also consultation webinars on July 5 (1-2pm), July 25 (7-8pm), August 12, 17 (both 10-11am).

[For more details visit the National Grid website](#).

Babergh Chair supports a cause close to her heart

The new Chair of Babergh District Council will be supporting a cause close to her heart which "offers hope to others". [More information](#)

Neighbourhood plan referendums

Three Neighbourhood Planning Referendums will be held in the Babergh District on Wednesday 19 July for [Leavenheath](#), [Stutton](#) and [Wherstead](#).

Voters will be asked "Do you want Babergh District Council to use the Neighbourhood Plan to help it decide planning applications in the Neighbourhood Plan Area?"

Please help us to remind electors choosing to vote in person for the Referendums that they will need to bring [photo ID](#).

214/2023 Defibrillators - Update from Cllr K. Gilbert

1. Councillors agree to send letter to RAB and Willowmere Caravan Park for the installation of the defibrillators

The Clerk circulated the draft letter to Councillors. Cllr K. Gilbert proposed and Cllr M. Smith seconded to send this letter to Mrs Smith and Mr Schwind. **All Agreed**

Cllr C. Johnson asked about further training for residents. Cllr K. Gilbert to investigate this request.

215/2023 National Grid (Bramford to Twinstead Reinforcement (Development Consent Order)

The clerk informed the meeting that he had received a USB containing 186 documents. If any Councillor wished to have a copy of this to contact the Clerk via email.

216/2023 Planning Applications. No planning applications have been received

217/2023 Agree any action required on the emails circulated by the Clerk to Councillors since the last scheduled meeting of the Council

218/2023 Clerk's verbal report

a) New LCPC website – New site address is <https://e-voice.org.uk/littlecornardpc/>
Councillors agreed to change LCPC to the new Free website.

b) Councillors to agree to new dedicated LCPC email addresses
Councillors agreed to having dedicated LCPC email addresses. The Clerk to set up the Gmail accounts ASAP.

c) The Clerk has Registered LCPC interested in National Grid – Registration number 20041102
Councillors noted the LCPC interested in National Grid – Registration number 20041102

d) Councillors to agree to having contact details listed on the website – email address and/or telephone number. Councillors agreed to having their contact details listed on the website

e) The use of Sudbury Wardens for 2023/2024
Councillors agreed to using the Wardens for SID usage and Litter picking projects
Signed

K. Gilbert
Chairman

19th. September 2023



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f) Clerk to produce an action log sheet for Clerk and Councillors
Councillors agreed to having an "Ongoing Projects/Action List"

219/2023 Footpath update

Some footpaths and The Mere have been cut. Some footpaths have not been marked by the farmer

220/2023 Highways

1) Following Councillors logging details about highway issues to BBC then to send highways report/number to the Clerk to keep up to date
Wyatts Lane is still a speeding issue. 30mph sign replaced in village.
Stotts Hill and Chapel Lane the hedges are creating a dangerous blind spot due to the hedges are overgrown and require cutting back. Junction sign for Wyatts Lane is still missing. Cllr K. Gilbert to inform CC J. Finch of all highways problems

221/2023 LCPC Assets

Salt bin for winter. Suffolk County Council to re-stock salt bins.
The Clerk to send the salt bin locations to Cllr K. Gilbert

221/2023 Community Wardens – update on litter picking and SID information

SID being change to new position.

222/2023 Finance

a) To receive the Bank Reconciliations as at 30th. June 2023
Councillors noted the Bank Reconciliations as at 30th. June 2023
b) To receive the comparison of Actual against Budget for 2023/2024
Councillors noted the comparison of Actual against Budget for 2023/2024
c) To approve the payment of Accounts for June and July 2023 and to agree a transfer of funds to meet the Parish Council financial arrangements. **All Agreed**
d) Internet Banking arrangements – Clerk to explain signatories
The RFO informed the meeting that the new Internet Banking arrangements with Lloyds Bank is up and running. However, this arrangement is not satisfactory as it is linked to his personal Lloyds Bank account. This needs to be rectified ASAP. Therefore, the RFO is recommending changing banks to Unity Trust Bank. This move will cost the Parish Council £72.00p per year in fees.
Cllr K. Gilbert proposed to change to UTB ASAP. Cllr N. Monk seconded. **All Agreed.**

223/2023 Councillors to discuss training for 2023/2024

Cllr K. Gilbert spoke about Councillor training for new Councillors.
The Clerk to circulate training date/s from SALC.

223/2023 Items for Next Agenda

Neighbourhood Watch
SALC meeting report – Cllr C. Crane

224/2023 Next scheduled meeting is on Tuesday 19th. September at 7pm

Future 2023 meeting dates: 21.11.23

225/2023 Exclusions of the public and press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr K. Gilbert proposed and Cllr C. Crane seconded to exclude the public and press. **All Agreed**

226/2023 Tina Mere

Councillors to discuss the land owned by the Parish Council

227/2023 Closure of the Meeting

To close the Meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.45pm and thanked everyone for attending

Signed

K. Gilbert
Chairman

19th. September 2023



PRIVATE & CONFIDENTIAL

226/2023 Tina Mere

Councillors to discuss the land owned by the Parish Council

- On the question of selling land to Tina Mere to extend garden – the Parish Council, in unanimous agreement, decided not to do so.
- The Parish Council still need to see the “Adverse possession evidence document” of the current garden curtilage.
- Before writing officially to the current owner Councillors agreed to enlist the assistance of a local Solicitor for guidance and advice. (Ellisons)
- The advice needed is on
 - A) dispute on boundary – Provide Adverse possession documentation to be requested.
 - B) Ask KG for draft letter. Legal document as it belongs to The Mere. ? *Not sure about this?*
 - C) option to use a lease agreement to retain ownership of the land if Adverse possession is not obtainable - 99-year peppercorn rent, being still the property owned by LCPC.
 - D) The Clerk to check insurance on liability claim/legal fees – does liability for legal fees/loss get covered by PC insurance?

CONFIDENTIAL



Re: Gate quote.

Karen Gilbert <cllrgilbert.lcpc@gmail.com>

1 September 2023 at 16:26

To: Clive Johnson <clive.johnson7@btinternet.com>, Little Cornard Parish Council <little.cornard.pc@gmail.com>, cllrcrane.lcpc@gmail.com

Kevin for adding to meeting pack - this is to install a kissing gate, posts for metal gates, and wooden posts / wire to surround the close area to ensure no bypassing by horse or bikes if vegetation dies back.

KAz

On Fri, Sep 1, 2023 at 7:06 AM Clive Johnson <clive.johnson7@btinternet.com> wrote:

Sent from my iPhone

Begin forwarded message:

From: Ross Wardrop <rwardropfencing@gmail.com>
Date: 31 August 2023 at 21:12:21 BST
To: clive.johnson7@btinternet.com
Subject: Gate quote.

Evening Clive

The price for the kissing gate and the 6ft gate come to £400.00.

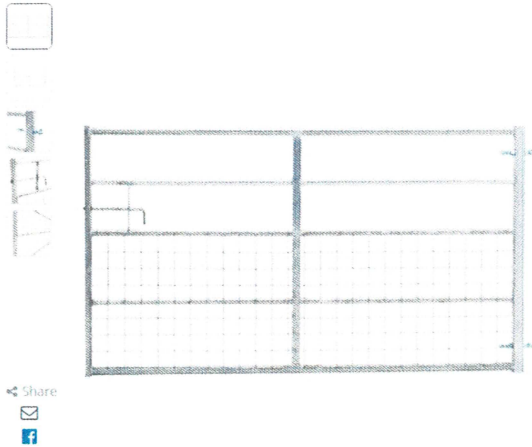
I'll be supplying post Crete and ballast and cement .

Any queries please feel free to contact me.

Kind regards, Ross



479.17 each



https://www.onbuy.com/gb/p/half-mesh-galvanised-field-farm-equestrian-entrance-security-gate-safe-3ft-12ft~p64058844/?variant=64058870&size=8ft-24m&exta=gshp&extac=gshppa&stat=eyJpcCl6ljE2OS45OTAwliwiZHAiOjAsImxpZCI6OTE0NTk2MDcsl nMiOilxNSIsInQiOjE2ODg1NjcwMjksImJtYyI6IjluNSJ9&lid=91459607&exta=gshp&utm_source=google&utm_campaign=18136507375&utm_medium=pmax&utm_content=&gclid=Cj0KCCQjwKqSlBhDaARIsAFJANKgfnnUV1BA0YJL9pCQ9cUld4YRuY4GFRp8x3iww2imzu5gwDRo23g8aAkpAEALw_wcB

gate 6ft ft at £115.99, fit Kissing gate to one side.

(5ft 1.5m) Half Mesh Galvanised Field Farm Equestrian Entrance Security Gate Safe 3ft-12ft

By Living And Home | New | ★★★★★ (1)

Size

Size: 5ft 1.5m

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2 post set needed for gate at £99.99, so use one kissing gate and get 6 ft gate to stretch the gap.

Gate and posts £215.99 TOTAL

Clives Quote for install: (kissing gate, 2 posts and gate as above and 2 posts and wire to envelope rest of gap) £400

TOTAL 615.99 less payment from GTCPC (£479) = £136.99 from the Budget (deduct from that assigned to Wardens (£1000 in budget).



If GTCPC buy a Kissing gate (474) the cost is covered but we need to install. $£115+99=£214$, leaves £174 clawback (for install?) kissing gate more deterrent for bikes than swing gate. Both deterrent for horses, and Trail bikes. Mountain bikes can and will lift over gates. (light design)

ONGOING PROJECTS / ACTION LIST

	PROJECT	PROGRESS / INFO	PERSON DEALING	COMPLETION DATE
WEBSITE	TO SET UP NEW WEBSITE	AUTHORISED AT 18.07.23 MEETING	CLERK	18.07.23 COMPLETED UP AND RUNNING
EMAIL ADDRESSES	TO SET UP NEW DEDICATED EMAIL ADDRESSES FOR CLLRS	AUTHORISED AT 18.07.23 MEETING	CLERK	19.09.23
DEFIBRILLATORS	SEND LETTER TO RABI / SHARON SMITH		CLERK	25.07.23
NEIGHBOURHOOD WATCH	SET UP NEW NEIGHBOURHOOD WATCH SCHEME		CLLR M. SMITH	
NEIGHBOURHOOD WATCH	INSERT INTO PARISH MAGAZINE		CLLR M. SMITH	
DEFIBRILLATORS	TRAINING SESSION FOR RESIDENTS		CLLR K. GILBERT	
DOG BIN	TO CHASE UP ORDER	CHASED UP AND LCPC DECIDE TO PURCHASE OWN DOG BIN FOR £115.68P +VAT	CLERK	
SID	TO CHASE UP SID WITH BRADLEY		CLLR K. GILBERT	
BURGLARIES IN VILLAGE	TO SEND LETTER TO MR. PASSMORE		CLERK	25.07.23
HIGHWAYS ISSUE 21.07.23	BURES ROAD, LITTLE CORNARD roadside hedging at stretch of B1508 from chapel lane to wyatts, through bends hedges overhang and buses no longer can pass as trees encroach on tops - hedge needs hacking back	SUFFOLK COUNTY COUNCIL PROBLEM REPORT 00413540	CLERK	

	PROJECT	PROGRESS / INFO	PERSON DEALING	COMPLETION DATE
HIGHWAYS ISSUE 21.07.23	BURES ROAD, LITTLE CORNARD junction warning sign is missing (damaged)	SUFFOLK COUNTY COUNCIL PROBLEM REPORT 00413542	CLERK	SCC reported that - We believe that at this time it does not warrant remedial action. However, we will continue to monitor the location as part of our routine inspections, and if the matter worsens significantly, we will take action.
FOOTPATH ISSUES 15.08.23	LITTLE CORNARD FOOTPATH 008 On this bridge over the River Stour where the 3 PROW footpaths meet near the Shalford Meadow there is a broken and missing wooden slat under foot. This is around 4-5 inches wide which is causing a trip hazard as it is big enough to fit your foot down.	SUFFOLK COUNTY COUNCIL PROBLEM REPORT CR416773	CLERK	
SPEEDING IN VILLAGE	TO SET UP A 20mph ZONES IN LITTLE CORNARD		CLLR M. SMITH	

CR411365	Jul-23	Blackhouse lane	needs permanent warning of soft verges / ditch by road to prevent vehicles entering the ditch when the pull to one side.
CR411363	Jul-23	B1508 by chapel lane	Temporary 30/40 speed limit signage no longer needed - needs collection.
CR413540	Jul-23	B1508 (chapel lane to stocks farm)	Hedges so overgrown busses cannot pass by each other

CR413542	Jul-23	B1508 (wyatts lane junction)	junction warning sign is missing in main road	
CR 410596	Jul-23	Footpath no 17 across meadows (spout to Dawes hall)	grass overgrown (KAG reported back Farmer / landowner responsibility - recently haylaged)	21/07/2023

Update on The Little Cornard Neighbourhood watch Scheme

Background on Neighbourhood Watch:

- Neighbourhood Watch is the largest and most successful crime prevention volunteer movement across England & Wales. It consists of a group of like-minded neighbours getting together to be connected and create safer, stronger and active communities.
- Membership is Free - Members act as unpaid volunteers for the benefit of their local community.
- Neighbourhood Watch is all about looking out for each other. Neighbours uniting and acting together. Everyone in a Neighbourhood Watch scheme plays an important and worthwhile part in making their community safer. Every member is valuable and what they do contributes to bringing people in the community closer together.
- Befriending your neighbours – someone watching out for you when you're not there or if you need a hand, caring about the welfare of vulnerable residents
- Free Public Liability Insurance for any event organised by your watch
- Communication and alerts from Neighbourhood Watch Network
- The Scheme was successfully reinstated in July 2003.

Looking at the admin of the old scheme it only had 1 member signed up. These were when the police ran the schemes.

The scheme now has 23 members, 2 pending and forms sent to another 8 residents.

There is also a Little Cornard NHW What's app page where members can make comment on.

Members have reported several vehicles that been parked in farmers fields and the landowner has been out and spoken to the occupants.

I have asked for a quote to supply 25 Neighbourhood watch signs and will update the meeting as to costings.



23 Russell Street
Long Eaton
Nottingham
NG10 4LU
Tel: 0115 973 3323
Email: sales@nsprint.net

LITTLE CORNARD NEIGHBOURHOOD WATCH
C/O MARK SMITH
CENTURIES HOUSE
UPPER ROAD
LITTLE CORNARD
CO10 0NZ
United Kingdom

Quotation

Quote Number: 15264
Quote Date: 07/09/2023
Valid For: 30 Days
Account: LITT02
Quote Ref: NHW Signs - Little Cornard

Qty	Description	Unit Price	Total
25	Yellow Foamex NHW Signs 300 x 400mm Design: 'This is a NHW Area' Extras: 2 x Cable-tie brackets riveted	10.45	261.25
100	Cable Ties 760 x 7.6mm	0.27	27.00
100	Clear Removable S/A Vinyl Window Stickers Size: 90mm diameter Design: 'NHW Roundel logo'	0.75	75.00
1	Delivery	10.95	10.95

Total Net Amount: £374.20
VAT @ 20%: £74.84
Quote Total: £449.04

Delivery Address:

VAT Reg No. 289 1992 93
www.nsprint.net



Background - Speed Limits in Little Cornard

The only speed limit that is not a National Speed limit applies is the main B1508 Sudbury to Bures Road which is now 30/40/30 mph road.

All our small single-track roads off the B1508 are 60 mph roads, albeit quiet lanes and a small part that is 30 mph in Chapel Lane.

The department of transport has asked local Highway Authorities to consider introducing more 20 mph limits and zones in urban areas and built-up village streets that are primarily residential. There are more than 2,000 schemes in operation in England. The majority of these are 20 mph zones.

The Department for Transport Circular 01/13, 'Setting Local Speed Limits' states that "Successful 20 mph zones and 20 mph speed limits are generally self-enforcing, i.e. the existing conditions of the road together with measures such as traffic calming or signing, publicity and information as part of the scheme, lead to a mean traffic speed compliant with the speed limit.

The view of Suffolk Police

The National Police Chiefs' Council (NPCC) speed enforcement guidelines include thresholds for enforcement across all speed limits and are intended to underpin a consistent policing approach. Within that framework Suffolk Constabulary will take a responsible and proportionate approach to enforcement of 20mph limits based on our assessment of risk to individuals, property and the seriousness of any breach. Police enforcement in 20mph limits and zones will not routinely take place but may be appropriate if:

- There is clear evidence of significant non-compliance
- Injury collision history supports such action Where drivers are regularly and wilfully breaking the law officers will enforce the limit and seek to prosecute offenders.

However, education also forms an important part in keeping our roads safe. Suffolk is fortunate to have volunteers across the county who are committed to making their roads safer through the Community Speed Watch (CSW) scheme. Where a CSW exists for an area the Safety Camera Team will now inform them if there are complaints or concerns expressed about a 20-mph limit. This allows the CSW to deploy, monitor and in some cases educate drivers and this is supported by enforcement options by the local neighbourhood team if required.

Suffolk County Council Threshold Criteria for Initial Consideration of Potential Schemes

The Council will evaluate schemes against this methodology on a location-by-location basis.

Unless in exceptional circumstances, locations **will not be** considered for 20mph schemes where **any** of the following apply:

1. they are on A or B class roads;
2. they have existing mean speeds above 30 mph;
3. there is no significant community support as assessed by the local County Councillor.

In assessing community support, Councillors should review the views of District, Town and Parish Councils and give weight to petitions and residents' views.

Locations will then only be considered for 20 mph limits or zones if two out of three of the following criteria are met:

1. current mean speeds are at or below 24 mph;
2. there is a depth of residential development and evidence of pedestrian and cyclist movements within the area;
3. there is a record of injury accidents (based on police accident data) within the area within the last five years.

Locations within conservation areas and other areas of high visual amenity will not normally be considered suitable for sign only 20mph limits unless there will be minimal adverse visual impact.

The difference between 20 mph Zones and a 20-mph limit

20 mph zones

20 mph zones are very effective at reducing collisions and injuries. Research in 1996 showed that overall average annual collision frequency could fall by around 60%, and the number of collisions involving injury to children could be reduced by up to two-thirds. Zones may also bring further benefits, such as a modal shift towards more walking and cycling and overall reductions in traffic flow, where research has shown a reduction by over a quarter (Webster and Mackie, 1996). There is no evidence of migration of collisions and casualties to streets outside the zone. (Grundy et al, 2008; Grundy et al, 2009).

It is generally recommended that they are imposed over an area consisting of several roads.

A 20-mph zone is indicated by 20 mph zone entry and exit signs. The statutory provisions (direction 16(1) TSRGD) require that no point within the zone must be further than 50 metres from a traffic calming feature (unless in a cul-de-sac less than 80 metres long).

The Department of Transport has recently made significant changes to facilitate and reduce the cost for providing 20 mph zones in England. Traffic authorities can now place any of the following:

- repeater speed sign
- a speed roundel road marking
- a combination of both signs
- traffic calming features

At least one traffic calming feature must be placed in a 20-mph zone and the features and signing must still be placed at intervals not greater than 100 metres: it is not the intention to remove physical features, but to ensure that the most appropriate measure is used to ensure the continuity of the zone.

These calming measures range from more substantive engineering measures to lighter touch road surface treatments and include, for example:

- road humps
- road narrowing measures - such as chicanes, pinch-points, or overrun areas
- gateways
- road markings
- rumble devices

Only where speeds are already constrained to near the limit should local authorities consider placing the speed limit sign or a roundel marking, in addition to physical features within a zone.

These new arrangements should significantly reduce the requirement for signing and traffic calming features. Traffic authorities can now incorporate wider areas within a 20-mph zone, by effectively signing 20mph speed limits on distributor roads where traffic calming features are not suitable, or for small individual roads or stretches of road, where mean speeds are already at or below 24 mph.

A zone can be introduced by a local authority without any permissions being sought. However, this can create a significant issue for enforcement.

If a zone is introduced without a traffic order, then the speed limit applicable will be 30mph as it will fall within the remit of a restricted road, despite the advisory 20mph signs. Obviously in this instance any enforcement work would be around the 30mph speed limit rather than 20mph.

20mph limits

20 mph limits are signed with terminal and repeater signs and do not require traffic calming. Research into signed-only 20 mph speed limits shows that they generally lead to only small reductions in traffic speeds. Signed-only 20 mph speed limits are therefore most appropriate for areas where vehicle speeds are already low

Statistics

As a rule, for every 1 mph reduction in average speed, collision frequency reduces by around 5% (Taylor, Lynam and Baruya, 2000).

For typical types of road traffic collisions, the risk of death for drivers and pedestrians involved reduces with reduced vehicle speeds and it is particularly important to consider those speeds where the balance tips in favour of survival.

Reported road casualty statistics also show the role of exceeding the speed limit and travelling too fast for the conditions as contributory factors in road traffic collisions. In 2011 at least one of these two factors was reported in 12 per cent of all accidents and these accidents accounted for 25 per cent of all fatalities.

Benefits

Important benefits of 20 mph schemes include quality of life and community benefits, and encouragement of healthier and more sustainable transport modes such as walking and cycling (Kirkby, 2002). There may also be environmental benefits as, generally, driving more slowly at a steady pace will save fuel and reduce pollution, unless an unnecessarily low gear is used. Walking and cycling can make a very positive contribution to improving health and tackling obesity, improving accessibility, tackling congestion and reducing carbon emissions and improving the local environment.

Proposal

I believe that many drivers either do not know what a quiet lane is or simply do not care. Drivers look at speed limit signs.

Little Cornard now needs to go to the next stage and apply to get 20 mph zones for our local roads.

Evidence from successful 20 mph schemes shows that the introduction of 20 mph zones generally reduces mean traffic speed by more than is the case when a signed-only 20 mph limit is introduced.

Historically, more zones than limits have been introduced.

Little Cornard is a rural village and the roads in Little Cornard and Workhouse Green are used by dog walkers, walkers, cyclists, horse riders and farm traffic. It is on the Suffolk Cycle route.

There are two livery stables in the village and a nursery school.

How is it possible to have a 60-mph limit past a nursery school. There have been pedestrian injuries and accidents where both dogs and cats have been killed.

There is clear evidence of the effect of reducing traffic speeds on the reductions of collisions and casualties.

I would like to propose that Little Cornard Parish Council seek to get 20 mph zones on the following Roads:

Blackhouse Lane from the B1508 Junction to Parish boundary.

Kedington Hill from the B1508 junction to Little Cornard Church

Wyatts Lane from the B1508 to Upper Road

Spout Lane from the B1508 to Upper Road

Upper Road from "Canhams" to the Parish boundary opposite Apple Tree Wood.

Please refer to the enclosed map.

Mark J. Smith

20MPH SPEED LIMIT POLICY CRITERIA

1.0 Introduction

- 1.1 Suffolk County Council (the Council) supports in principle the introduction of 20mph speed limits and zones where appropriate to do so.
- 1.2 This policy sets out the background to such limits and the criteria that the Council will use to consider whether to introduce such limits and how potential schemes would be prioritised across the county.
- 1.3 The number of schemes which will be introduced will depend on what funding is made available which may vary over time and is not the subject of consideration in this policy.

2.0 Background

- 2.1 The Department for Transport has asked local Highway Authorities to consider introducing more 20mph limits and zones over time in urban areas and built up village streets that are primarily residential.
- 2.2 20mph zones and limits are now relatively wide-spread with more than 2,000 schemes in operation in England. The majority of these are 20mph zones. 20mph zones require traffic calming measures (which can be a range of road features, including but not restricted to, road narrowing or humps) or repeater speed limit signing and/or roundel road markings at regular intervals, so that no point within a zone is more than 50m from such a feature. In addition, the beginning and end of a zone is indicated by a terminal sign. Zones usually cover a number of roads. 20mph limits are signed with terminal and repeater signs (minimum of one repeater but dependent on the length of the limit), and do not require traffic calming. 20mph limits are similar to other local speed limits and normally apply to individual or small numbers of roads but are increasingly being applied to larger areas.
- 2.3 There is clear evidence of the effect of reducing traffic speeds on the reduction of collisions and casualties, as collision frequency is lower at lower speeds; and where collisions do occur, there is a lower risk of fatal injury at lower speeds. Research shows that on urban roads with low average traffic speeds any 1 mph reduction in average speed can reduce the collision frequency by around 6%. There is also clear evidence confirming the greater chance of survival of pedestrians in collisions at lower speeds.

2.4 Important benefits of 20 mph schemes include quality of life and community benefits, and encouragement of healthier and more sustainable transport modes such as walking and cycling. There may also be environmental benefits as, generally, driving more slowly at a steady pace will save fuel and reduce pollution, unless an unnecessarily low gear is used. Walking and cycling can make a very positive contribution to improving health and tackling obesity, improving accessibility and tackling congestion, and reducing carbon emissions and improving local environment.

3.0 Threshold Criteria for Initial Consideration of Potential Schemes

3.1 The Council will evaluate schemes against this methodology on a location by location basis.

3.2 Unless in exceptional circumstances, locations will not be considered for 20mph schemes where any of the following apply:

1. they are on A or B class roads;
2. they have existing mean speeds above 30 mph;
3. there is no significant community support as assessed by the local County Councillor.

In assessing community support, Councillors should review the views of District, Town and Parish Councils and give weight to petitions and local residents' views.

3.3 Locations will then only be considered for 20 mph limits or zones if two out of three of the following criteria are met:

1. current mean speeds are at or below 24 mph;
2. there is a depth of residential development and evidence of pedestrian and cyclist movements within the area;
3. there is a record of injury accidents (based on police accident data) within the area within the last five years.

3.4 Locations within conservation areas and other areas of high visual amenity will not normally be considered suitable for sign only 20mph limits unless there will be minimal adverse visual impact. In these areas any 20mph restrictions will normally be through 20mph zones.

4.0 Criteria for Prioritisation of Schemes

- 4.1 Assuming a potential scheme meets the requirements at Section 3 there is a need for a mechanism to prioritise these for consideration to be funded from budgets that may be available from the Council.
- 4.2 If opportunities exist to fully fund 20mph schemes from external sources, councillor locality budgets or as part of a wider project that has already been funded then any 20 mph scheme need only to meet the requirements of Section 3. If such funding is available only to part fund a 20mph scheme then this will not affect the prioritisation for any other available county council funding for 20mph schemes.
- 4.3 The Council aims to ensure that any 20mph schemes have the maximum benefit for the affected communities. The promotion of healthier lifestyles, sustainability benefits, improvements to the social interaction and economic wellbeing of an area are important considerations alongside reduction of accidents or traffic speeds. With these factors in mind a Priority Criteria Matrix incorporating these factors will be used to prioritise schemes using a scoring and weighting mechanism. A copy of the matrix is shown in Annex A.
- 4.4 It is recognised that the matrix scoring relies on both objective and subjective judgements. In order to introduce fairness and importantly consistency in judgement, evaluations will be undertaken by a standing group of officers in consultation with a councillor panel.
- 4.5 For each priority criterion, the score allocated will be multiplied by the weighting against that criterion to give a weighted score. The total priority score for the proposal will be the total of the weighted scores. The higher the total score, the higher the priority. For example:

Criterion	Score Given	Weighting	Weighted Score
Injury accident Record	9	5	45
Conservation Area	5	2	10
Cycling and pedestrian levels which encourage healthy life styles	9	5	45
Deprived areas.	2	3	6
Police support	10	2	20
TOTAL			126

ANNEX A

PRIORITY CRITERIA MATRIX FOR 20 MPH LIMIT

Criterion	Definition	Low Score (0-3)	Mid Score (4-7)	High Score (8-10)	Weighting (1-5)
Injury accident record	Relevant fatal or Injury accidents recorded by the Police within the area	No accident records over 5 years	1-3 accidents recorded over 5 years	4+ accidents recorded over 5 years	5
Conservation Area	Designated Conservation Area by the Local Planning Authority	No designated area with little architectural or historic interest	Not designated but with some architectural and historic interest	Designated Conservation Area	2
Cycling and pedestrian levels which encourage healthy life styles	Estimate of current and potential levels of cycling and pedestrian levels particularly crossing roads	Little evidence of cycling and pedestrian use or the potential for increased levels. No opportunities to promote cycling and walking for leisure or tourism use or to schools or local amenities.	Some evidence of cycling and pedestrian use and potential for increased levels. Some opportunities to promote because of proximity of tourist offering, schools and local amenities.	High levels of cycling and pedestrian use and good potential for increasing. Likely to be centres of population or tourist areas with amenities, schools or employment centres accessible by walking and cycling.	5

Criterion	Definition	Low Score (0-3)	Mid Score (4-7)	High Score (8-10)	Weighting (1-5)
Deprived areas.	Index of Multiple Deprivation (IMD). National Ranking (2010) by Lower Super Output Area (LSOA) (from Suffolk Observatory Website). IMD includes a range of economic, social and housing indicators into a single score for one area.	25,000+	10,000-25,000	0 to 10,000	3
Police support	The formal view on the Police on any scheme.	Objection or little support.	Some support but possibly with reservations.	Strong unreserved support.	2

Clarification for scoring matrix

- (1) When considering the conservation criterion the Conservation Area should be a significant part of the overall area under review.
For this criterion, widths of footways should be a consideration in the scoring within the relevant band.
- (2) Officers will provide available factual evidence of the levels of pedestrian and cyclist use where available. This will include data on local school travel plans and implementation, local cycling strategies and Sustrans routes.
- (3) The Deprived Areas criterion is based on Lower Super Output Areas (LSOAs) which are used for the collection and publication of small area statistics and are more uniform in size and nature than electoral wards or divisions.

Re: The fence offence, Upper Road, Little Cornard CR 380891

Karen Gilbert <cllrgilbert.lcpc@gmail.com>

31 August 2023 at 11:12

To: "James Finch (SCC Councillor)" <James.Finch@suffolk.gov.uk>, Scott Savage <cllrsavage.lcpc@gmail.com>, Clive Johnson <cllrjohnson.lcpc42@gmail.com>, cllrcrane.lcpc@gmail.com, Little Cornard Parish Council <little.cornard.pc@gmail.com>, Jill Thomas <cllrthomas.lcpc@gmail.com>, Mark Smith <cllrsmith.lcpc@gmail.com>, cllrmonk.lcpc@gmail.com

thank you james

On Thu, Aug 31, 2023 at 8:06 AM James Finch (SCC Councillor) <James.Finch@suffolk.gov.uk> wrote:

Dear Karen,
Response from the enforcement team. Formal letter attached.

Yours

James

James Finch**Suffolk County Councillor - Stour Valley Division**

Assington, Boxford, Bures St Mary, Edwardstone, Groton, Leavenheath, Lindsey, Little Cornard, Milden, Nayland with Wissington, Newton, and Stoke by Nayland

Tel 01206 263649 Mobile 07545 423796**Email: james.finch@suffolk.gov.uk****From:** Councillor Highways Support <CouncillorHighwaysSupport@suffolkhighways.org>**Sent:** Thursday, August 31, 2023 7:36:18 am**To:** James Finch (SCC Councillor) <James.Finch@suffolk.gov.uk>**Subject:** RE: The fence offence, Upper Road, Little Cornard CR 380891

Dear James

The Landowner has formally been given in writing until the 30th September by to move the fence back by the Enforcement Team, to allow reasonable time between the end of the Harvest and for the works to be completed – See attached previous email confirming the timescales. The Enforcement Team will monitor the situation / progress over the next month.

Best Regards

Melanie Hall**Community Liaison Engineer****0345 606 6171****Suffolk Highways** | 3 Goddard Road, Ipswich, IP1 5NPwww.suffolk.gov.uk/highways

You can find out more about how GHI use your personal data by [accessing the GHI privacy notice](#), which is available on the SCC website.

BANK RECONCILIATION					
Financial year ending 31.03.24					
Bank Balance as at	30.04.23		31.05.23	30.06.23	31.07.23
Lloyds Bank - Current a/c	£ 20,018.63		£ 18,302.31	£ 17,860.54	£ 18,181.04
	Total: £ 20,018.63		£ 18,302.31	£ 17,860.54	£ 18,181.04
Less Unpresented cheques		663	£ 187.23	£ -	£ -
		668	£ 31.20	£ -	£ -
		669	£ 223.34	£ -	£ -
Total of unpresented cheques	£ -		£ 441.77	£ -	£ -
Net Bank Balances as at	£ 20,018.63		£ 17,860.54	£ 17,860.54	£ 18,181.04
CASH BOOK					
Balance as at 01.04.23	£ 14,079.63		£ 14,079.63	£ 14,079.63	£ 14,079.63
Plus Receipts	£ 5,939.00		£ 6,804.00	£ 6,804.00	£ 7,828.91
Total	£ 20,018.63		£ 20,883.63	£ 20,883.63	£ 21,908.54
Less Payments	£ -		£ 3,023.09	£ 3,023.09	£ 3,727.50
Grand Total	£ 20,018.63		£ 17,860.54	£ 17,860.54	£ 18,181.04
Difference	£ 0.00		£ 0.00	£ 0.00	£ -
Bank Balance as at	31.08.23				
Lloyds Bank - Current a/c	£ 18,181.04				
	£ 18,181.04				
Less Unpresented cheques	£ -				
	£ -				
Total of unpresented cheques	£ -				
Net Bank Balances as at	£ 18,181.04				
CASH BOOK					
Balance as at 01.04.23	£ 14,079.63				
Plus Receipts	£ 7,828.91				
Total	£ 21,908.54				
Less Payments	£ 3,727.50				
Grand Total	£ 18,181.04				
Difference	£ -				
Bank Balance as at					
Lloyds Bank - Current a/c					
Less Unpresented cheques					
Total of unpresented cheques					
Net Bank Balances as at					
CASH BOOK					
Balance as at 01.04.23					
Plus Receipts					
Total					
Less Payments					
Grand Total					
Difference					

LCPC ACTUAL AGAINST BUDGET REPORT				
		Agreed 2023/24	Total Income / spend to Sept '23	Left in Budget as at Sept '23
Income	Precept	£ 8,348.00	£ 8,348.00	
	Other Income / Grant	£ 300.00	£ -	
	Bank Interest	£ -	£ -	
	VAT Refund	£ -	£ 1,024.91	
	Defibrillator	£ -	£ 2,630.00	
	TOTAL	£ 8,648.00	£ 12,002.91	
Exp.				
Staff	Salary	£ 2,928.00	£ 1,925.00	£ 1,003.00
	Home / Office allowance	£ 180.00	£ 105.00	£ 75.00
Adm.	Payroll	£ 150.00	£ 92.48	£ 57.52
	Clerk Expenses	£ 250.00	£ 42.43	£ 207.57
	Training	£ 300.00	£ 266.00	£ 34.00
	Village Hall hire	£ 450.00	£ -	£ 450.00
	Online mapping	£ 50.00	£ -	£ 50.00
	Donations - PCC: Other	£ 300.00	£ -	£ 300.00
	Subscriptions - SALC:SWT: ICO: CAS: OneSuffolk:	£ 355.00	£ 222.23	£ 132.77
	Parish Council Insurance	£ 250.00	£ 264.00	-£ 14.00
	Annual Audit	£ 240.00	£ -	£ 240.00
	Dog Bin (Emptying / New)	£ 357.45	£ 186.12	£ 171.33
	Footpath Cutting	£ 360.00	£ -	£ 360.00
	Contingencies	£ 500.00	£ 117.96	£ 382.04
	Community Wardens	£ 1,000.00	£ 24.51	£ 975.49
	Election Costs	£ 1,278.67	£ 134.15	£ 1,144.52
	Defibrillator replacement pads	£ -	£ -	£ -
	Repairs	£ -	£ 500.00	-£ 500.00
	Maintenance	£ -	£ 752.88	-£ 752.88
	Neighbourhood watch			
	GRAND TOTAL	£ 8,949.12	£ 4,632.76	£ 4,316.36
	VAT TO RECLAIM		£ 360.89	
	Total:		£ 4,993.65	

FINANCE AUGUST & SEPTEMBER 2023 PAYMENTS**INCOME: HMRC VAT Refund £1024.91p: BDC 2nd Precept £4174.00p:**

Chq No.	Invoice No.	Payee	Cost	VAT	Total	LCPC Ref
BACS	Aug '23	Kevin B. Money - Clerk Salary	£ 235.00	£ -	£ 235.00	18
BACS	Aug '23	HMRC Tax on Salary	£ 55.00	£ -	£ 55.00	19
BACS		Zurich Insurance 2023/2024	£ 264.00	£ -	£ 264.00	20
BACS	27567	SALC - 3 x Councillor Training	£ 180.00	£ 36.00	£ 216.00	21
BACS	173098	BDC - Election costs	£ 134.15	£ -	£ 134.15	22
BACS	Sept '23	Kevin B. Money - Clerk Salary	£ 235.00	£ -	£ 235.00	23
BACS	Sept '23	HMRC Tax on Salary	£ 55.00	£ -	£ 55.00	24
BACS	27626	SALC - 1 x Councillor Training	£ 60.00	£ 12.00	£ 72.00	25
		<u>TOTAL:</u>	£ 1,218.15	£ 48.00	£ 1,266.15	