

**LITTLE YELDHAM, TILBURY JUXTA CLARE AND OVINGTON
PARISH COUNCIL**

Adrian Corder-Birch, D.L.,
Clerk to the Parish Council

Tel: 01787-472945
Email: adrian@corder-birch.co.uk

Rustlings,
Howe Drive,
HALSTEAD,
Essex.
CO9 2QL

30th April 2019

Dear Councillors,

I hereby give you notice that the Annual Parish Council Meeting will take place at the Village Hall, Little Yeldham on Tuesday, 7th May 2019 at 8pm.

Adrian Corder-Birch
Clerk to the Parish Council

AGENDA

1. Apologies for Absence
2. Declarations of Acceptance of Office
3. To co-opt one councillor to fill vacancy for Little Yeldham
4. To co-opt three councillors for fill vacancies for Tilbury Juxta Clare
5. Declaration of acceptance office of new councillors
6. Election of Chairman
7. Declaration of Acceptance of Office of Chairman
8. Election of Vice Chairman
9. Members Declarations - to declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members
10. Election of representatives to other organisations:
 - (a) Little Yeldham Village Hall Committee
 - (b) Belchamp St. Paul Community House
 - (c) Airfield Joint Action Group and BDC Airfield Liaison Group
 - (d) EALC and BALC
 - (e) Public Rights of Way
 - (f) Tree Wardens

- (g) Planning
- (h) Emergency Planning
- (i) Highway defects
- 11. To approve minutes of previous Parish Council Meeting held on 19th March 2019 (previously circulated).
- 12. Matters arising from those minutes
- 13. Correspondence (list to follow)
- 14. Accounts
- 15. To report upon Internal Audit
- 16. To approve Accounts for year 2018-2019
- 17. To appoint additional councillors to be signatories on the Parish Council Bank Accounts
- 18. To (a) report upon renewal of street cleansing contract for 2019-2020 and (b) to consider dates and arrangements for skip hire
- 19. Any matters arising from the Tilbury Juxta Clare Annual Parish Meeting held 30th April 2019
- 20. Reminder to complete Register of Member's Personal Interests forms (please see email of 25th April 2019)
- 21. Braintree District Council Report
- 22. Essex County Council Report
- 23. Any other business (at the discretion of the Chairman and time permitting)

Please note that the next meeting of the Parish Council will take place on Tuesday, 16th July 2019 at 8pm at the Village Hall, Little Yeldham.