

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be completed on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a

Name of smaller authority:

Little Yeldham, Tilbury Juxta Clare and Ovington Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2026

Prepared by (Name and Role):

Mr. Adrian Corder-Birch - Clerk and RFO

Date:

15th June 2026

		£	£
Balance per bank statements as at 31/3/2026:			
	account 1	10,425.0	
	account 2	1,479.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			11,904.0
Petty cash float (if applicable)			2.0
Less: any unpresented cheques as at 31/3/2026 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/2026			-
Net balances as at 31/3/2026 (Box 8)			11,906.0