

**LITTLE YELDHAM, TILBURY JUXTA CLARE AND OVINGTON
PARISH COUNCIL**

Adrian Corder-Birch, D.L., F.S.A.,
Clerk to the Parish Council

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Rustlings,
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CO9 2QL

4th May 2022

Dear Councillors,

I hereby give you notice that the Annual Parish Council Meeting will take at the Village Hall, Little Yeldham on Tuesday, 10th May 2022 at 8pm.

Adrian Corder-Birch
Clerk to the Parish Council

AGENDA

Public comment and questions (limited to ten minutes).

1. Apologies for Absence
2. Election of Chairman
3. Declaration of Acceptance of Office of Chairman
4. Election of Vice Chairman
5. Members Declarations - to declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members
6. Election of representatives to other organisations:
 - (a) Little Yeldham Village Hall Committee
 - (b) Belchamp St. Paul Community House for (a) Tilbury Juxta Clare and (b) Ovington
 - (c) Airfield Joint Action Group and BDC Airfield Liaison Group
 - (d) EALC and BALC
 - (e) Public Rights of Way
 - (f) Tree Wardens
 - (g) Planning
 - (h) Emergency Planning
 - (i) Highway defects

7. Election of PC Data Controller under GDPR
8. To approve minutes of previous Parish Council Meeting held on 8th March 2022 (previously circulated).
9. Matters arising from those minutes
10. Correspondence (list to follow)
11. Accounts
12. To approve accounts for year 2021-2022
13. To approve accounting statements on annual return for 2021-2022
14. To confirm compliance with the annual governance statement for 2021-2022.
15. To certify exemption from a limited assurance review of accounts for 2021-2022
16. Annual reminder to review Register of Member's Personal Interests forms (ACB)
17. Annual reminder to destroy relevant documentation in accordance with (GDPR) General Data Protection Regulation (DP)
18. To consider hiring an Amenity Vehicle and driver for Little Yeldham and North End instead of skips (KC)
19. Update upon fund raising for Little Yeldham Recreation Ground (MP)
20. Report on arrangements for Platinum Jubilee – Little Yeldham (KC & RKM) and Tilbury Juxta Clare (AOE & JHR)
21. BALC Report (PJG)
22. Proposed replacement of shelving in former telephone kiosk at Tilbury Juxta Clare, to consider quote and grant application (AOE)
23. Report of site meeting at North End following wayleave enquiry by County Broadband (KC & PJG)
24. Essex County Council Report (PS) and highway issues.
25. Braintree District Council Report (IP)
26. Any other business (at the discretion of the Chairman and time permitting)

Please note that the next meeting of the Parish Council will take place on Tuesday, 5th July 2022 at 8pm at the Village Hall, Little Yeldham.